



**EXTRACT OF THE  
MINUTES OF THE BARHAM PARK TRUST COMMITTEE  
Wednesday 7 September 2016 at 6.00 pm**

**6. Barham Park Trustees Annual Report 2015-16**

The Trust considered its Annual Report for 2015/2016, which showed that, as at 31 March 2016, the Charity held cash reserves of £457,085 and that, in accordance with the decision of the Trustees, any future receipts would be used for improvements within Barham Park.

The Trust noted the achievements and performance of the Charity during the year and that these were the subject of a separate report and discussion later in the Agenda.

In conjunction with the Annual Report, the Trust also considered an independent examiner's report who was responsible for:

- (a) Examining the accounts under Section 145 of the Charities Act 2011;
- (b) Following the procedures laid down in the general directions given by the Charity Commission under Section 145(5)(b) of the Act; and
- (c) Stating whether particular matters had come to his or her attention.

The Independent Examiner's Statement, contained within his report, highlighted that there had been approximately £20,000 expenditure on repairs and maintenance which, in his view, had not been fully accounted for and which should have been recharged by the Council but was not.

The Statement also highlighted that improvements in processes with regards to the recording of income by Parks Services would be made by the Council's Head of Finance to ensure that all income for the current year, and beyond were being correctly recorded by the Service.

In summary, the Independent Examiner concluded that, with the exception of the minor issue highlighted, she had found no indication\* that the requirements to keep accounting records and to prepare accounts which accorded with those records in accordance with the requirements of the Act, had not been met.

In addition, a Trustee said he was uncomfortable with the Trust rolling forward in excess of £400,000 and asked how this money was to be spent.

It was reported that a spreadsheet was to be produced, quarterly, to show any movements incurred.

**RESOLVED** that a report be prepared and circulated to Trustees in good time prior to the next meeting of the Committee to detail any significant movements in income or expenditure.

\*amendment to be approved by the committee at its meeting on 12 April 2017