

Appendix 5: Fees

SELECTIVE LICENCE PROPOSED FEES

The basic fee for a property that is not an HMO which is subject to licensing under Part 2 of the Housing Act will be £540.00 for a five year licence. Discounts are proposed for application made before the commencement date and for certain accredited landlords. The proposed fees and variations are set out below.

A. Proposed Fees

Type of Application	Proposed Fee
Applications made before the designation comes into force	£340.00 for a 5 year licence. £40.00 Landlord accreditation discount
Applications made before the designation comes into force and are landlords with previous management contraventions or are of concern	£540.00 for a 1-yr licence £40.00 Landlord accreditation discount
Applications made after the designation comes into force	£540.00 for a 5-yr licence £40.00 Landlord accreditation discount
Applications made after the designation comes into force and are landlords with previous management contraventions or are of concern	£540.00 for a 1-yr licence £40.00 Landlord accreditation discount
New build rental properties providing that a licence is applied for no later than three months after practical completion	£340.00 for a 5 year licence

	£40.00 Landlord accreditation discount
Licence Application renewal (after the end of any discounted period)	£440.00 £40.00 Landlord accreditation discount

B. Additional Charges associated with the assisted online application

Council assistance provided to complete an application	£100.00
For those applicants that are not able to complete an online application form the Council will offer an assisted service. This will enable you to make an application by telephone or by coming into Brent's Civic Centre, by appointment, and we will help you complete the form on line	