
Raj Patel
FDR Architects
London Field Studios
11-17 Exmouth Place
Unit 20
London
E8 3RW

7th January 2020

Our Ref: 18183

Dear Raj Patel,

Licensing Representation to the Initial Application for the Premises Licence at Satay House Limited, 30 Salusbury Road, NW6 6NL

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.
2. CCTV camera shall be installed to cover the entrance of the premises and further cameras

installed to cover the full interior of the premises. This will include both the ground floor and basement areas.

3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.
4. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
5. The CCTV images shall be kept in an easily downloadable format.
6. A "Challenge 25" policy shall be adopted and adhered to at all times
7. A sign stating "No proof of age – No sale" shall be displayed at the point of sale.
8. Regular documented staff training on licensing legislation and operating procedures shall be given. The training shall be signed and dated and a copy of these training records available for inspection by Police and local authority enforcement officers.
9. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
10. An incident log shall be kept at the premises, and made available for Inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
11. All deliveries shall take place during the normal working day (i.e. 09:00hrs to 18:00hrs daily).
12. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
13. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
14. The supply of alcohol at the premises shall only be to a person seated taking a table meal and for the consumption by such a person as ancillary to their meal.
15. The supply/sale of alcohol shall be by waiter or waitress service.
16. Customers must not be allowed to sit, stand or be served from the bar area or any other staff area used for the preparation of alcoholic beverages.
17. There shall be no vertical drinking.



18. Customers shall not be permitted to take any open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
19. No entry or re-entry shall be permitted after 22:30 hours on Sunday, 23:00 hours on Monday to Wednesday and 00:00 hours on Thursday and Saturday until the premises close to the public.
20. The designated smoking area (DSA) shall be located at the front of the premises facing Salusbury Road.
21. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall be limited to five (5) persons at any one time.
22. Nudity, striptease and other entertainment of an adult nature shall not be permitted on the premises.
23. No children shall be permitted on the premises unless accompanied by a responsible adult.
24. Persons under 18 will not be permitted to remain on the premises after 00:00hrs.
25. Toilets shall be checked every 2 hour(s) for the use of drugs and other illegal activities.
26. A toilet check list shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and old checklists must be retained and made available for inspection by the Police and authorised officers from Brent Council.
27. A suitable intruder alarm complete with panic button shall be fitted and maintained.
28. All doors and windows shall remain closed during any licensable activity.
29. Notices explaining the licensee's policy on admission and searching shall be placed at each entrance.
30. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises.
31. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open for the sale of alcohol past midnight.
32. SIA Security shall wear clothing that can be clearly and easily identified on CCTV.
33. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept at the premises and made available to the Police and Licensing Authority.
34. SIA Security shall monitor the egress of customers at the end of the night and shall remain at the premises until the final customers have left.



Reduction of Permitted Hours

The Licensing Authority would propose the change of the hours open to the public and the supply of licensable activities as follows:

Regulated Entertainment

Films (Standard days and timings) - Changed

Monday – Saturday – 08:00hrs – 00:00hrs

Sunday – 08:00hrs – 23:30hrs

Films (Seasonal variations) - Changed

Notting Hill Carnival (Sunday) – 08:00hrs – 00:30 hrs

New Year's Eve – 08:00hrs – 00:30hrs

Live Music (Standard days and timings) – Changed

Monday – Saturday – 08:00hrs – 00:00hrs

Sunday – 08:00hrs – 23:30hrs

Live Music (Seasonal variations) - Changed

Notting Hill Carnival (Sunday) – 08:00hrs – 00:30 hrs

New Year's Eve – 08:00hrs – 00:30hrs

Recorded Music (Standard days and timings) – Changed

Monday – Wednesday – 08:00hrs to 00:00hrs

Thursday – Saturday – 08:00hrs to 00:30hrs

Sunday – 08:00hrs – 23:30hrs

Recorded Music (Seasonal variations) - Changed

Notting Hill Carnival (Sunday) – 08:00 hrs – 00:30hrs

Christmas Eve – 08:00hrs – 00:30hrs

Boxing Day – 08:00hrs – 00:30 hrs

New Year's Eve – 08:00hrs – 00:30hrs

Performance of Dance (Standard days and timings) – Changed

Monday – Saturday – 08:00hrs – 00:00hrs

Sunday – 08:00hrs – 23:30hrs

Performance of Dance (Seasonal variations) – Not Applicable

Late Night Refreshments (Standard days and timings) – Changed

Monday – Wednesday – 08:00hrs to 00:00hrs

Thursday – Saturday – 08:00hrs to 00:30hrs

Sunday – 08:00hrs – 23:30hrs

Late Night Refreshments (Seasonal variations) - Changed

Notting Hill Carnival (Sunday) – 08:00 hrs – 00:30hrs

Christmas Eve – 08:00hrs – 00:30hrs

Boxing Day – 08:00hrs – 00:30 hrs

New Year's Eve – 08:00hrs – 00:30hrs



INVESTORS IN PEOPLE



POSITIVE ABOUT
DISABLED PEOPLE

Supply of Alcohol (Standard days and timings) – Changed

Monday – Wednesday – 08:00hrs to 00:00hrs

Thursday – Saturday – 08:00hrs to 00:30hrs

Sunday – 08:00hrs – 23:30hrs

Supply of Alcohol (Seasonal variations) - Changed

Notting Hill Carnival (Sunday) – 08:00 hrs – 00:30hrs

Christmas Eve – 08:00hrs – 00:30hrs

Boxing Day – 08:00hrs – 00:30 hrs

New Year's Eve – 08:00hrs – 00:30hrs

Hours Premises is Open to the Public (Standard days and timings) – No change

Monday – Wednesday – 08:00 to 00:30hrs

Thursday – Saturday – 08:00hrs to 01:00hrs

Sunday – 08:00hrs to 00:00hrs

Hours Premises is Open to the Public (Seasonal variations) – No change

Notting Hill Carnival (Sunday) – 08:00 hrs – 01:00hrs

Christmas Eve – 08:00hrs – 01:00hrs

Boxing Day – 08:00hrs – 01:00 hrs

New Year's Eve – 08:00hrs – 01:00hrs

The above conditions will also apply to seasonal variations.

In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm that your client accept the above conditions in writing.

Yours faithfully



Esther Chan
Licensing Inspector
Regulatory Services