

---

Niamh Walse McBride  
Two Doors Down  
17 Walm Lane  
London  
NW10 5SJ

25<sup>th</sup> May 2018

Dear Niamh Walse McBride,

**Re: Licensing Representation to the Application for the new Premises Licence of Two Doors Down, 17 Walm Lane, London, NW10 5SJ**

I certify that I have considered the above new application and I wish to make representations.

Officer: Esther Chan – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

Following a telephone conversation with the applicant on Thursday 24<sup>th</sup> May 2018, it has been confirmed by applicant that they will not supply alcohol as a delivery service. It has been noted that the applicant has not applied for late night refreshments. The applicant stated that from 11pm onwards, the premise will operate as a 'bar'.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.

2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
3. A CCTV camera shall be installed to cover the entrance, rear and side (alleyway) of the premises.
4. A 'Challenge 25' policy shall be adopted and adhered to.
5. Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
6. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following
  - (a) all crimes reported to the venue
  - (b) any complaints received
  - (c) any incidents of disorder
  - (d) all seizures of drugs or offensive weapons
  - (e) any faults in the CCTV system or searching equipment or scanning equipment
  - (f) any refusal of the sale of alcohol
  - (g) any visit by a relevant authority or emergency service.
7. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
8. All doors and windows must remain closed when live or recorded music is being played.
9. Any staff directly involved in selling alcohol for retail to consumers, staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation. The training shall cover in particular; how to manage issues in relation to underage sales and dealing with intoxicated persons and street drinkers The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
10. A suitable number of door supervisors shall be employed from 21:00hrs hours on any day when the premises are open for the sale of alcohol past midnight.
11. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
12. No 'Off' sale deliveries of alcohol will be permitted.

### **Reduction of Permitted Hours**

The Licensing Authority found that the hours applied for are excessive since the premise is surrounded by residential dwellings. The Licensing Authority would propose the change of the hours open to the public and the supply of licensable activities as follows:

#### Live Music

Thursday to Saturday – 23:00hrs to 00:00hrs (no change)

#### Recorded Music

Sunday to Wednesday – 23:00hrs to 00:00hrs (no change)

Thursday to Saturday – 23:00hrs to 01:00hrs (changed)

Supply of Alcohol

Sunday to Wednesday – 11:00hrs to 23:30hrs (changed)

Thursday to Saturday – 11:00hrs to 00:30hrs (changed)

This is to allow 30 minutes of drinking time

Hours Premises is Open to the Public

Sunday to Wednesday – 08:00hrs to 00:00hrs (no change)

Thursday to Saturday – 08:00hrs to 01:00hrs (changed)

**Plan**

According to the plan submitted with the application, it will appear that you have included the external area for licensable activities. As you are aware, the external area is a public highway and you do not have a street trading licence, therefore you must provide an **up to date plan** to eliminate the external area by amending the 'red line' up to the boundary of the property.

In order for the Licensing Team to withdraw this representation, it will be necessary for you to confirm that you accept the above conditions in writing and provide up to date plan.

Yours sincerely,



Esther Chan  
Licensing Inspector  
Planning, Transportation, Licensing