

Paul Twyman
PDS Licensing
48 Greenford Gardens
Greenford
UB6 9LZ

1st August 2018

Reference: 12958

Dear Mr Twyman,

Re: Licensing Representation to the Application for the new Premises Licence at One Stop Caribbean, 17-19 High Street, Harlesden, NW10 4NE

I certify that I have considered the above new application and I wish to make representations.

Officer: Esther Chan – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.

2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
3. A CCTV camera shall be installed to cover the entrance of the premises.
4. A 'Challenge 25' policy shall be adopted and adhered to all times.
5. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
6. Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
7. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following
 - (a) all crimes reported to the venue
 - (b) any complaints received
 - (c) any incidents of disorder
 - (d) all seizures of drugs or offensive weapons
 - (e) any faults in the CCTV system or searching equipment or scanning equipment
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
8. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
9. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
10. The designated smoking area (DSA) shall be located at the front of the premises facing High Street.
11. When the premises licence is in operation the DSA shall be limited to no more than 5 people at any one time.
12. A suitable intruder alarm complete with panic button shall be fitted and maintained.
13. The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for the consumption by such a person as ancillary to their meal.
14. Challenge 25 in relation to off sales – if the driver considers the recipient of alcohol appears under 25, recognised photographic identification to be requested before any alcohol is given to the recipient.

15. At the time the order is placed a declaration will be required from the person placing the order that the person is over 18 years of age.
16. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include photo-card driving licence and passport. No ID no delivery.
17. Delivery shall be refused if the driver believes the alcohol is being purchased on behalf of another person aged under 18 years.
18. Minimum age of 18 for delivery drivers.

Reduction of Permitted Hours

To allow 30 minutes of drinking time, The Licensing Authority propose the reduction of the following hours for the supply of alcohol.

Supply of Alcohol

Monday to Sunday – 10:00hrs to 23:30hrs

In order for the Licensing Team to withdraw this representation, it will be necessary for you to confirm that you accept the above conditions in writing.

Yours faithfully



Esther Chan
Licensing Inspector
Planning, Transportation & Licensing