



**Cabinet**  
9<sup>th</sup> March 2020

**Report from the Assistant Chief  
Executive**

**Brent Neighbourhood Community Infrastructure Levy (NCIL)  
Projects**

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b> (only applicable for Cabinet, Cabinet Sub Committee and officer decisions)	Key
<b>Open or Part/Fully Exempt:</b> (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
<b>No. of Appendices:</b>	Three Appendix 1: Brent CIL Neighbourhood Boundaries Appendix 2: Lexi Cinema – Community Use Pie Charts Appendix 3: Direct Services – Garden Design
<b>Background Papers:</b>	None
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**1. Purpose of the Report**

- 1.1 The Community Infrastructure Levy (CIL) is a charge applied to eligible developments to help fund strategic (borough-wide) and neighbourhood infrastructure related to development. Brent's CIL was formally introduced on 1 July 2013.
- 1.2 The NCIL scheme is a key driver of positive change in the borough within the context of the Brent Borough Plan, 2019-2023. As can be seen within the descriptions of the project proposals included in this report, NCIL projects cut across the five overarching themes of the Borough Plan, both through the broad scope of individual projects and through the diversity of projects funded through NCIL. The five overarching themes in the Borough Plan are: Every opportunity to succeed; A future built for everyone, an economy fit for all; A cleaner, more considerate Brent; A borough where we can all feel safe, secure, happy and healthy; Strong foundations.
- 1.3 This report requests that Cabinet approves the allocation of Neighbourhood CIL (NCIL) funds for 11 community projects from round two of the 2019/20 NCIL programme.

## 2. Recommendations

### 2.1 To approve the NCIL allocation of:

- **£132,400** to support the building of Barn Hall and all of the activities taking place, once built, for the Small Business Incubator Company in Willesden
- **£326,085** to support the Moving On Up Employment programme for Brent Council's Moving On Up Employment Consortium across all of Brent.
- **£385,000** to support the expansion of the Lexi Hub for the Lexi Cinema in Kilburn and Kensal
- **£177,910** to support the Brent goes Wild Project for the Young Brent Foundation consortium in Wembley
- **£226,000** to support the Riverside Connections: Walking with Nature from Wembley Park to the Welsh Harp for Thames 21 to be delivered by Brent Council in Kingsbury and Kenton and Willesden
- **£109,620** to support the building of the new Millennium Garden of Peace and Life for Direct Services to be delivered by Brent Council in Willesden
- **£120,000** to support the financial support and debt management project for Advice4renters in Harlesden and Kilburn and Kensal.
- **£200,000** to support a mentoring and education programme targeting gang members for Access UK across all of Brent.
- **£395,596** to support the building of a second building for SEND pupils and the local community and families for Barham Primary School in Sudbury, Wembley.
- **£140,423** to support the Person Centred Advocacy Project with Casework for the Bosnia and Herzegovina Community Advice Centre (BHCAC) in Harlesden
- **£105,290** to support the Inspiring Decent Work Futures (IDWF) for SEIDS Hub (Caritas Westminster) in Wembley

Please note subsequent to cabinet approving any of these projects, the final stage will be:

The Assistant Chief Executive, Head of Strategy and Partnerships and Grants Manager will give further scrutiny on ensuring a deliverable measurable outcome analysis is completed in conjunction with the organisation/Brent Council. This will form part of a signed funding agreement regularly monitored. If the outcomes are not in line with Brent Council priorities and not agreed, the funding offer may be withdrawn.

### 3. Neighbourhood CIL – Background

3.1 Brent’s NCIL Programme has been a great success since its launch in 2017. Community groups, residents and stakeholders have been encouraged and supported to submit bids and, to date, over £8m of NCIL funds have been allocated to community infrastructure projects.

3.2 The CIL Regulations 2010 stipulate that at least 15 per cent of CIL receipts generated may be spent on neighbourhood projects, that is, infrastructure or anything else that is concerned with addressing the demands that development places on an area (capped at £100/dwelling each financial year).

3.3 Whilst the legislation does not prescribe a process for how NCIL is allocated, the expectation is that priorities are decided following engagement and consultation with the local community. As a result, Brent is divided into five CIL Neighbourhoods; Kilburn & Kensal, Kingsbury & Kenton, Wembley, Willesden and Harlesden.

