

 <b>Brent</b>	<b>Resources &amp; Public Realm Scrutiny Committee</b>  5 September 2018
	<b>Report from the Director of Policy, Performance and Partnerships</b>
<b>Resources and Public Realm Scrutiny Committee Work Programme 2018-19</b>	

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Non-key
<b>Open or Part/Fully Exempt:</b>	Open
<b>No. of Appendices:</b>	1
<b>Background Papers:</b>	None
<b>Contact Officer:</b>	Patrick Doherty, Senior Policy and Scrutiny Officer, Strategy and Partnerships, Chief Executive's Department, <a href="mailto:patrick.doherty@brent.gov.uk">patrick.doherty@brent.gov.uk</a> 020 8937 3357

## 1.0 Purpose of the Report

1.1 This report updates members on the committee's work programme for 2018/19.

## 2.0 Recommendation(s)

2.1 Members of the committee to discuss and note the contents of the report, including proposed topics for discussion at committee and for task group investigations.

2.2 To agree the work programme for 2018/19 as set out in Appendix A.

## 3.0 Detail

3.1 Overview and scrutiny is a member-led process. Its role is to challenge and provide a 'critical friend' to Cabinet and external organisations that fall within its remit. Overview and scrutiny seeks to be independent-minded, drive improvement in public services, effectiveness in public policy, and to provide a

voice for articulating the concerns of the borough's residents and communities. The committee sets out to do this in a constructive and fair way with respect for all.

- 3.2 Scrutiny is the mechanism by which the Cabinet is held publicly to account. The scrutiny function has the capacity to give non-Cabinet Members a significant opportunity to influence the proposals of the Cabinet and to probe into the impact of policy decisions on the Borough.
- 3.3 This is one of three scrutiny committees established by the Council. This committee covers Corporate Resources (including Customer Services, Policy, Partnerships and Performance and IT) as well as Regeneration, Environment and Community Safety.
- 3.4 Members of the Resources and Public Realm Scrutiny Committee met in May 2018 to discuss their work programme, and examined suggestions from members of the Cabinet and Strategic Directors based on corporate priorities for 2018/19.
- 3.5 The committee will set up at least two task groups in 2018/19, as set out in the Appendix. A task group is a form of policy development as it allows non-executive members to evaluate a problem or issue in-depth over a long period and develop answers and suggestions in the form of recommendations. Scoping papers, membership and terms of reference for the task group will be agreed via a report and task groups will not be limited to members of the committee.
- 3.6 For operational reasons it may be necessary to move items to be heard at a particular committee. In addition, members and co-opted members can at any time suggest an item to be looked at during a committee meeting, which, provided it is agreed by the Chair, would mean the work programme changes.

#### **4.0 Financial Implications**

- 4.1 There are no financial implications arising from this report.

#### **5.0 Legal Implications**

- 5.1 There are no legal implications arising from this report.

#### **6.0 Equality Implications**

- 6.1 There are no equality implications arising from this report.

#### **7.0 Consultation with Ward Members and Stakeholders**

- 7.1 Ward members who are members of the committee have been involved in this report.

***REPORT SIGN-OFF***

***Peter Gadsdon***

Director Performance Policy and Partnerships

## Resources and Public Realm Scrutiny Committee Work Programme 2018-19

Tuesday 3 July 2018

Agenda Rank	Item	Details	Cabinet Member/Member	Brent Council/Partner organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
2.	Borough Plan	Pre-scrutiny of the in-development Borough Plan, which sets out how the council will deliver its policies and how the manifesto pledges of the administration will be achieved.	Cllr Muhammed Butt, Leader	Carolyn Downs, Chief Executive Peter Gadsdon, Director Performance, Policy and Partnerships Pascoe Sawyers, Head of Strategy & Partnerships
3.	Property and assets	The council's assets list to be presented in the context of an update report on the new assets strategy, including examination of how Brent can use its properties to generate workspace and office space for local SMEs.	Cllr Margaret McLennan, Deputy Leader	Althea Loderick, Strategic Director Resources Oliver Judges, Interim Director of Property

