

## APPENDIX B

### PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

#### **Extract of ~~Part 1 of Schedule 3 and Part 1 of Schedule 5~~ to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):**

##### **In respect of a Governing Body Proposal: School and governing body's details**

~~1. The name, address and category of the school for which the governing body are publishing the proposals.~~

Not Applicable.

##### **In respect of an LEA Proposal: School and local education authority details**

1. The name, address and category of the school.

School: Newfield Primary School, Longstone Avenue, Harlesden, London, NW10 3UD.

Category: Community School

LEA: London Borough of Brent, Brent House, 2nd Floor East, 349-357 High Road, Wembley HA9 6BZ. Email: [Consultations.schoolorganisation@brent.gov.uk](mailto:Consultations.schoolorganisation@brent.gov.uk)

##### **Implementation and any proposed stages for implementation**

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

On implementation of the proposal, Newfield Primary School would provide 30 new permanent Reception places from 05 September 2011. The additional 30 Reception pupils admitted by the school as a 'bulge' class in 2009-10 academic year would eventually progress to Year 6 in September 2015. Hence, the school would commence operating at full capacity in all Year Groups by September 2015.

### Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of ~~Schedule 3 (GB proposals)~~ Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

Within four weeks from the date of publication of this proposal any person may object to or make comments on the proposal in writing by sending them to Rajesh Sinha, Interim Principal School Organisation Officer, Regeneration & Major Projects Department, London Borough of Brent, Brent House, 2nd Floor East, 349-357 High Road, Wembley HA9 6BZ. Email: Consultations.schoolorganisation@brent.gov.uk.

### Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The London Borough of Brent is proposing to expand Newfield Primary School by one form of entry from 05 September 2011; this means that the school will become a two form of entry provision and its admission capacity will increase from 210 to 420 Reception to Year 6 places.

### School capacity

- 5.—(1) Where the alteration is an alteration falling within any of ~~paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)~~ paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 210 and the proposed capacity will be 420. The number of pupils registered at the school for 2009-10 were 238. The number of Reception to Year 6 pupils registered at the school for 2010-11 as per the October census are 231. The current admission number for the school is 30 and the proposed admission number will be 60.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Student numbers on roll at the school in the academic year 2009-10 are given below:

Number on Roll*	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
Newfield Primary School	59	30	30	29	30	30	30	238

\*January 2010 Census Data

Currently, the school is admitting up to 30 pupils in each year group. On implementation of the proposal, Newfield Primary School would provide 30 new permanent Reception places from 05 September 2011, subject to planning permission. Hence, it would admit 60 pupils in the Reception class from 05 September 2011.

The additional 30 Reception pupils admitted by the school as a 'bulge' class in the on-going 2009-10 academic year would progress to Year 2 in the expanded provision in September 2011 and subsequently will progress each year to Year 6 in September 2016. Hence, the school would commence operating at full capacity in all Year Groups by September 2015.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Newfield Primary School had accommodated an additional Reception class (30 places) on a temporary basis for the academic year 2009-10.

If this proposal were accepted, Newfield Primary would offer two forms of entry permanent primary provision from 05 September 2011 through yearly progression. This would mean that the additional temporary Reception class in the previous academic year would progress to Year 6 by September 2015, at which point the primary provision at the school would commence operating at full capacity in all Year Groups.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Not Applicable.

(2) Where the alteration is an alteration falling within any of ~~paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals)~~ paragraphs 1, 2, 8, 18 and s 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

Student numbers on roll at the school in the academic year 2009-10 are given below:

Number on Roll*	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
Newfield Primary School	59	30	30	29	30	30	30	238

\*January 2010 Census Data

Student numbers on roll at the school approximately at time of publication of proposal in the academic year 2010-11 are given below:

Number on Roll*	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
Newfield Primary School	27	59	30	28	28	29	30	231

\*October 2010 Census Data (Provisional)

### Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable.

### Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

Since the new extension block would take up some of the existing play space, it is expected that a new play area would be built. The Local Authority is pursuing the option to take possession of land currently occupied by the Mission Dine Community Centre adjacent to the school to provide for the expansion of the school from 1 FE to 2FE. The LA was proposing to build a temporary MUGA (Multi Use Games Area) in the parkland adjacent to the school, however after discussion with the Parks department, it has been agreed to provide a permanent MUGA. A temporary access for construction will also be needed in the park, but this would be removed after the Mission Dine community centre site has been developed as part of the school expansion, and the area would be converted back to parkland.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not Applicable.

### Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not Applicable. The school does not offer boarding provision and the proposal does not include introduction of boarding provision.

- (b) the arrangements for safeguarding the welfare of children at the school;

Not Applicable.

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not Applicable.

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not Applicable.

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not Applicable.

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not Applicable.

**Transfer to new site**

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not Applicable.

- (b) the distance between the proposed and current site;

Not Applicable.

- (c) the reason for the choice of proposed site;

Not Applicable.

- (d) the accessibility of the proposed site or sites;

Not Applicable.

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

Not Applicable.

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not Applicable.

## Objectives

10. The objectives of the proposals.

To provide much needed primary school places in the borough.

The growth in Brent's population is reflected in the increasing demand for school places. Numbers of four year olds on school rolls are expected to rise strongly over the next three to four years.

### Demand for Primary Places

In 2009-10, Brent Council analysed the increased demand for places and prudently added a further 68 Reception 'bulge' places, at Anson Primary School (7) Park Lane (30) Newfield (30) Avigdor Hirsch Torah Temimah (1), providing a total of 3428 Reception places. Despite adding new places, there remains a shortfall of Reception places in the borough. As at 29 July 2010, there were 164 primary aged children without a school place for the 2009/10 academic year.

For 2010-11, temporary and permanent provision of 135 additional Reception places has been added for September 2010 in the following schools; Newfield (30) Wykeham (30) Braintcroft (30) Islamia (30) St Robert Southwell (15).

The demand for Reception places is significantly greater than the number of available places. As at 26 October 2010, 634 primary aged pupils remained without a school place, of which, 150 pupils are Reception aged children.

Brent is committed to delivering sustainable permanent school buildings and learning environments with an aim of improving the educational outcomes.

## Consultation

11. Evidence of the consultation before the proposals were published including—  
(a) a list of persons who were consulted;

- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

All applicable statutory requirements to consult in relation to the proposal have been complied with.

The local authority has consulted with key interested parties on the alteration proposal. The documents for consultation are attached.

Consultation document distributed to:

Newfield Primary School (parents, staff, student council)	Newfield Primary's Extended School Groups
All maintained schools in Brent	The Welsh School
Westminster Diocesan Education Service	London Diocesan Board for Schools
London Borough of Ealing	London Borough of Barnet
London Borough of Camden	London Borough of Harrow
London Borough of Hammersmith and Fulham	London Borough of Westminster
Royal Borough of Kensington and Chelsea	Local Residents Association
Trade Unions	Local Councillors
Brent local MPs	Brent Council
Admissions Forum	Brent Governors Forum
Local Nurseries and Early Years Services	

Copy of consultation document is attached as Appendix 1. The Consultation document was distributed by email or internal/external post to the stakeholder listed above. The schools also distributed the consultation documents by hand to parents, pupils, staff and other interested parties. Residents were provided a copy through special local distribution.

Minutes of consultation meeting held at the school on 11 November 2010 is attached in Appendix 2.



30 on time responses to the consultation were received. 23 consultees support the proposal and 3 consultees do not support the proposal, whilst 4 remain undecided.

Following the close of consultation, the Local Authority has decided to publish the Statutory Notice. Copy of the Statutory Notice is attached in Appendix 3.

### **Project costs**

**12.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The capital costs of the expansion project is estimated at approximately £3.1m, which is being funded by the local authority from the Basic Needs Safety Valve funding.