3.4 Where a Neighbourhood Plan is in place, then up to 25 per cent of CIL collected from liable developments within the Neighbourhood Plan boundary may be spent on neighbourhood priorities. There are two adopted Neighbourhood Plans in Brent; Sudbury Town and Harlesden. A diagram showing the CIL Neighbourhood and Forum boundaries is in **Appendix 1**.

3.5 All shortlisted NCIL projects must be aligned to at least one of the Neighbourhood Priorities identified via consultation (January 2019).

A summary of the current NCIL priorities is in **Table 1**:

CIL Neighbourhood	Community Space & Cultural facilities	Parks & Green Space	Town Centre & High Streets	Transport & Roads
Harlesden	✓	✓	✓	✓
Kilburn & Kensal	✓	✓	✓	✓
Kingsbury & Kenton	✓	✓	✓	✓
Wembley	✓	✓	✓	✓
Willesden	✓	✓	✓	✓

3.6 Applications for NCIL funds are allocated twice a year. The last round closed on 1 December 2019. All projects are assessed on how well they meet the

NCIL shortlisting criteria by the NCIL panel, consisting of the Cabinet Member for Regeneration, Properties and Planning; the Head of Planning and Development Services, Planning Transport and Licensing; the Head of Strategy and Partnerships; and a backbench councillor. All projects that meet the shortlisting criteria will receive a provisional offer of funding as long as NCIL funds are available and Brent Council's terms and conditions of grant funding are met. Following shortlisting by the panel, any request for NCIL funds over £100,000 in value must also receive final approval from Brent's Cabinet. This will be followed by a further scrutiny panel on outcomes prior to signed funding agreement.

3.7 11 projects were shortlisted by the panel during December 2019 to February 2020 that were greater than £100,000 in value and requiring approval by cabinet.

3.8 The shortlisting criteria for all NCIL projects are as follows:

- Meets the terms of the CIL Regulations (2010) as amended
- Evidences community backing
- Addresses the demands that development places on an area
- Reflects the strategic priorities of the Council & CIL Neighbourhood
- A one-off scheme that does not require additional revenue funding in its delivery or its operation (or identifies how additional revenue funding may be met)
- Benefits a diverse Brent community
- Offers value for money

3.9 The 11 projects that Cabinet are asked to consider were submitted by the Small Business Incubator Company, Brent Council's Moving On Up Employment Consortium, The Lexi Cinema, the Young Brent Foundation, Thames 21, Direct Services, Advice4renters, Access UK, Bosnia and Herzegovina Community Advice Centre (BHCAC), Barham Primary School and Seids Hub (Caritas Westminster). Three of these projects are to improve community facilities in Brent. The creation and improvement of community facilities will help address the demands that development places on local communities.

#### 4. **The Small Business Incubator Company**

4.1 The Small Business Incubator Company sought funds to establish the Grange Barn Hall, an inspirational, multi-functional enterprise space at the Grange focusing on the digital, internet, health and well-being sectors. This will replace the shed located in the grounds of the Grange which is unsuitable for purpose.

4.2 The new building will provide:

- 1 new unique two-storey business space
- A one stop shop for business support for local entrepreneurs at all stages
- 1 x multi use hall suitable for enterprise activities, training, networking, pop up events, exhibitions
- Kitchenette/toilets

- 10 x smart workspaces for co-working and business start ups
- A number of events and sessions delivered by the Small Business Enterprise company using volunteers

4.3 The Project meets the CIL regulations by providing physical infrastructure and addresses the demands of development by creating more community space to engage business development in Brent with an increasing population. The population is expected to increase between 2019-2041 by 42% and 55% respectively with an increase in building of residential and non-residential sites. The area has lost office space to housing units and lost youth and community centres. The council has identified at least 5 sites locally for residential development. This impacts resident's economic, social and environmental welfare. This new community space will address this impact of local development.

4.4 The Small Business Incubator Company are registered on companies' house as a letting and operating of own or leased real estate.