<p>4.</p>	<p>Scrutiny 2017/18 annual report</p>	<p>Committee to review and agree the 2017-18 annual report for publishing.</p>	<p>Cllr Matt Kelcher, Chair Scrutiny Committee</p>	
<p>5.</p>	<p>Affordable Housing Task Group, Terms of Reference</p>	<p>To discuss and agree revised terms of reference for the task group looking at ways of increasing affordable housing in new developments.</p>	<p>Cllr Neil Nerva, Task Group Chair</p>	<p>Amar Dave, Strategic Director Regeneration and Environment  Aktar Choudhury, Operational Director Regeneration  Alice Lester, Head of Planning, Transport and Licensing</p>

## Wednesday 5 September 2018

Agenda	Item	Details	Cabinet Member/Member	Brent Council/Partner organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
2.	Resources & Public Realm Scrutiny Committee - work programme 2018/19	To review and agree the committee's work programme for 2018-19.	Cllr Matt Kelcher, Chair Scrutiny Committee	
3.	Digital Strategy update	A report updating on progress with implementation of the Digital Strategy, including channel shift. The committee will review progress and examine protections afforded to vulnerable residents.	Cllr Margaret McLennan, Deputy Leader	Peter Gadsdon, Director Performance, Policy and Partnerships  Sadie East, Head of Transformation
4.	Resurfacing and repair contract	A report on the performance of Conway, including the terms of their contract and their performance. The committee will consider alternative options for carrying out affordable repairs.	Cllr Shama Tatler Cabinet Member for Regeneration, Highways & Planning	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services  Tony Kennedy, Head of Highways and Infrastructure

<p>5.</p>	<p>Review of new positions</p>	<p>A report on the roles of Town Centre Manager and Neighbourhood Manager. The committee will examine how these roles are performing, whether they been successful and what else they might be able to do.</p>	<p>Cllr Shama Tatler, Cabinet Member for Regeneration, Highways, Planning</p>	<p>Amar Dave, Strategic Director of Regeneration and Environment</p> <p>Aktar Choudhury, Operational Director Regeneration</p> <p>Matthew Dibben, Head of Employment, Skills &amp; Enterprise</p> <p>Chris Whyte, Operational Director of Environment Services</p> <p>Simon Finney, Head of Environmental Improvement</p>
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## Wednesday 5 December 2018

Agenda	Item	Details	Cabinet Member/Member	Brent Council/Partner organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
2.	Council Tax	A report on options for a new Council Tax Support scheme and potential impacts of Council Tax collection moving in-house.	Cllr Eleanor Southwood Cabinet Member for Housing & Welfare Reform	Althea Loderick, Strategic Director Resources  Margaret Read, Director of Customer Services  David Oates, Head of Customer Services Operations
3.	Parking and electric car charging	A report on progress with council plans to create and enable more electric car charging points. The committee will also investigate how the parking regime can free up more space on roads by restricting vehicle lengths.	Cllr Krupa Sheth Cabinet Member for Environment  Cllr Shama Tatler, Cabinet Member for Regeneration, Highways, Planning	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services  Tony Kennedy, Head of Highways and Infrastructure  Rachel Best, Transportation Planning Manager  Gavin Moore, Head of Parking & Lighting