**13.** A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Confirmation from DCSF on allocation of the BNSV funding (Brent Council allocated £14,766,000 ) is available at the following link:

<http://www.teachernet.gov.uk/docbank/index.cfm?id=14690>

Letter dated 30 November 2009 from DCSF: "I am writing to inform you that we are allocating you £14,766,000 of capital grant in response to your application for funding to support the provision of additional permanent primary places by 2011. We have allocated a total of £271 million to 34 authorities. Full details of the allocations are included at the end of this letter."

### **Age range**

**14.** Where the proposals relate to a change in age range, the current age range for the school.

Not applicable.

### Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable.

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable.

- (c) evidence of parental demand for additional provision of early years provision;

Not applicable.

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable.

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable.

### Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities

for 16-19 year olds in the area;

Not applicable.

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable.

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable.

(d) The proposed number of sixth form places to be provided.

Not applicable.

**17.** Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable.

### **Special educational needs**

**18.** Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

No change to the existing SEN provision is being proposed.

The proposal will comply with the standards, quality and range of educational provision for children with special educational needs in the proposed expansion of primary provision. The proposal will fully meet the requirements of the SEN Code of Practice

and the accessibility standards.

A range of special education needs is expected within the primary regular intake including students with language and communication needs, behavioural emotional and social needs and children on the autistic spectrum.

A borough wide SEN 'unit' or additionally resourced provision is not proposed under this proposal.

(b) any additional specialist features will be provided;

Not Applicable.

(c) the proposed numbers of pupils for which the provision is to be made;

Not applicable.

(d) details of how the provision will be funded;

Not applicable. Please see answer to question 12 above.

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable.

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable.

(g) the location of the provision if it is not to be established on the existing site of the school;

Not applicable.

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Any changes occurring as part of internal/external adaptation of the building and playing field will fully meet the requirements of the SEN Code of Practice and the accessibility standards. In this way the proposal would either meet or exceed current quality of provision for special education needs at the school.

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable.

**19. Where the proposals are to discontinue provision for special educational needs—**

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable.

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable.

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable.

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable.

**20.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not applicable.

### **Sex of pupils**

**21.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not Applicable.

- (b) evidence of local demand for single-sex education; and

Not Applicable.

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not Applicable.

**22.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not Applicable.

- (b) evidence of local demand for single-sex education.

Not Applicable.

### **Extended services**

**23.** If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not Applicable.

### **Need or demand for additional places**

**24.** If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Brent has significant increase in the rate of growth in demand for reception places and its impact on year-on-year progression to Y1, Y2 and Y3, Y4, Y5 & Y6. The annual growth forecast based on year-on-year progression and other important factors, such as, demand from new house building & regeneration activities, migration of large families into the borough seeking casual admissions for all year groups highlights an acute shortage of primary school places across the borough. Due to the exceptional demand for primary places, Brent Council has been selected for the special basic needs safety valve funding.

This is evidenced by Brent schools struggle to keep up with the number of parents seeking a place for their child in the Reception class with as many as 150\* reception aged children remaining without a place at the time of this proposal (\*as on 26 October 2010, the number of unplaced pupils fluctuates on a regular basis).

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not Applicable.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not Applicable.

**25. If the proposals involve removing places—**

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not Applicable.

- (b) a statement on the local capacity to accommodate displaced pupils.

Not Applicable.

**Expansion of successful and popular schools**

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).



Please refer to Question 10 for the main drivers to expand Newfield Primary School.

# Proposed Expansion of Newfield Primary School

## Consultation on the Expansion of Newfield Primary School, Longstone Avenue, Harlesden, London, NW10 3UD

### 1. Introduction

The growth in Brent's population is reflected in the increasing demand for school places. Numbers of four year olds on school rolls are expected to rise strongly over the next three to four years.