4.5 A summary of the provisional milestones for implementing these proposals is in **Table 2**.

**Table 2 – The Small Business Incubator Company provisional milestones**

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Submit planning application and Establish Project team	April 2020
Appoint Architects	April 2020
Get 3 quotations from contractors to build Barn Hall	May 2020
Recruit volunteers and organisations to deliver Barn Hall activities	June 2020
Design mentoring and training activities, forms, surveys, marketing campaign	July 2020
Planning permission granted	August 2020
Appoint Contractor to build Barn Hall	October 2020
Construct Barn Hall, reinforce boundary fencing, plant shrubs and flowers, and fit out.	November 2020 – April 2021
Establish calendar of activities and publicise	January 2021
Commence main marketing, update website, conduct radio interviews. Brent Council officers sign off the build	March 2021
Barn hall Opening Launch event	April 2021
Start training workshops	May 2021 – March 2023

4.6 The total project cost has been calculated as **£132,400** which is the total NCIL contribution.

## 5. **Brent Council**

5.1 Brent Council sought funds to set up the Moving On Up Employment programme, a 2-year project to support young black men into employment or closer to the labour market. The project will be delivered by a consortium, of voluntary sector organisations known as the Brent Moving On Up Employment Consortium.

5.2 The project will provide:

- Employment support for 2 years engaging 300 participants
- Each participant will be provided with at least 10 hours of support and will be adapted to need up to 50 hours.
- Participants will be given 'in work' support

- 5.3 The project meets the CIL regulations by providing educational and social infrastructure and addresses the demands of development by meeting the employment needs of an increasing number of young people in the borough. Local development has impacted community cohesion and raised the cost of living. This has impacted businesses on being able to sustain a local workforce and residents on being able to continue to live in the area. The project addresses this through providing opportunity for employment and more sustainable income. Employers will be able to source locally addressing some of the economic issues raised through increased development. This will be addressed primarily by the construction industry. This particular client group have been marginalised further due to increase in populations and this will address this impact in the future.
- 5.4 A summary of the provisional milestones for implementing these proposals is in **Table 3**.

<b>Table 3 – Brent Council Employment Consortium</b>	
<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Delivery begins ( Trust for London funding) Launch event at Brent Civic Centre	Jan/Feb 2020
Recruit participants Begin training through 1-1 sessions (3-6 hours per month for each participant) and workshops (5 per month).	Feb 2020
Mentors recruited and matched with participant Research by Business in the Community and Peer Learning Forums	March 2020
Business in the Community Behind the Scenes day and Mystery Shopper – recruitment awareness session Procurement process for support for Somali young men to finish	April 2020
Business in the Community Peer Learning Forum and Mystery Shopper – recruitment awareness session Delivery of employment support for Somali young men to begin	May 2020
Toolkit for employers published	August 2020
Business in the Community Inclusive Employment training session	September 2020
End of year 1 – 100 participants engaged and 32 participants into employment through consortium – 25 engaged and 8 into employment through support for Somali young men Evaluation report	December 2020

Second year of delivery of employment support with learning from work by Business in the Community	January 2021
Project ends – final evaluation report completed 250 participants engaged and 80 into employment across whole project	January 2022

5.5 The total project cost has been calculated at £644,174 of which £326,085 is the NCIL contribution. The match Funding is from Trust for London.

### **The Lexi Cinema**

6.1 The Lexi Cinema sought funds to build a new community space attached to the Lexi Cinema. Planning permission has been granted for this build.

6.2 The new building will provide:

- A new eco build suitable for community gatherings
- 1 second cinema screen
- Provision of an additional 2000+ hours of community space per annum outside of film activity
- Local community employment and engagement across the build and fit out
- Community Space working with partners Brent Carers, Salusbury World, Black History Studies and Elders voice
- Additional affordable space for film shoots by local film makers and students
- Expanded and more diverse film programme

6.3 This Project meets the CIL regulations by providing a building and addresses the demands of development by providing increased community space for organisations to address the needs of the local area with a changing and increasing population. In Kensal Green and Harlesden the population has grown by 40%, Kilburn 20% and queens park 25%. Large amounts are private rental, HMO's increasing isolation, loneliness and decreased standards of living. Lack of community space is an issue and more community space is needed to address these demands. The key aim of this project is to improve community cohesion with an ever increasing population. They will not be able to deliver all their projects without the additional space.

6.4 The Lexi Cinema is a social enterprise independent boutique digital cinema in Kensal Rise. They donate 100% of their profits to charity and the service is predominantly run by local volunteers.

