
Swan
789 Harrow Road
Middlesex
HA0 2LP

11th September 2018

Licensing Representation to the Application to vary the Premises Licence for Swan, 789 Harrow Road, Middlesex, HA0 2LP

I certify that I have considered the application shown above and I do not wish to make representations against this application.

Officer: Susana Figueiredo – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made to vary the premises licence under section 34 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- **the prevention of crime and disorder;**
- **public safety;**
- **the prevention of public nuisance; and**
- **the protection of children from harm.**

Proposed conditions to be added by the Local Authority

- Door supervisors (SIA) of a suitable number and gender, shall be employed from 21.00hrs hours on any day when the premises are open for the sale of alcohol past midnight
- SIA Security shall wear clothing that can be clearly and easily identified on CCTV.
- A register/log containing the names, badge number, dates & times of duty security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

- Signage indicating the premises operates a Challenge 25 policy shall be displayed at the point of sale.
- Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
- Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept centrally and made available for inspection by police and relevant authorities upon request.
- No entry or re-entry shall be permitted after 01.00 hours.
- Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
- No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
- All doors and windows shall remain closed during any licensable activity and where a door is used for patrons to enter or leave the premises the door shall be self-closing.
- The external areas shall cease use at 23.00hrs. After this time, a maximum of 7 persons shall be permitted to smoke outside the front of the premises at any one time.

Proposed conditions to be replaced as requested by the Local Authority

That Closed Circuit Television (CCTV) in accordance with the advice of the police Crime Prevention Officer and maintained to the Association Of Chief Police Officers (ACPO) guidelines must be in operation and record activities in the licensed area (as defined in the plan submitted with the operating schedule and approved by the Local Authority or any subsequently approved plan including any external area which may be approved for the consumption of alcohol) whilst the premises are open to the public.

To be replaced with:

- CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.
- The CCTV system shall display on any recordings the correct date and time of the recording.
- The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.

That steps approved by the Local Authority in writing shall be taken by the applicant to ensure that its customers do not remove open glass containers (i.e. glasses and opened bottles) from the licensed area (as defined in the plan submitted with the operating schedule and approved by the Local Authority or any subsequently approved plan including any external area which may be approved for the consumption of alcohol) and that consumption of alcohol be restricted to the licensed area approved by the Local Authority

To be replaced with:

- Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

The licensee shall keep an incident book which shall be made available to the Police and Licensing Authority.

To be replaced with:

- An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (h) any visit by a relevant authority or emergency service.

No children shall be admitted unless accompanied by a responsible adult.

To be replaced with:

- No children shall be admitted unless accompanied by a responsible adult. All children must leave the premises by 21:00hrs

I look forward to hearing from you soon.

Yours sincerely



Susana Figueiredo
Licensing Inspector
Planning, Transportation & Licensing