

From: Chan, Esther
Sent: 17 April 2019 07:41
To: 'Kana Naheerathan'
Cc: Business Licence <business.licence@brent.gov.uk>; bluediamonstar; Legister, Linda <Linda.Legister@brent.gov.uk>
Subject: RE: New Premise Licence - 34-38 Steel Road, NW10 7AS Ref 15202

Dear Kana,

Unfortunately, I am not willing to negotiate the conditions and timings as per my representation on 11th April 2019.

Based on the information that you have provided, I have concerns that the licensing objectives will be undermined.

Please be aware that the process/consultation is still pending, we have not delayed the process.

If your client is happy to accept all the conditions and timings proposed in my representation, then I will withdraw my representation otherwise my representation will be forward to committee to make a decision.

Kind Regards

Esther Chan
Licensing Inspector

From: Kana Naheerathan
Sent: 16 April 2019 16:50
To: Chan, Esther
Cc: Business Licence ; bluediamonstar@hotmail.com; Legister, Linda
Subject: Re: New Premise Licence - 34-38 Steel Road, NW10 7AS Ref 15202

Dear Esther

Thanks for your email.

I am not sure what do you means by not specific enough for you to reach a decision. I am not sure what eles or further clarification you need so that I help you on that.

I further worry about your holiday until 6 May 19. We really need to proceeds this application quick as possible. Please note we filed this application on 4.1.19. Its almost 4 months gone so can you please ask your colleague to continue application process?

In the mean time, let me answer again my best level. If you are still not happy please explain how you expect answer? The answer for your question will be same but I guess you may expect in different format. Please advice.

- The number of promoters for the venue? **3 Promoters**
- Are the promoters employed by the applicant or hiring the venue? **Its will be a mix of both. But most probably will be hiring the venue to run the events.**
- Type of music nights? **Afro / Caribbean, Asian theme music, Club nights, Dinner dances.**
- Type of clientele (age group)? **Our client are adults age between 40 to 70. However their guest could be any age group.**

- How often will events be held? **Monday to Sunday, 10.00am to 5.00am**
- Will, it is ticketed or sales at the door? **I will say promoters will be selling their tickets prior to the event.**
- Will, it is resident DJ's hosting the event? **The promoters will bring their own DJs.**

I hope I have answered your question. Should you need further assistance please let me know.

Many thanks

On Tue, Apr 16, 2019 at 3:11 PM Chan, Esther <Esther.Chan@brent.gov.uk> wrote:

Dear Kana,

Thank you for your email.

Your response is not specific enough for me to reach a decision, therefore I will be happy for committee to make a decision.

Please be aware I will be away from 17th April 2019 to 6th May 2019. I will respond emails on my return from leave.

Kind Regards

Esther Chan

Licensing Inspector

From: Kana Naheerathan [mailto:
Sent: 16 April 2019 14:51
To: Chan, Esther <Esther.Chan@brent.gov.uk>
Cc: Business Licence <business.licence@brent.gov.uk>; [bluediamonstar](#)
Subject: Re: New Premise Licence - 34-38 Steel Road, NW10 7AS Ref 15202

Dear Esther

Thanks for your email.

Please find a reply as per your email. My reply is in red text.

- The number of promoters for the venue? **3 Promoters**
- Are the promoters employed by the applicant or hiring the venue? **Its will be a mix of both. But most probably will be hiring the venue to run the event.**

- Type of music nights? Afro / Caribbean, Asian theme music, club nights, dinner dances.
- Type of clientele (age group)? We would not know but expect all kind age groups will come.
- How often will events be held? Mostly Thursday to Sunday, 10.00am to 5.00pm
- Will, it is ticketed or sales at the door? We would not sell tickets. However, our promoters who running charity show might sell tickets.
- Will, it is resident DJ's hosting the event? The promoters will bring their own DJs.

I hope I have answered your question. Should you need further assistant please let me know.

Many thanks

Kana

On Tue, 16 Apr 2019 at 08:54, Chan, Esther <Esther.Chan@brent.gov.uk> wrote:

Dear Kana,

Thank you for your email. Please can you confirm the following:

- Number of promoters for the venue
- Are the promoters employed by the applicant or hiring the venue
- Type of music nights
- Type of clientele (age group)
- How often will events been held
- Will it be ticketed or sales at door
- Will it be resident DJ's hosting the event

Once I have the information, I will re-assess my representation.

Kind Regards

Esther Chan

Licensing Inspector

From: Kana Naheerathan [mailto:
Sent: 11 April 2019 18:47
To: Chan, Esther <Esther.Chan@brent.gov.uk>
Cc: bluediamondstar; Business Licence <business.licence@brent.gov.uk>
Subject: Re: New Premise Licence - 34-38 Steel Road, NW10 7AS Ref 15202

Dear Esther,

Thanks for your email and visit to my client premises today.

My client Suresh has said, you were well professional and helpful today. Many thanks, Esther. Please find the answer below in red text next to your every question so that you can easily understand our reply.

Your question / comments:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage?

We have CCTV on the premises. We will upgrade it accordingly to your request.

2. The CCTV system shall display on any recordings, the correct date and time of the recording?

We have CCTV on the premises. We will upgrade it accordingly to your request.

3. CCTV camera shall be installed to cover the entrance of the premises, the rear door, and further cameras installed to cover the full interior of the premises?

We have CCTV on the premises. We will upgrade it accordingly to your request.

4. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public?

Yes, we will do that.

5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises?

We have a system on the premises. We will upgrade it accordingly to your request.

6. The Licence holder /DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request?

Yes, we agree that.

7. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises?

Yes, we will do that.

8. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of the local residents and businesses and leave the area quietly?

Yes, we will announce our customers accordingly.

9. Customers shall not be permitted to take open glass containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority?

We have own security team who will not allow outside premises.

10. The consumption of alcohol will be restricted to those parts of the premises identified on the plan submitted with the operating schedule and approved by the licensing authority?

Yes, we will follow that.

11. The licensee shall ensure customers leave the premises in a quiet and orderly manner?

Yes, we will announce our customers accordingly.

12. No noise or vibration shall be detectable at any neighbouring noise sensitive premises?

Yes, we will follow that.

13. A suitable intruder alarm complete with panic button shall be fitted and maintained?

We don't have an alarm at the premises now. However, we will install soon. Do we really need a panic button to be included? We understand that panic buttons for high streets retail business, not for banqueting hall. However please confirm.

14. All doors and windows shall remain closed during any licensable activity?

Yes, we will follow that.

15. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale?

Yes, we will follow that.

16. The premises will operate a challenge 25 age verification policy with the only acceptable forms of photographic identification being a driving licence or passport?

Yes, we will follow that.

17. Any outside caterers/hirers shall be given a copy of "Challenge 25" policy prior to the commencement of events and will be required to sign a declaration of understanding of the policy?

Yes, we will follow that.

18. No children shall be admitted unless accompanied by a responsible adult?

Yes, we will follow that.

19. Persons under 18 will not be permitted to remain on the premises after 23:00hrs?

We are little worries here. Because all under 18 will stay with parents or other adults. Our party goes until 5 am so some under 18 might stay with the parent until early morning. So we want to extend the time until 5.30 am.

20. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 6 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request?

Yes, we will follow that.

21. Door supervisors of a sufficient number and gender mix shall be employed from 21:00hrs on any day when the premises are open past midnight?

Yes, we will follow that.

22. SIA Security shall wear clothing that can be clearly and easily identified on CCTV

Yes, we will follow that.

23. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority?

Yes, we will follow that.

24. No entry or re-entry shall be permitted after 23:00 hours till the premises close to the public?

This not applicable to us because our late night party start from 12 am to 5 am.

25. Notices clearly explaining the licensee's drugs and weapons policy shall be displayed at the entrance and at suitable places throughout the premises?

Yes, we will follow that.

26. Notices explaining the licensee's policy on admission and searching shall be placed at each entrance?

Yes, we will follow that.

27. Toilets shall be checked every two (2) hours for the use of drugs and other illegal activities?

Yes, we will follow that.

28. A toilet checklist shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and old checklists must be retained and made available for inspection by the Police and authorised officers from Brent Council?

Yes, we will follow that.

29. A personal licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol?

Yes, we will follow that.

30. The designated smoking area (DSA) shall be located at the front of the premises facing Steele Road?

Yes, we will follow that.

31. When the premises licence is in operation the DSA shall be limited to no more than 10 (ten) people at any one time?

Yes, we will follow that.

32. No person shall be permitted to sit on the floor, on stairs or in gangways and passageways?

Yes, we will follow that.

33. Adequate illumination shall be provided and maintained to the external areas of the premises?

Yes, we will follow that.

34. No drinks shall be served other than in plastic or toughened glasses?

Yes, we will follow that.

35. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises?

Yes, we will follow that.

36. Nudity, striptease and other entertainment of an adult nature shall not be permitted on the premises?

Yes, we will follow that.

37. Public transport information including night time travel options shall be made available?

Yes, we will follow that.

38. Notices advertising the number of a local licensed taxi service shall be displayed in a prominent position?

Yes, we will follow that.

39. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

(a) all crimes reported to the venue? Yes, we will follow that.

(b) all ejections of patrons? Yes, we will follow that.

(c) any complaints received? Yes, we will follow that.

(d) any incidents of disorder? Yes, we will follow that.

(e) all seizures of drugs or offensive weapons? Yes, we will follow that.

(f) any faults in the CCTV system or searching equipment or scanning equipment? **Yes, we will follow that.**

(h) any visit by a relevant authority or emergency service? **Yes, we will follow that.**

40. Reduction of Permitted Hours The Licensing Authority would propose the change of the hours open to the public and the supply of licensable activities as follows:

Regulated Entertainment Monday – Sunday – 10:00hrs – 02:30hrs?

Late Night Refreshments Monday – Sunday – 23:00hrs – 02:30hrs?

Supply of Alcohol Monday to Sunday – 10:00hrs to 02:30hrs?

Hours Premises is Open to the Public Monday – Sunday – 10:00hrs to 03:00hrs?

Please note we have different parties will be taken places. Some event (wedding etc) will be from 10 am to 4 pm. Some event (birthday party etc) will be from 6 pm to 2 am. Some event (late night party etc) will be from 12 am to 5 pm. We don't take all three events the same day but we offer flexible parties to our customers. Please note this is an industrial area so ordinary residents won't be affected. Therefore please keep our original times (5.30am) as per our application.

We hope the above answer satisfactory. However, should you need to discuss further please reply to this email.

Many thanks

--

Kana Naheerathan

Principal and Accountant

MNP Accountants