



## Annual Meeting of the Council

14 September 2020

### Report from the Chief Executive

## Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Non-Key
<b>Open or Part/Fully Exempt:</b>	Open
<b>No. of Appendices:</b>	<p>Four</p> <p><b>Please note these appendices will be circulated as “To Follow” (now attached)</b></p> <p>Appendix 1 – Appointments to Committees &amp; Outside bodies</p> <p>Appendix 2 - Cabinet Appointments</p> <p>Appendix 3 - Appointments to be confirmed by General Purposes Committee</p> <p>Appendix 4 - Appointments to be confirmed by Licensing Committee</p>
<b>Background Papers:</b>	None
<b>Contact Officers:</b>	<p>Katie Smith Head of Executive and Member Services Tel: 0208 937 1399 <a href="mailto:katie.smith@brent.gov.uk">katie.smith@brent.gov.uk</a></p> <p>James Kinsella Governance Manager Tel: 0208 937 2063 <a href="mailto:james.kinsella@brent.gov.uk">james.kinsella@brent.gov.uk</a></p>

### 1.0 Purpose of the Report

- 1.1 The purpose of this report is to outline the proposed appointment of members and co-opted members to allocated positions on the Council's Committees, and Outside Bodies for the 2020-2021 municipal year. The positions are allocated according to the political balance of the Council and in accordance with rules on proportionality, which are the subject of a separate report listed as Agenda Item 8 on the summons for this meeting.
- 1.2 The recommendations below set out where, in line with the Council's Constitution, Full Council approval for an appointment is needed, and which

appointments are subject to confirmation by a separate body, with these presented for information purposes.

- 1.3 It also sets out the proposed appointments of Chairs/Vice Chairs for these bodies for the 2020-2021 municipal year, including the appointment of independent chairs where necessary.

## **2.0 Recommendations**

- 2.1 For Full Council to agree, or confirm (as appropriate) the proposed appointments of Members, Co-Opted Members and substitutes to Council Committees and Outside Bodies as set out in Appendix 1.
- 2.2 For Full Council to agree the proposed appointment of Chairs/Vice Chairs to Council Committees as set out in Appendix 1 for the 2019-2020 municipal year.
- 2.3 For Full Council to agree the extension of the term of office for the three Independent Persons and Independent co-opted member on the Audit & Standards Advisory Committee (following their terms of office having expired) to the annual council meeting in May 2021, for the reason detailed within section 3.4 of the report.
- 2.4 For Full Council to note the appointments:
  - (a) notified by the Leader of the Council in relation to Cabinet and Cabinet Committees and their respective Chairs/Vice Chairs, as set out in Appendix 2 for the 2020-2021 municipal year.
  - (b) to be confirmed by General Purposes Committee as set out in Appendix 3 for the 2020-2021 municipal year.
  - (c) to be confirmed by Licensing Committee as set out in Appendix 4 for the 2020-2021 municipal year.

## **3.0 Detail**

- 3.1 In accordance with Standing Order 27 (i) of the Council's Constitution, the membership of Council Committees, Joint Committees and other relevant bodies, forums and panels plus the appointment of Chairs/Vice Chairs and substitute Members for these will be appointed at the Annual Meeting of the Council for the upcoming municipal year until the next Annual Meeting.
- 3.2 The appointments to Council Committees are to be made in line with the provisions of the Local Government and Housing Act 1989 ('the Act') and the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations') which set out how Committees must be constituted when a Council is divided into one or more political groups. Further details on the political balance of the Council on Committees to meet these provisions are detailed in the report 'Representation of Political Groups on Committees' which has been listed as Agenda Item 8 on the summons for this meeting.

- 3.3 The appendices setting out the proposed appointment of councillors to relevant Committees and Outside Bodies will be circulated in advance of the meeting (now attached), once confirmed by both political groups on the Council.
- 3.4 As part of this report, Council is also being asked to extend the appointment of the three individuals currently appointed to fill the role of Independent Persons (IPs). This is a statutory role with the individuals appointed for the purpose of being consulted by the Monitoring Officer, the Audit & Standards Committee and any members subject to complaints, in relation to any Code of Conduct complaints. They would also form the Panel, if required, that would need to be convened in respect of the dismissal of one of the council's three statutory officers (Head of Paid Service, Monitoring Officer and s151 Officer). As the terms of office for these individuals were due to expire a programme of recruitment had been planned, but due to the focus on the Covid-19 response over the last few months it has not been possible to progress this process. As a result, approval is being sought to extend the current appointments of all three IPs until the Council's Annual Meeting in May 2021 in order to provide sufficient time to undertake a full recruitment process. The three IPs currently in post are William Goh, Kier Hopley and Nigel Shock with their normal term of office being for two years. In addition, approval is also being sought to extend the term of office for the one remaining independent co-opted member on the Audit & Standards Advisory Committee (Margaret Bruce) to the annual meeting in May 2021, for the same reason.
- 3.5 As per Standing Order 51 (a) the Council may also appoint a pool of substitute members from which a member may be selected to speak and vote in the absence of a member of the Committee, provided that the substitute member is not already a member of the Committee. This standing order states that each pool shall be up to the number of members comprising membership of the Committee and be divided according to the political balance on the Committee, save that where a group has only one member on the Committee up to two members may be appointed to the pool. The list of appointments also include details of the substitute pool of members nominated.
- 3.6 For information purposes only:
- the appointments made by the Leader to the Cabinet and Cabinet Committees have been set out in Appendix 2.
  - the appointments to be confirmed by General Purposes and Licensing Committee have been detailed in Appendices 3 & 4 respectively.

#### **4.0 Financial Implications**

- 4.1 Certain positions to which Members are appointed will attract a Special Responsibility Allowance, the costs of which are met from within the existing Members Allowance budget.
- 4.3 There are no other financial implications arising directly from this report.

#### **5.0 Legal Implications**

5.1 As aforementioned, the appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

## **6.0 Equality Implications**

6.1 The public sector equality duty requires public bodies to pay due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010;
- advance equality of opportunity between people who share a protected characteristic and those who do not; and
- foster good relations between people who share a protected characteristic and those who do not.

6.2 The Equality Act 2010 and the Public Sector Equality Duty (outlined above) cover the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation.

6.3 There are no direct equalities implications arising from this report at this stage. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

## **7.0 Consultation with Ward Members and Stakeholders**

7.1 The nominations for appointments detailed within the appendices to the report have been submitted directly by each political group.

## **8.0 Human Resources/Property Implications (if appropriate)**

8.1 There are no direct human resources or property implications that relate to this report.

### **Report sign off:**

**DEBRA NORMAN**

Director of Legal, HR, Audit & Investigations,