6.5 A summary of the provisional milestones for implementing these proposals is in **Table 4**.



<b>Table 4 – The Lexi Cinema</b>	
<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Architect prepare documents to submit for tender	February 2020
Building contractor appointed	April 2020
Start Building works	May 2020
Completion of build works	December 2020
Promotion of build and new facility	May 2020 – December 2020

6.6 The total project cost has been calculated at £526,250 of which **£385,000** is the NCIL contribution. The match Funding is from Spacehive Crowd Funding.

## **7 The Young Brent Foundation**

7.1 The Young Brent Foundation sought funds to work with a consortium of partners for 14 months to investigate good practice in play and youth work specifically focusing on disengagement within Science, Technology, Engineering and Maths (STEM)

7.2 The new project will provide:

- 3-day training programme delivered by the Natural History Museum throughout the project
- 5 x Steering group meetings sharing learning and ideas with collaborators
- Resources and tools to support the education and learning of children in STEM
- After school programme of STEM activities including use of open space and natural wildlife and habitats
- Visits to the wildlife trust and Museums creation at Welsh Harp
- 15 Narrow boat activities over the summer holidays
- 150 YP involved in the John Muir Environmental Award scheme
- Booklet for children and families to learn more about parks and open spaces and the natural environment
- Independent evaluation report on completion of the project

7.3 The Project meets the CIL regulations by providing educational infrastructure and addresses the demands of development through meeting the needs of an increasing population, specifically young people, around the environment and outdoor learning. A needs analysis was completed and young people perceive there is a lack of outdoor space to socialise with peers and take part in activities. This is a direct result of development including less space and an increased population. The project will connect young people to outdoor space creating community cohesion and addressing diversity issues by meeting in neutral territory. Young people will own and preserve the more limited open spaces for their own education and cohesive socialisation.

- 7.4 The Young Brent Foundation is an independent voluntary sector body. An umbrella membership organisation, developed for the benefit of all youth providers across the borough of Brent.
- 7.5 A summary of the provisional milestones for implementing these proposals is in **Table 5**.

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Project Planning and Partnership Agreements	March 2020
Play and Youth Work stem training Budget Work breakdown schedule Gantt chart for each organisation delivery Communication plan Amendments to Project Deliverables	April 2020
Recruit participants onto the project	April – May 2020
STEM Activities Effort and Cost Tracking Evaluation Project Highlights and Challenges	April 2020 – April 2021
Status and Tracking updates – KPI's	May 2020
Final Report	April 2021

- 7.6 The total project cost has been calculated at £184,911 of which **£177,910 is** the NCIL contribution. The match Funding is from the Natural History Museum and the Goldsmith University Canal and River Trust.

## **8 Thames 21**

- 8.1 Thames 21 sought funds to transform 0.5 km of the River Brent between Wembley Park and the Welsh Harp. This project will be delivered by Brent Council.

- 8.2 The new project will provide:

- Clearing of dense undergrowth
- Increase safety
- Reduce fly tipping
- A new signed extended walking route with natural play and fitness equipment along the river Brent

- New accessible free draining paths through Quainton Recreation Ground
- New interpretation boards to connect local communities and walker to the riverside and wildlife
- Low cost ascot style fencing along steeper sections of the riverside
- A new safe crossing over Brent feeder canal
- A new vandal proof volunteer hub/equipment store with conservation tools

8.3 This project meets the CIL regulations by providing outdoor infrastructure and addresses the demands of development by providing more practical outdoor space for an increasing population and opens up more parks and open spaces. Development, within the immediate vicinity places pressure on the natural environment, whilst increasing demand to good quality outdoor space within easy walking distance. Population expansion and the loss of the historic Wembley Park, replaced by high density housing and amenities around the Wembley park area have increased the need for connectivity and a high quality greenspace. This project will reconnect local communities with nature improving impacted mental wellbeing and social cohesion.

8.4 Thames 21 is an organisation that aims to transfer neglected waterways into areas that everyone can use and enjoy, primarily with volunteers and other partners.

