



**METROPOLITAN
POLICE**

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TERRITORIAL POLICING

The Licensing Authority

*Brent Civic Centre
Engineers Way
Wembley
Middlesex
HA9 0FJ*

Your ref: 15335

Our ref: 01QK/150/19/2157

**Brent Borough Licensing
NW CU**

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Date: 14/04/2019

Police representation to the Provisional Statement for Retail Unit 3/4/5 (8/9/10), Plot NW08, Olympic Way, HA9 0FA.

I certify that I have considered the application shown above and I wish to make **representations** that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

Officer: **Nicola McDonald**
Licensing Constable PC 157QK

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The provisional statement has been submitted under section 29 of the act.

The Police representations are concerned with all four of the licensing objectives.

Police require the following points should be included in the operating schedule or added as conditions on the premises licence.

Closed Circuit Television (CCTV)

Good quality CCTV is essential as a deterrent for the prevention of crime and the detection of offenders. It allows for both covert and overt monitoring of the premises. With proper signage, this reassures both staff and clientele, that this is a safe environment where illegal activities are not tolerated.

All cameras and recording equipment will be installed and maintained in accordance with Home Office Guidance and the manufacturers instructions and will be fully operational when the premises are open to the public.

Notices shall be displayed at the entrance to the premises, and in prominent positions throughout the premises, advising that CCTV is in operation.

Operating Hours to be displayed on Premises

A notice displaying the opening hours, the type of licensing activity and licence conditions should be clearly displayed and visible to anyone outside the premises. This may be incorporated in the summary of the licence, which must be displayed, or take the form of a separate item. Likewise the name of the Designated Premises Supervisor (D.P.S.) should be

similarly displayed. This will allow the Police and other responsible authorities to readily identify the licence details. Clearly displayed opening hours will also reduce any confusion for customers prior to entering the premises and possible conflict when the premises close/stop selling alcohol.

A Summary of the Premises Licence will be displayed at each public entrance to the premises.

Major Event at Wembley Stadium

This has to be a key factor in this application due to the proximity of the venue to the national football stadium and risks associated with alcohol consumption at events. Security industry authorised door supervisors employed on the premises will support staff during these busy days to manage the numbers of customers within the venue, implement a controlled queuing system and deter crime and disorder.

Non standard timings

Police consider that the premises opening for 40.5 hours from 0800 hours on New Years Eve to 0030hours on 2nd January to be excessive. Police suggest that licensable activities be extended and cease at 0330hrs on 1st January the premises close to the public at 0400 hours. Standard timings for licensable activities then resume. SIA registered door supervisors of suitable gender mix shall be on duty from 2100hours until 30 minutes after the premises is closed for licensable activities. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.

Police request the following conditions be attached to annex 2 of the premises licence

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.

CCTV cameras shall be installed to cover the entrance of the premises and the external areas

The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

The Licence holder /DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.

A capacity specific risk assessment shall be conducted by a professional qualified risk assessor. This risk assessment shall be appraised annually or at the time of any building or layout structural works.

Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of

staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

There shall be no regulated entertainment provided in the external part of the premises

The external areas shall cease use at 21.00hrs and all tables and chairs must be removed.

After 21.00hrs when the external area is no longer in use, a designated smoking area will be limited to 10 persons in the front external area. No alcohol will be allowed in the smoking area.

A sign stating "No proof of age – No sale" shall be displayed at the point of sale.

A "Challenge 25" policy shall be adopted and adhered to at all times.

Customers shall not be permitted to take open vessels outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

Alcohol shall not be available for any customer when the premises are open primarily for use by persons under the age of 18.

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) any faults in the CCTV system
- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service.

A capacity specific assessment shall be conducted and approved by the Licensing Authority prior to the consultation end date. This assessment shall be completed by a competent person and show all calculations used to reach the final capacity and reference the guidance used to achieve this figure. This assessment shall be appraised annually or at the time of any building or layout structural works.

No person shall be permitted to sit on the floor, on stairs or in gangways and passageways.

No children shall be permitted on the premises unless accompanied by a responsible adult.

There will be a comprehensive bookings policy in place with respect of venue hire. Any person wishing to hire out the venue for a private function should provide the following;

- Proof of Identity (valid driver's licence/ passport etc.)
- Proof of address (recent utility bill/ council tax letter/ statement etc.)
- Deposit paid by card
- Signed agreement to the venues terms and conditions of venue hire

Conditions for Major football event days at Wembley stadium if the premises are operating as a bar:

SIA registered door supervisors of suitable gender mix shall be on duty until 30 minutes after the premises is closed for licensable activities.

A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

SIA supervisors shall wear clothing that can be clearly and easily identified on CCTV.

The DPS or deputy shall work in partnership with the Police and if necessary comply with any direction given by a senior Police Officer on duty at the event.

Moveable furniture in designated external areas shall be removed.

Use of the external area is not permitted except for use as a designated smoking area, the number of smokers limited to a maximum of 10 at any one time.

The premises will only take one set of supporters on the production of a valid ticket for the game, the designated team will be allocated by the Metropolitan Police after a risk assessment has been conducted.

No drinks shall be served in glass containers.

The premises will stop the sale of alcohol one hour before the advertised kick off time and not re-start until 15 minutes after the game starts.

The venue shall not show televised football matches on football event days.

A personal licence holder shall be present on the premises to supervise the sale of alcohol.

Conditions for Major football event days at Wembley stadium if the premises are operating as a restaurant:

The DPS or deputy shall work in partnership with the Police and if necessary comply with any direction given by a senior Police Officer on duty at the event.

Moveable furniture in designated external areas shall be removed.

Use of the external area is not permitted except for use as a designated smoking area (no drinking vessels in the external area) the number of smokers limited to a maximum of 10 at any one time.

The venue shall not show televised football matches on football event days.

A personal licence holder shall be present on the premises to supervise the sale of alcohol.

No vertical drinking within the entire premises.

Alcohol shall only be supplied as an accompaniment to a substantial meal, and seated at a table.

The supply/sale of alcohol shall be by waiter or waitress service only.

Yours Sincerely

Nicola McDonald PC 2157QK
Licensing Constable Brent Police