



Officer Key Decision

Report to the Operational Director Social Care

AUTHORITY TO AWARD CONTRACTS FOR ACCOMMODATION BASED (24 HOUR) SUPPORT SERVICES FOR ADULTS WITH LEARNING DISABILITIES AT 57 PRESTON ROAD, 155 GLADSTONE PARK GARDENS AND RUBY STREET

Wards Affected:	All
Key or Non-Key Decision:	Key Decision
Open or Part/Fully Exempt: (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Part Exempt – Appendix 1 is exempt as it contains the following category of exempt information as specified in Paragraph 3, Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"
No. of Appendices:	Three <ul style="list-style-type: none"> • Appendix 1 Names of the bidders • Appendix 2 Scores received by the bidders • Appendix 3 Equalities Impact Assessment
Background Papers¹:	n/a
Contact Officer(s): (Name, Title, Contact Details)	<p>Martin Crick Team Manager Tel: 0208 937 4161 Email: martin.crick@brent.gov.uk</p> <p>Andrew Davies Head of Commissioning Contracting and Market Management Tel: 0208 937 1609 Email: andrew.davies@brent.gov.uk</p>

1.0 Purpose of the Report

- 1.1 This report concerns the mini competition from the Accommodation Plus Dynamic Purchasing System of accommodation based support services for three (3) accommodation based (24 hour) support service for adults with learning disabilities. This report requests authority to award two contracts as required by Contract Standing Order 88. It summarises the process undertaken in bidding these contracts and, following the completion of the evaluation of the bids, recommends to whom the contracts should be awarded.

2.0 Recommendation(s)

That the Operational Director - Social Care:

- 2.1 Approves the award of a contract for accommodation based (24 hour) support service for adults with learning disabilities at 57 Preston Road to Metropolitan Housing Trust Limited T/a Metropolitan Thames Valley for a period of two (2) years with the options to extend for up to a further six (6) months subject to review.
- 2.2 Approves the award of a contract for accommodation based (24 hour) support service for adults with learning disabilities at 155 Gladstone Park Gardens and Ruby Street to Dimensions (UK) Ltd for a period of two (2) years with the options to extend for up to a further six (6) months subject to review.

3.0 Detail

- 3.1 This report relates to a mini competition process for the provision of 18 units of accommodation based (24 hour) support service for adults with learning disabilities across three (3) different services.
- 3.2 57 Preston Road (service 1) is for the provision of a shared accommodation based (24 hour) support service. The service will be for 6 adults with a learning disability or are on the autistic spectrum, including some who have patterns of behaviour that may challenge. Some tenants may also have mobility issues.
- 3.3 155 Gladstone Park Gardens (service 2) is for the provision of shared accommodation based (24 hour) support service. The service will be for 6 adults with learning disability or are on the autistic spectrum, including some who have patterns of behaviour that may challenge. Some tenants may also have mobility issues.
- 3.4 Ruby Street (service 3) is for the provision of a shared accommodation based (24 hour) support service. The service will be for 6 adults with learning

disability or are on the autistic spectrum, including some who have patterns of behaviour that may challenge. Some tenants may also have mobility issues.

- 3.5 The aim of this contract is to mobilise the core hour support contracts in order to:
- Meet Brent’s commitment to provide choice and quality of accommodation and support to adults with learning and physical disabilities with an emphasis on facilitating care nearer home.
 - To ensure that the model of support and the level of tenant need is such that it meets the requirement of the NAIL project to reduce the use of placements where the level of support and associated costs exceed the clients assessed needs.
- 3.6 Most clients will have additional assessed needs and this support will be funded through the Direct Payment Scheme. Each service user and their family can choose who they wish to commission to provide additional support and this may mean it is not the provider who is commissioned under the core contract.

The Competition Process

- 3.7 The new contracts will be let by means of a call off agreement from the Accommodation Plus 2017 DPS (Lot 4.1: Care and Support) established by Brent Council (“the DPS”) for the initial term and any possible extension.
- 3.8 The competition instructions stated that the three (3) services have been packaged in two (2) lots. The Lot arrangements were organized to increase the chances of cost volume savings. Bidders can only be awarded a maximum of one (1) Lot to spread the risk of provider failure.

Lot structure;

Lot	Project
Lot 1	57 Preston Road
Lot 2	155 Gladstone Park Gardens
	Ruby Street

- 3.9 Advertisements were placed via the London Tenders Portal inviting all DPS (Lot 4.1) approved providers on 18 July 2019 to seek initial expressions of interest, which elicited six (6) initial enquires. Contractors were provided with an outline specification, details of the mini competition and were invited to complete an adapted selection questionnaire and response documents using

the Council's electronic tendering facility. Three (3) contractors subsequently completed the questionnaire and response documents.

