

APPLICATION FOR PROVISIONAL STATEMENT

**Retail Unit 6[12],
Plot NW08,
Olympic Way/Exhibition Way
Wembley Park
HA9 0FA**

Proposed Licensable Activities:

	Sale of Alcohol (on & off sales) Late Night Refreshment Regulated Entertainment (where required)	Opening Hours
Monday – Sunday	10:00 – 00:00	08:00 – 00:30

Conditions:

1. Food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
2. Off-sales of alcohol in sealed containers only.
3. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. All recordings shall be made available for viewing no later than 24 hours from request.
4. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
5. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - a. All crimes reported to the venue
 - b. All ejections of patrons
 - c. Any complaints received
 - d. Any incidents of disorder
 - e. Any faults in the CCTV
 - f. Any refusal of the sale of alcohol
 - g. Any visit by a relevant authority or emergency service.

6. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from outside of the entrance to the premises.
7. Any locks or flush latches on exit doors shall be unlocked and kept free from fastenings other than push bars whilst the public are on the premises.
8. Any socket outlets that are accessible to performers, staff or the public shall be suitably protected by a residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).
9. Exits are not obstructed (including by curtains, hangings or temporary decorations), and accessible via non-slippery and even surfaces, free of trip hazards and clearly identified.
10. The socket outlets (or other power supplies used for DJ equipment, band equipment and other portable equipment) that are accessible to performers, staff or the public shall be suitably protected by a residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).
11. Where chairs and tables are provided, internal gangways are kept unobstructed.
12. A sign stating "No proof of age – No sale" shall be displayed at the point of sale.
13. A "Challenge 25" policy shall be adopted and adhered to.
14. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept centrally and made available for inspection by police and relevant authorities upon request.
15. There shall be no licensable activities provided in the external area after 22:00 on any day.
16. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
17. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

Conditions applicable on major football event days:

The following conditions will apply at all times unless agreed in advance in writing with the Metropolitan Police and subject to an appropriate risk assessment:

18. At least [TBA] SIA registered supervisor shall be on duty until 30 minutes after the premises is closed for licensable activities.
19. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.
20. SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.

21. The DPS or deputy shall work in partnership with the Police and if necessary comply with any direction given by a senior Police Officer on duty at the event.
22. Moveable furniture in designated external areas shall be removed.
23. Customers will not take open drink containers containing alcohol outside the premises except to external areas as defined on the plan submitted to and approved by the Licensing Authority.
24. Except when the premises or part thereof is operating as a restaurant with alcohol supplied ancillary to table meals:
 - a) the premises (or part thereof) will only take one set of supporters (Fan Zone) on the production of a valid ticket for the game, the designated team will be allocated by the Metropolitan Police after a risk assessment has been conducted;
 - b) no drinks shall be served in glass containers;
 - c) the premises will stop the sale of alcohol one hour before the advertised kick off time and not re-start until 15 minutes after the game starts.
25. The premises will not broadcast the football match being held at Wembley Stadium on live television.
26. A personal licence holder shall be present on the premises to supervise the sale of alcohol.