#### Demand for Primary Places

In 2009-10, Brent Council analysed the increased demand for places and prudently added a further 68 Reception 'bulge' places, at Anson Primary School (7) Park Lane (30) Newfield (30) Avigdor Hirsch Torah Temimah (1), providing a total of 3428 Reception places. Despite adding new places, there remains a shortfall of Reception places in the borough. As at 29 July 2010, there were 164 primary aged children without a school place for the 2009/10 academic year.

For 2010-11, temporary provision of 120 additional Reception places has been added for September 2010 in the following schools: Wykeham (30) Braintcroft (30) Brentfield (30) Islamia (30). 0.5FE permanent provision has been added at St Robert Southwell.

#### Newfield Primary School

Newfield Primary School (DFE No. 304 2064) is a Community school using the admission arrangements set by Brent Council. It offers non-denominational mixed gender places for students aged 3-11 years. The school currently offers 30 Reception places and operates a Nursery. \*The school admitted a Reception 'bulge' class of 30 pupils in the 2009-10 academic year.

Student numbers on roll at the school in the academic year 2009-10 are given below:

Number on Roll**	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
Newfield Primary School	59*	30	30	29	30	30	30	238

\*\*January 2010 Census Data

### 2. The Proposal

**Upon receipt of planning permission, it is proposed to expand Newfield Primary School by one form of entry from September 2011; this means that the school will become a two form of entry provision and its admission capacity will increase from 210 to 420 Reception to Year 6 places.**

It has been evident that the demand for Reception places would be greater than the number of available places. This assessment was based on the number of on-time and ad hoc

	<p>applications received by LA, the current forecast of student numbers and local factors such as feedback from schools.</p> <p>Subsequently, the LA reviewed capacity constraints at all primary schools and identified the maximum need for school places in the local areas. Discussions took place with schools which were suitable and willing for expansion. This was followed by an initial feasibility assessment.</p> <p>The Governing Body has agreed to commence the statutory consultation on the proposal for permanent expansion by creating an additional form of entry permanent primary provision from September 2011.</p> <p>The LA has completed a feasibility study which confirms that the provision of a one form of entry primary provision is possible.</p> <p>The proposed accommodation for the one form of entry primary provision would be of a permanent high quality construction situated to the west wing of the site. It will offer as a minimum, a new hall and classrooms to accommodate the expansion. Minor improvements to the existing school would also be undertaken as part of the process. Although this new extension would take up some of the play space, it is expected that a new play area would be built. The LA is pursuing the option to take up land currently occupied by the Mission Dine Community Centre adjacent to the school. In case there is a delay in obtaining the additional land occupied by the community centre, the LA is proposing to build a temporary MUGA (Multi Use Games Area) in the parkland adjacent to the school with temporary access for construction. The temporary MUGA and access would be removed and the area would be converted back to parkland after the Mission Dine community centre site has been developed as part of the school expansion.</p> <p>If this proposal were accepted, Newfield Primary would offer two forms of entry permanent primary provision from September 2011 through yearly progression. This would mean that the school would admit two form of entry (60 students) in the Reception year from September 2011 and this cohort would progress to Year 6 by September 2017, at which point the primary provision at the school would commence operating at full capacity in all Year Groups.</p>
<p><b>3.</b></p>	<p><b>Why propose the expansion of Newfield Primary School?</b></p> <p>On time applications for Reception places are up on last year with 3817 on-time applications for 2010-11 compared to 3583 on-time applications for 2009-10. Since the closing date, a further 348 applications have been received, making a total of 4165 applications. More applications will have come in during the summer break and since the start of the academic year.</p> <p>As of 15 September 2010, after the additional 135 temporary places are taken into account, 208 Reception children are still unplaced, with 40 vacancies overall in schools; this leaves a net shortage of 168 Reception places in the current academic.</p> <p>New arrivals to Brent continue to seek Reception places. Many out-borough residents secure places in faith schools in Brent.</p> <p>There is a mismatch between where the vacancies exist and where unplaced children live. Most parents seek a local school for primary aged children. During 2009-2010 in some cases the LA has had to offer places up to 5 kilometres away from where children live as this was the</p>

