



**METROPOLITAN
POLICE**

Working together for a safer London

TERRITORIAL POLICING

Brent Police Licensing Unit

*Brent Civic Centre
Engineers Way
Wembley
Middlesex
HA9 0FJ*

Your ref: 14763

Our ref: 01QK/28/19/lic/67

**Brent Borough Licensing
NW CU**

*South Harrow Police Station
74 Northolt Road
South Harrow
HA2 0DN*

Tel: 020 8733 4530

Email:

NWMailbox.licensingbrent@met.police.uk

Web: www.met.police.uk

Date: 18/02/2019

Police representation to the Premises Licence application for 'Tamu Samaj UK Nepalese Community' Barham Park – Unit 1 Card Room, 660 Harrow Road, Wembley, HA0 2HB

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the Council's objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below

Officer: **Paul Scott**
Licensing Constable PC 3302NW

Police require the following points to be added as conditions on the premises licence:

- 1) The premises shall not be used as a restaurant or bar open to members of the public except for the purpose of a pre-booked function.
- 2) At all times alcohol is available for consumption there will be no self-service and must be served from a staffed bar.
- 3) All staff will undergo 6 monthly training on the Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
- 4) If alcohol is being served a personal license holder will be on the premises for the duration of the event.

- 5) A strict booking policy is to be put in place. Photographic ID and proof of address to be photo copied and details recorded. Terms and conditions of hire shall be signed as a condition of booking and will be made available to police on request.
- 6) The premises licence holder shall ensure that all promotions are strictly managed in-house no external promotions.
- 7) An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
- 8) No glass bottles shall be sold they will be decanted into plastic or polycarbonate vessels.
- 9) There will be no sales of beers, ales, lagers or ciders or anything similar of 6.5% ABV or above.
- 10) No noise shall emanate from the premises that give rise to cause a statutory nuisance.
- 11) Clear and prominent notices will be displayed requesting patrons to respect the neighbours and leave quietly. If a DJ is used, he/she will also request patrons leave quietly.
- 12) There will be no marketing of the premises as a nightclub/ bar.
- 13) There will be no music played or amplified outside the premises.
- 14) No doors are to be left open and windows must be locked closed after 2300 hours or whenever a music event is taking place.
- 15) The premises shall operate a challenge 25 policy. Anyone attempting to purchase alcohol who appears under the age of 25 years shall be required to produce valid photo ID (such as a photo card driving licence, passport or PASS accredited age verification card) to prove they are 18 years or older. Failure to produce acceptable ID shall result in a refusal of the sale. This refusal shall be documented in the refusals / incident log..
- 16) Any person attending the premises who is under the age of 18 years old shall only do so if they are attending a pre-booked function of a suitable nature and shall be included on a guest list.
- 17) All events will be risk assessed for the requirement of SIA security staff where licensable activity is in place. If SIA security is needed for an event a log will be kept at the venue with their details.

- 18) CCTV shall be installed to Home Office Guidance standards
- b) If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area, preferably out of the sight and reach of the public.
 - c) A CD, DVD burner or USB type device will also form part of the system to facilitate making copies of the footage
 - d) The quality of the images must be of a sufficiently high standard to allow identification of the subject matter
 - e) Cameras will cover key areas identified by the operator and Police. These will include clear headshots of persons entering the venue, the bar area and areas where alcohol are displayed for sale, entrances to the toilets.
 - f) Images must be retained for a minimum period of 31 days before overwriting
 - g) The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Brent.
 - h) At all times when the premises are open there shall be at least one person who is capable of operating the CCTV system if required to do so by the Police or authorised officers of the London Borough of Brent
 - i) This system will be fully maintained at all times to ensure correct operation

Paul Scott PC 3302NW
Licensing Constable Brent Police