<p>4.</p>	<p>Annual report on complaints</p>	<p>Committee to receive update on the council's 2017-18 complaints performance</p>	<p>Cllr Margaret McLennan, Deputy Leader</p>	<p>Peter Gadsdon, Director Performance, Policy and Partnerships  Irene Bremang, Head of Performance &amp; Improvement</p>
<p>5.</p>	<p>Affordable Housing Task Group report</p>	<p>Report on the findings and recommendations from the scrutiny task group review of affordable housing delivery in new developments.</p>	<p>Cllr Shama Tatler, Cabinet Member for Regeneration, Highways, Planning  Cllr Eleanor Southwood Cabinet Member for Housing &amp; Welfare Reform,  Cllr Neil Nerva, Task Group Chair</p>	<p>Amar Dave, Strategic Director of Regeneration and Environment  Phil Porter, Strategic Director of Community Wellbeing  Hakeem Osinaike, Operational Director Housing  Alice Lester, Head of Planning, Transport and Licensing</p>

## Tuesday 15 January 2019

Agenda	Item	Details	Cabinet Member/Member	Brent Council/Partner organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
2.	Budget scrutiny report	Committee to scrutinise and agree the Scrutiny Budget report for 2019-20 and 2020-2021.	Cllr Muhammed Butt, Leader  Cllr Margaret McLennan, Deputy Leader	Carolyn Downs, Chief Executive  Althea Loderick, Strategic Director of Resources  Conrad Hall, Chief Finance Officer
3.	Local Plan	Pre-scrutiny of the draft Local Plan in development for launch in 2020, and due for consultation during 2019.	Cllr Shama Tatler, Cabinet Member for Regeneration, Highways, Planning	Amar Dave, Strategic Director of Regeneration and Environment  Aktar Choudhury, Operational Director Regeneration  Alice Lester, Head of Planning, Transport and Licensing
4.	Knife Crime Task Group scoping paper	Scoping document for Knife Crime Task Group to be approved by the committee.	Cllr Tom Miller, Cabinet Member for Community Safety  Task Group Chair (TBC)	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services  Karina Wane, Head of Community Protection

## Monday 14 March 2019

Agenda	Item	Details	Cabinet Member/Member	Brent Council/Partner organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
3.	Contracts 2023	The committee will look at several key council contracts due to end in 2023 and examine the process for setting the terms of these contracts and the merits/obstacles to bringing the services back in-house.	Cllr Margaret McLennan, Deputy Leader  Cllr Krupa Sheth Cabinet Member for Environment	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services
4.	Air quality pledges	A report updating on progress against air quality pledges made during the election. How can the council can deliver against these promises over the coming years?	Cllr Krupa Sheth Cabinet Member for Environment	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services  Karina Wane, Head of Community Protection

<p>5.</p>	<p>Flats and recycling</p>	<p>A report on recycling levels in flats. The committee will examine barriers to recycling and consider how landlord licencing can help to boost rates.</p>	<p>Cllr Krupa Sheth Cabinet Member for Environment</p>	<p>Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services</p>
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## Monday 15 April 2019

Agenda	Item	Details	Cabinet Member/Member	Brent Council/External organisations
1.	Chair's report	Update from the Chair on the work of the committee.	Cllr Matt Kelcher, Chair Scrutiny Committee	
2.	Knife Crime Task Group report	Report on findings and recommendations from the task group examination of knife crime in Brent.	Cllr Tom Miller, Cabinet Member for Community Safety	Amar Dave, Strategic Director of Regeneration and Environment  Chris White, Operational Director of Environment Services  Karina Wane, Head of Community Protection
3.	Illegal rubbish dumping	A report on actions the Council can take to help combat the problem of illegal dumping of rubbish on non-council land. This is to include a review of options for mattress tagging in the private rented sector.	Cllr Krupa Sheth, Cabinet Member for Environment	Amar Dave, Strategic Director of Regeneration and Environment  Chris Whyte, Operational Director of Environment Services
4.	Annual Safer Brent Partnership Report 2018/19	Annual report of the Safer Brent Partnership and update on community safety.	Cllr Tom Miller, Cabinet Member for Community Safety	Carolyn Downs, Brent Chief Executive  Amar Dave, Strategic Director of Regeneration and Environment  Karina Wane, Head of Community Protection  Metropolitan Police