	<p>nearest offer that could be made.</p> <p>Brent Council is consulting on the proposal to expand the school by creating an additional form of entry permanent primary provision as this could help provide school places for the local community in an area of growing demand.</p>						
<b>4.</b>	<p><b>What would happen to the Students currently attending the Newfield Primary School?</b></p> <p>The students on roll at the Newfield Primary School would continue in their respective year groups and their attendance would not be affected. Subject to the provision of permanent primary classes, a new batch of pupils will be admitted in the Reception class in September 2011.</p>						
<b>5.</b>	<p><b>What would happen to the Staff of Newfield Primary School?</b></p> <p>This proposal is for expansion of Newfield Primary to provide an additional form of entry primary provision on a permanent basis. It would not affect the school's arrangements with its existing staff and all current terms and conditions of employment would be retained. Additional staff may need to be recruited for the permanent primary provision if the proposal were accepted.</p>						
<b>6.</b>	<p><b>The Role of the Local Authority</b></p> <p>The Local Authority (LA) is putting forward this proposal in consultation with the School's Governing Body. The Governor's are supportive of the LA's plans particularly in relation to its statutory duties to ensure that there are sufficient school places, to promote high educational standards; to ensure fair access to educational opportunity; to promote the fulfilment of every child's educational potential and to promote diversity and increased parental choice. The LA believe that offering permanent places at Newfield Primary School would be popular with parents, would contribute to raising standards and would be a significant community resource.</p>						
<b>7.</b>	<p><b>What Happens Next?</b></p> <p>Brent Council is consulting all interested parties on this proposal, including parents and staff at the school, all other schools in Brent and neighbouring boroughs.</p> <p>The Local Authority would welcome all views in order to make a properly informed decision whether or not to proceed with the proposed expansion of the school.</p> <p>The timetable for the process is planned to be:</p> <table border="0"> <tr> <td>Consultation commences on</td> <td>21 October 2010</td> </tr> <tr> <td>Consultation closes on</td> <td>25 Nov 2010</td> </tr> <tr> <td>LA consider publication of statutory notice by*</td> <td>29 Nov 2010</td> </tr> </table>	Consultation commences on	21 October 2010	Consultation closes on	25 Nov 2010	LA consider publication of statutory notice by*	29 Nov 2010
Consultation commences on	21 October 2010						
Consultation closes on	25 Nov 2010						
LA consider publication of statutory notice by*	29 Nov 2010						

Statutory Notice published by

2 Dec 2010

Representation Period ends by

30 Dec 2010

Executive makes final decision following Statutory Notice period Feb 2011

\*If the Local Authority decides to proceed with the expansion then a statutory notice will be published. There then follows a four weeks formal consultation period when objections or comments can be made. The outcome is then reported to Brent Executive who will determine the proposal.

**8. Consultees**

This document has been sent to:

Newfield Primary School (parents, staff, student council)	Newfield Primary's Extended School Groups
All maintained schools in Brent	The Welsh School
Westminster Diocesan Education Service	London Diocesan Board for Schools
London Borough of Ealing	London Borough of Barnet
London Borough of Camden	London Borough of Harrow
London Borough of Hammersmith and Fulham	London Borough of Westminster
Royal Borough of Kensington and Chelsea	Local Residents Association
Trade Unions	Local Councillors
Brent local MPs	Brent Council
Admissions Forum	Brent Governors Forum
Local Nurseries and Early Years Services	

**9. Consultation Document and Further Information**

This consultation document and any further information could be accessed at the following website: <http://www.brent.gov.uk/consultations>

**10. Community Languages**

The Local Authority is committed to providing translation and interpreting services. If you would like any part of this document translated into your own language please telephone **020 8937 3224**.