8.5 A summary of the provisional milestones for implementing these proposals is in **Table 6**.

<b>Table 6 – Thames 21</b>	
<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Agree programme of works with Brent Council Tender for contractors to deliver environmental enabling works Commission environmental surveys for tree works	February 2020
Deliver majority of scrub clearance Tender for remainder of the works Commission new signage and information boards	March – April 2020
Appoint contractors Commence INNS treatment programme Delivery to completion of new paths, bridge crossing, play and fitness equipment	May – July 2020
Installation of new signage and information boards Publicity and promotion of new route	August – September 2020
Launch and open new Wembley Park to Welsh Harp SSS1 route	October 2020

8.6 The total project cost has been calculated at **£226,000** which is the total NCIL contribution.

## 9 Direct Services

9.1 Direct Services sought funds to build the new Millennium Garden of Peace and Life in the New Millennium Day Centre. This project will be delivered by Brent Council.

9.2 The new project will provide:

- Garden Health and Safety by the removal of unsafe trees, old fencing and installation of new fencing
- Removal of ponds, green house, unsafe raised beds, old pathways
- Install gazebo, water feature, pathways, green house and pathways constructed
- Planting of trees and sensory garden

9.3 This project meets the CIL regulations by providing more outdoor infrastructure and addresses the demands of developments by increasing outdoor space for an increasing older population. Development brings an increase of people moving into local areas. This increases the demands for open space. To vulnerable adults, this change can be threatening and frightening. Those on the autistic spectrum need space where they can control social contact around them. People with sensory needs need to know they have a space to relax. This project will address these impacts by creating safe outdoor space for vulnerable adults.

9.4 The New Millennium Day Centre is a purpose built facility for adults aged 18 and over with physical and learning disabilities

9.5 A summary of the provisional milestones for implementing these proposals is in **Table 7**.

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Garden Security	March 2020
Site clearance	March 2020/April 2020
Site Development	April/May 2020
Planting	May/June 2020

9.6 The total project cost has been calculated at **£109,620** which is the total NCIL contribution.

10. **Advice 4 Renters**

10.1 Advice 4 renters sought funds to run a 2-year project to provide holistic, integrated financial capability model to be cascaded through the local community, supporting individuals and families to manage their money, combat financial worries and address complex and unmanageable debt.

10.2 The New project will provide:

- A Free regulated debt management centre
- Outreach surgeries across 4 CIL neighbourhoods at Brent Hubs
- Support to faith and community groups to build sustainable infrastructure of ongoing financial support for their members
- Empower community leaders to cascade satellite services using person centred approach

10.3 This project meets with CIL regulations by providing financial infrastructure and addresses the demands of development by supporting and empowering an increasing population to be financially independent. Development in Brent has placed an upward pressure on property prices and rents. This risks gentrification and the breakup of communities. The project will strengthen communities, addressing social exclusion and promote health and wellbeing and community cohesion with an ever changing increasing population. The Project will build a sustainable infrastructure to meet the demands of development going forward.

10.4 Advice 4 renters are a tenants' rights organisation focusing on Private Tenants. The majority of the advice is through the legal aid system.

10.5 A summary of the provisional milestones for implementing these proposals is in **Table 8**.

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
In the community 4 the community launch event	April 2020
Start workshops for community groups and debt managers operational at Hubs	April 2020
Volunteers week celebration event	June 2020 and 2021
Budgeting workshops	July 2020 and 2021
Training to individuals and faith and community groups	July 2020
6 month review of deliverables and measures of success	August 2020
5 x partner organisations up and running workshops	September 2020
Talk money week	November 2020
Mid project evaluation	March 2021
Exit strategy re: cascaded services	November 2021
End of project	March 2022

10.6 The total project cost has been calculated at £157,000 with £120,000 which is the NCIL contribution. The match funding is from Caritas, oblates, Plater Funds.

## 11 **Access UK**

11.1 Access UK sought funds to run a project to address gang violence in Brent by using entrepreneurial training as a preventative tool or intervention tool to provide an alternative exit strategy.

11.2 The New project will provide:

- Engage 10-17 year olds in collaboration with primary and secondary schools/academies
- Engage gang members
- Provide fortnightly workshops
- Provide 1:1 appointments
- Provide industry taster days
- Help beneficiaries produce a business plan
- Help beneficiaries create a professional CV
- Accredited or certified qualifications

11.3 This project meets the CIL regulations by providing educational infrastructure and addresses the demands of development by diverting and educating an increasing and more diverse population of young people at risk of gang

involvement. New development exacerbates the community’s need for space to deliver youth services and addresses and increasing gang and knife crime culture.

