

APPENDIX 2

Evaluation Scoring Microsoft 365 Licensing

Table 1

	Contractor A	Contractor B	Contractor C	Contractor D	Contractor E
Total Lot Price* (£)	£1,598,000.00	£1,645,000.00	£1,650,000.00	£1,650,000.00	£1,668,150.00
Price Score	100.00%	97.14%	96.85%	96.85%	95.79%
Weighted Price Score (80%)	80.00%	77.71%	77.48%	77.48%	76.64%

*Price was based on a “basket of goods” approach, whereby a quantity of the various types of licence was given, and tenderers were asked to show their required margin on these. The documentation made it clear that these quantities would vary once the precise requirements were known, and that the margins given would be applied to the revised quantities. The price evaluation therefore does not reflect the contract price.

Table 2

Criteria	Contractor				
	A	B	C	D	E
Added Value (10%)	16.00%	16.00%	16.00%	16.00%	16.00%
Weighted Price Score (90%) from Table 1 above	80.00%	77.71%	77.48%	77.48%	76.64%
Total Score	96.00%	93.71%	93.48%	93.48%	92.64%