

## Impact Needs/Requirement Assessment Completion Form

Department: Regeneration and Major Projects	Person Responsible: Jonathan Kay
Service Area: New Initiatives Team	Timescale for Equality Impact Assessment : 13 <sup>th</sup> February Executive
Date: 6 <sup>th</sup> January 2012	Completion date: 6 <sup>th</sup> January 2012
Name of service/policy/procedure/project etc: Community Infrastructure Levy & s106 Planning Obligations	Is the service/policy/procedure/project etc: New <input checked="" type="checkbox"/> Old <input type="checkbox"/>
Predictive <input checked="" type="checkbox"/> Retrospective <input type="checkbox"/>	Adverse impact Not found <input checked="" type="checkbox"/> Found <input type="checkbox"/> Service/policy/procedure/project etc, amended to stop or reduce adverse impact Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is there likely to be a differential impact on any group? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Please state below:
1. Grounds of race: Ethnicity, nationality or national origin e.g. people of different ethnic backgrounds including Gypsies and Travellers and Refugees/ Asylum Seekers Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	2. Grounds of gender: Sex, marital status, transgendered people and people with caring responsibilities Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
3. Grounds of disability: Physical or sensory impairment, mental disability or learning disability Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	4. Grounds of faith or belief: Religion/faith including people who do not have a religion Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
5. Grounds of sexual orientation: Lesbian, Gay and bisexual Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	6. Grounds of age: Older people, children and young People Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Consultation conducted Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Person responsible for arranging the review: N/A	Person responsible for publishing results of Equality Impact Assessment: N/A
Person responsible for monitoring Jonathan Kay:	Date results due to be published and where: N/A
Signed:	Date:

## Impact Needs/Requirement Assessment Completion Form

Please note that you must complete this form if you are undertaking a formal Impact Needs/Requirement Assessment. You may also wish to use this form for guidance to undertake an initial assessment, please indicate.

### 1. What is the service/policy/procedure/project etc to be assessed?

Community Infrastructure Levy & s106 Planning Obligations

### 2. Briefly describe the aim of the service/policy etc? What needs or duties is it designed to meet? How does it differ from any existing services/ policies etc in this area

The aim is to adopt a Community Infrastructure Levy (CIL) charging schedule, in accordance with the Planning Act 2008 and CIL Regulations 2010, to be applied on new developments across the Borough. The charging schedule will require qualifying developments to make financial contributions on the basis of £ per m<sup>2</sup>, where m<sup>2</sup> are the net additional gross internal area created by the development. These CIL contributions will be collected by the Council and then used to fund identified infrastructure projects across the Borough. This will replace the existing system of collecting infrastructure contributions from developers through the use of s106 agreements as this will no longer be possible after April 2014 due to changes in planning legislation. The aim is also to adopt a new SPD on s106 Obligations which will continue to be used to secure non-financial planning obligations from development.

### 3. Are the aims consistent with the council's Comprehensive Equality Policy?

The Council's Equality and Diversity Policy statement makes reference to the importance of ensuring that the services that we provide meet the needs of the community. The policy seeks to ensure that everyone has equal access to services, regardless of their race, heritage, gender, religious or non religious belief, nationality, family background, age, disability or sexuality. Services must be relevant, responsive and sensitive, and the council must be perceived as equitable in its provision of services by its service users, partners and the wider community.

The Community Infrastructure Levy will assist the Council in funding a wide range of infrastructure projects across the Borough which will not only support growth, but at the same time also help meet the needs of local people. The Localism Bill will require the Council to consult with communities regarding the CIL collected within their area and which infrastructure projects that CIL will be spent on, including local projects. This will require the allocation of CIL be both transparent and accountable, thereby helping to ensure an equitable distribution of CIL across the borough and that communities are given a level of infrastructure funding that is appropriate to the impact of new development within their area.

In terms of the revised s106 SPD, most S106 agreements are directly linked to planning policy requirements that have been the subject of public consultation and examination as well as an equalities impact assessment. The planning strategy for Brent (London Plan and the LDF) reflects the needs of the borough's diverse community.

### 4. Is there any evidence to suggest that this could affect some groups of people? Is there an adverse impact around race/gender/disability/faith/sexual orientation/health etc? What are the reasons for this adverse impact?

There is no evidence that the adoption of CIL charging and a revised s106 SPD would adversely impact on certain groups of people, and on the contrary would provide a number of benefits to new and existing residents through the provision of new infrastructure. The type of infrastructure to be provided would include roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreational facilities and open spaces. There are general requirements for these types of infrastructure projects to be designed to be accessible to all members of the community.

### 5. Please describe the evidence you have used to make your judgement. What existing data for example (qualitative or quantitative) have you used to form your judgement? Please supply us with the evidence you used to make you judgement separately (by race, gender and disability etc).

This stage is the second round of public consultation on the proposed levels of CIL that the Council intend to set and whether these are appropriate. The consultation will seek to include all sections of the community.

### 6. Are there any unmet needs/requirements that can be identified that affect specific groups? (Please refer to provisions of the Disability Discrimination Act and the regulations on sexual orientation and faith, Age regulations/legislation if applicable)

No

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7. Have you consulted externally as part of your assessment? Who have you consulted with? What methods did you use? What have you done with the results i.e. how do you intend to use the information gathered as part of the consultation?

Pre-consultation in the form of presentations to the boroughs five ACF's to raise awareness of CIL was completed in September/October 2011. Formal external consultation on the Preliminary Draft Charging Schedule has been completed, in accordance with CIL Regulations 2010, and this has been used to inform amendments to the current Draft Charging Schedule. A Consultation Strategy has been produced which sets out the intended methods and timeframes for external consultation.

8. Have you published the results of the consultation, if so where?

Consultation yet to be carried out.

9. Is there a public concern (in the media etc) that this function or policy is being operated in a discriminatory manner?

No

10. If in your judgement, the proposed service/policy etc does have an adverse impact, can that impact be justified? You need to think about whether the proposed service/policy etc will have a positive or negative effect on the promotion of equality of opportunity, if it will help eliminate discrimination in any way, or encourage or hinder community relations.

No adverse impacts can be identified at this stage

11. If the impact cannot be justified, how do you intend to deal with it?

n/a

12. What can be done to improve access to/take up of services?

n/a

13. What is the justification for taking these measures?

n/a

14. Please provide us with separate evidence of how you intend to monitor in the future. Please give the name of the person who will be responsible for this on the front page.

The Council will monitor the collection and expenditure of CIL once adopted.

15. What are your recommendations based on the conclusions and comments of this assessment?

No further action necessary at this stage.

Should you:

1. Take any immediate action? No
2. Develop equality objectives and targets based on the conclusions? No
3. Carry out further research? No

16. If equality objectives and targets need to be developed, please list them here.

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n/a

17. What will your resource allocation for action comprise of?

n/a

If you need more space for any of your answers please continue on a separate sheet

Signed by the manager undertaking the assessment:

Full name (in capitals please):

Date:

Service Area and position in the council:

Details of others involved in the assessment - auditing team/peer review:

Once you have completed this form, please take a copy and send it to: **The Corporate Diversity Team, Room 5 Brent Town Hall, Forty Lane, Wembley, Middlesex HA9 9HD**

*An online version of this form is available on the Corporate Diversity Team website.*