11.4 Access UK are a charity whose main objective is to help reduce BME youth unemployment, provide employment and training solutions for young offenders and implement anti- gang initiatives in the community.

11.5 A summary of the provisional milestones for implementing these proposals is in **Table 9**.

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Project Start	April 2020
Delivery of 2 core workshops per month	April 2020 – March 2022
1:1 Support for beneficiaries	April 2020 – March 2022
Outreach Advisors alternate between 10 key sites/wards per week, referring and booking appointments for the business coach	April 2020 – March 2022
Project end	March 2022

11.6 The total project cost has been calculated at £300,000 with £200,000 being the NCIL contribution. The match funding is supplied by Access UK including fundraising activity.

## **12. Barham Primary School**

12.1 Barham Primary School has been operational in Brent since the 1930’s. It attracts children from the immediate area covering Wembley High Road and Ealing Road.

12.2 The aim of the project is to build a new Special Educational need building for use by the children, parents and the wider community out of school hours.

12.3 The project will provide the following facilities:

- An accessible all-purpose building (owlet)
- Delivery of support and training to children and families with SEND from a range of professionals
- Therapeutic work for SEND pupils

- 12.4 This Project meets the CIL regulations by providing a building and addresses the demands of development by providing a community space to address an increasing and more diverse population with more complex needs. This relates directly to the Wembley Central/park area residential developments. National statistics show an increase in the number of children with SEND and in particular educational health care plans. The out of hours enables families to be supported and building infrastructure to support families and children going forward.
- 12.5 Barham primary School is in the Wembley neighbourhood and has recently won a Pearson's National Teaching Award in 2019 for Special Needs Education. The project also has the support of the SEND Specialist Services Manager in Brent Council and CYP.
- 12.6 A summary of the provisional milestones for implementing these proposals is in Table 10.

<b>Table 10 – Barham Primary School</b>	
<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Building Commences	July 2020
Building opens	October 2020

- 12.7 The total project cost has been calculated as £395,595.84. The NCIL contribution being £395,595.84 i.e. 100% of total project costs. The VAT requested in the bid has been removed as this can be reclaimed.

### **13. Bosnia and Herzegovina Community Advice Centre (BHCAC)**

- 13.1 The Bosnia and Herzegovina Community Advice Centre (BHCAC) sought funds to run a 2 year evidenced based project at Brent Hubs based on person centred advocacy.

- 13.2 The New project will provide:

- Volunteer recruitment, induction and training
- Delivery of welfare benefits rights training
- Volunteers provide regular community support
- Individual case work
- Fundraising to continue the project beyond NCIL

- 13.3 This project meets the CIL regulations by increasing emotional and financial infrastructure and meets the demands of development by supporting an increasing population from Bosnia and Herzegovina. Residents are feeling excluded from services due to an increase in demand particularly affordable housing. The project will increase the capacity at Brent Hubs giving sustainable



infrastructure for an increased demand for services particularly for new and emerging communities.

13.4 The Bosnia and Herzegovina Community Advice Centre (BHCAC) is a charity providing bi-lingual, free, independent, impartial information, advice and advocacy to disadvantaged and marginalised Londoners from 6 western Balkan countries.

13.5 A summary of the provisional milestones for implementing these proposals is in **Table 11**.

<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Adverts for full time Caseworker and volunteering opportunities Project Manager in post.	April 2020
Volunteers recruited, trained and inducted Project services and activities run by volunteers rolled out	April 2020
Welfare benefits rights training starts	May 2020
Case work and person centre advocacy ongoing	April 2020
Project Sustainability plan discussed and reviewed with Brent Hubs	June 2020

13.6 The total project cost has been calculated at £220,459 with NCIL contributing £140,423. The NCIL panel did not fund the full amount requested of £169,185, declining to fund the events and the NI and pension contributions, as they do not fit the NCIL criteria. The match funding was from the Brent Advice Fund, The National Lottery and the Community Fund (TNLCF). The staffing costs are £115,066 over 2 years and match funding of £35,040 for the sessional case worker. The salary costs are covering a part time Project manager and a full time caseworker. They are also expecting 1728 hours of volunteering in kind over 2 years. The costs have a built in inflation rate of 3% for the second year.