- 3.10 Shortlisting was carried out on the basis of the contractor's technical ability. All three (3) contractors passed the selection stage. Bidders then had their Quality, Price and Social Value responses evaluated.
- 3.11 The competition instructions stated that the contract would be awarded on the basis of the most economically advantageous tender (MEAT) based on 45% Quality, 45% Price and 10% Social Value. The panel evaluated each bid using the method statements set out at Appendix 2 that cover the following quality criteria:
- The Bidder's proposal to meet the requirements and outcomes as stated in the service specification
 - Bidder's proposed plans for ensuring effective quality management of the Services and maintenance of the Contract Standard, including self-monitoring and evaluation
 - The Bidder's proposal for Stakeholder Engagement / Partnership working
 - The Bidder's proposal on how their safeguarding policies will be applied to this contract
 - The Bidder's proposed approach to Social Value delivered through this contract

Evaluation process

- 3.12 The bid evaluation was carried out by a panel of officers from Adult Social Care.
- 3.13 All bids had to be submitted electronically no later than 12 noon on 8 August 2019. Bids were opened on 8 August 2019 and two (2) valid bids were received for each Lot. Each member of the evaluation panel read the bids and carried out an initial evaluation of how well they considered each of the award criteria was addressed in the competition.
- 3.14 The panel met on 21 August 2019 and each submission was evaluated and moderated by the whole panel against the award criteria.
- 3.15 The names of the Contractors are contained in Appendix 1. The scores received by the Contractors are included in Appendix 2.
- 3.16 It will be noted that Contractor (B) was the highest scoring Contractor for Lot 1. Officers therefore recommend the award of the 57 Preston Road contract to Contractor (B), namely Metropolitan Housing Trust T/a Metropolitan Thames Valley.
- 3.17 It will be noted that Contractor (A) was the highest scoring Contractor for Lot 2. Officers therefore recommend the award of the 155 Gladstone Park

Gardens and Ruby Street contract to Contractor (A), namely Dimensions (UK) Ltd.

- 3.18 If Officer's recommendations are approved, contracts will be awarded subject to the Council's observation of the requirements of the voluntary standstill period noted in paragraph 5.4 below.

4.0 Financial Implications

- 4.1 Part 3 of the Council's Constitution states that the Operational Director Social Care has delegated authority to approve the award of contracts for services valued at less than £2 million.
- 4.2 The total estimated value of the Lot 1 contract is £580,663 including any extension options (Year 1 £231,003 pa, Years 2 & 3 £233,107 pa).
- 4.3 The total estimated value of the Lot 2 contract is £1,202,113 including any extension options (Ruby Street Year 1 £233,867 pa, Years 2 & 3 £244,793 and Gladstone Park Gardens Year 1 £233,867 pa, Years 2 & 3 £244,793 pa).
- 4.4 The cost of this contract will be funded from the Adult Social Care budget.

5.0 Legal Implications

- 5.1 The total value of the contracts over their lifetime is above the EU threshold for services falling under Schedule 3 - Social and Other Specific Services, which is currently set at £615,278. The contracts will therefore fall within the remit of the Public Contract Regulations 2015 (the "EU Regulations").
- 5.2 The contracts have been procured using the Accommodation Plus 2017 Dynamic Purchasing System (the "DPS"). The DPS was established pursuant to EU Regulations and the contracts have been procured in accordance with the DPS mini-competition procedures.
- 5.3 The award of the contract is subject to the Council's own Standing Orders in respect of Medium Value Contracts. Strategic/Operational Directors have delegated authority to award Medium Value Contracts in accordance with paragraph 9.5, of Part 3 of the Constitution.
- 5.4 Whilst there is no strict legal requirement for the Council to observe a minimum 10 calendar day standstill period for contracts that have been procured under a Framework or DPS. However, the Council will be observing a voluntary standstill period for a minimum of 10 calendar days prior to the contract being awarded.

6.0 Equality Implications

6.1 The Operational Director of Social Care is referred to the Equalities Impact Assessment at Appendix 3 and will note that that no adverse equality implications have been identified.

7.0 Consultation with Ward Members and Stakeholders

7.1 Consultation hasn't taken place with with Ward Members.

8.0 Human Resources/Property Implications (if appropriate)

8.1 There are no implications for staff pursuant to the Transfer of Undertakings (Protection of Employment) Regulations 2006 ("TUPE") arising as these are new services. The new provider will need to recruit a staff team specifically for each new service.

9.0 Public Services (Social Value) Act 2012

9.1 The Council is under a duty pursuant to the Public Services (Social Value) Act 2012 ("the Social Value Act") to consider how services being procured might improve the economic, social and environmental well-being of its area; how, in conducting the procurement process, the Council might act with a view to securing that improvement; and whether the Council should undertake consultation. Officers have had regard to considerations contained in the Social Value Act in relation to the procurement. Bidders were invited to put forward social value proposals as part of their bid and indeed social value was 10% of the evaluation score.

9.2 The Lot 1 contract will deliver the following social value benefits to Brent;

- 3 apprentices
- 7 new jobs to be created
- Pay the London Living Wage
- Work with local colleges to offer work experience for students.
- 75 unemployed residents to be supported into work
- 2932 hrs support to be offered to Brent Community and Voluntary organisations to support their development
- 315 hrs time allowed for employees to volunteer for community work in Brent.
- £1500 donations to be made to Brent-based community funds to support local causes.

9.3 The Lot 2 contract will deliver the following social value benefits to Brent;

- 17 new jobs to be created

- Pay the London Living Wage
- 10 individuals to be provided with work experience
- 6.5 unemployed residents to be supported into work
- 225 hrs time allowed for employees to volunteer for community work in Brent.

Report sign off:

ANDREW DAVIES
Head of Commissioning, Contracting and Market
Management.