#### **14 Seids Hub (Caritas Westminster)**

14.1 Seids Hub have sought funds to provide opportunities for those that are financially excluded from using the Hubs' services. They will also target early entrepreneurs who are at risk of or living in poverty.

14.2 The New project will provide:

- Future Communities Programme
- Start Up business programme
- Programme co design with target cohorts
- Recruitment of mentors
- Sessions delivered
- Corporate mentor/coaching days

- 20 fully resourced desks in Hub co – working space allocated for 12 months
- Grants allocated –Start Up business programme
- Monthly workshops
- Mentoring sessions

14.3 This project meets the CIL regulations by building educational infrastructure and addressed the demands of development by supporting an increasing and more diverse population to become more financially independent and develop their own business.

14.4 Seids is a social innovation and enterprise initiative of Caritas Westminster. Caritas Westminster is the social action agency of the Diocese of Westminster. Caritas Westminster seeks to bring about a society where everyone lives a life of dignity and worth.

14.5 A summary of the provisional milestones for implementing these proposals is in **Table 12**.

<b>Table 12 – Seids (Caritas Westminster)</b>	
<b>Programme Milestone</b>	<b>Estimated Completion Date</b>
Future Communities Project	April 2020 – September 2020
Start Up business programme	September 2020 – September 2021

14.6 The total project cost has been calculated at £105,290 with NCIL being the total contribution.

## **15. Financial Implications**

15.1 The value of CIL funds available to fund neighbourhood projects is dependent on the number and value of CIL liable developments in each CIL Neighbourhood. As of 1 October 2019, approximately £8.6m was available to fund NCIL projects. Cabinet is asked to approve the use of £2,318,324 to fund 11 NCIL Projects.

15.2 Each project will be required to sign a funding agreement to confirm project milestones, deliverables and outcomes with payment instalments. Regular project monitoring will be conducted by the Council's Grants Team.

## **16. Legal Implications**

16.1 The Planning Act 2008, and CIL Regulations 2010, provide for local authorities to apply the CIL to infrastructure to support development. The Neighbourhood element may be used to fund the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else that is concerned with addressing the demands that development places on an area (Reg. 59F).

- 16.2 CIL spend is governed by Part 7 of the CIL Regulations. For any financial year in which CIL receipts are received, a report outlining receipts and expenditure must be prepared and published on the council's website. (Reg. 62).
- 16.3 Government Guidance (2014, as amended) states that the Council must engage the community where development has taken place and accordingly, agree with them how best to spend the funding. The use of neighbourhood funds should match the priorities expressed by the local communities.

## **17. Equality Implications**

- 17.1 In compliance with the Equality Act 2010 and the Public Sector Equality Duty (PSED), the Council must, in the exercise of its functions, have "due regard" to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.
- 17.2 The duty covers the following nine protected characteristics: age, disability, gender reassignment, marriage & civil partnership, pregnancy & maternity, race, religion or belief, sex and sexual orientation.
- 17.3 An Equality Analysis (EA) of the NCIL programme was completed in December 2018. The overall assessment is that Brent's NCIL programme has a positive impact on equality. Each project also completes an initial screening of the likely impact of their plans on the protected characteristics. The increase in high quality community facilities in the borough is likely to have a positive impact on all protected characteristics, however each of the projects will be asked to provide confirmed milestones for the refurbishment including a plan for how to manage any potentially negative impacts on particular characteristics whilst refurbishment work is taking place.
- 17.4 Project funding agreements and monitoring schedule will cover all impacts on protected characteristics for individual projects and ways to address if relevant.

## **18. Consultation with Ward Members and Stakeholders**

The Cabinet Member for Regeneration, Properties and Planning is a member of the NCIL shortlisting panel, and has been consulted throughout the process. Letters of support from stakeholders (including ward members) were also received with the NCIL applications.

## **19. Human Resources / Property Implications (if appropriate)**

There are no Human Resources implications for Brent apart from the Parks Team planning to complete the work for 2 of the projects.

**Report sign off:**

**SHAZIA HUSSAIN**

Assistant Chief Executive