یہ معلومات انگریزی کے علاوہ اگر آپ کو کسی دیگر زبان میں درکار ہوں، یا اس معلومات کو سمجھنے کے لیے ترجمان (انٹریٹر) کی خدمات حاصل کرنا چاہیں تو براہ کرم مہربانی ہم سے رابطہ کریں۔

Urdu

Haddii aad u baahantahay macluumaad ku daabacan luqad kale ama cid kuu tarjunta macluumaadka si aad u fahamto macluumaadka halkan ku lifaaqan, fadlan nagala soo xidhiidh.

Somali

إذا رغبت في الحصول على هذه المعلومات مترجمة إلى لغة أخرى أو إن كنت بحاجة لمترجم يقوم بالترجمة لك، لیتسنی لك، بواسطته فهم المعلومات المرفقة فيرجى الاتصال بنا.

Arabic

**Proposed Expansion of Newfield Primary School  
Consultation Response Slip**

**I support / do not support\* the proposal to expand Newfield Primary School by creating an additional form of entry permanent primary provision from September 2011.**

*(\*Delete as appropriate)*

**Please give reasons for your view to enable the Brent Council to make a properly informed decision whether or not to proceed with the proposal.**

*(Please use the back of this form if you require more space)*

**Signed .....**

**Parent / member of staff / governor / student of Newfield Primary School / other - please specify on the line below**

.....

**Thank you very much for taking part in this consultation.**

**Please return and send your completed form by 25 November 2010 to:**

Nitin Parshotam, Head of Asset Management Service, London Borough of Brent, 4th Floor  
Chesterfield House, 9 Park Lane, Wembley, Middlesex, HA9 7RW.

**Or email:** [Consultations.schoolorganisation@brent.gov.uk](mailto:Consultations.schoolorganisation@brent.gov.uk)

**London Borough of Brent**  
**Children and Families Department**  
**Newfield Primary School**  
*Response to the consultation on proposal to expand Newfield Primary School*

### **The Decision options**

Children & Families, Brent Council can decide to:

- End the process at this stage and take no further action on the proposal to expand Newfield Primary School, or
- Proceed to the next stage of the process. That would involve the publication of Statutory Notices followed by a period of Representation whereby formal objections could be lodged. That process would lead to the matter being considered by the Brent Executive.

### **Recommendation**

Officers recommend that Brent Council proceed to publish the requisite statutory notice as soon as practical to expand Newfield Primary School.

### **Context**

1. Brent Council is proposing the expansion of Newfield Primary School to increase the number of Reception to Year 6 places from 1 form of entry (FE) to 2FE and improve the quality of education through an improved layout and infrastructure.
2. Newfield Primary School is a Community school using the admission arrangements set by the LA. It is offering non-denominational mixed gender places for age 3-11 pupils.
3. The growth in the Brent's population is reflected in the increasing demand for school places. Numbers of four year olds on roll are expected to rise strongly over the next three to four years. Brent Council has provided 135 additional places for September 2010 to alleviate the immediate demand. Further 60 temporary places are planned to commence from January 2011, hence a total additional provision of 195 places from September 2010 has been created.
4. The unmet demand is evidenced by the number of parents, which seeking a place for their child in the Reception class last September (2010-11). The numbers of children without a school place for the 2010-11 academic year in each primary year group as on 26 October 2010 are as follows:



Table 1.

Year Groups	Unplaced Children 2009-10	Unplaced Children 2010-11
Reception	72	150*
Year 1	25	154
Year 2	17	91
Year 3	15	73
Year 4	4	63
Year 5	16	36
Year 6	15	67
<b>TOTAL</b>	<b>164</b>	<b>634</b>

\*Additional Reception places are planned to commence in the current academic year.

5. The proposal complies with the Government's current agenda for raising standards, innovation and transforming education and in the process meet area and design guidance standards.
6. The expansion of Newfield Primary School from a one form entry to a two form entry school is planned to be achieved by providing a high quality construction situated to the west wing of the site. It will offer as a minimum, a new hall and classrooms to accommodate the expansion. Minor improvements to the existing school would also be undertaken as part of the process. Although this new extension would take up some of the play space, it is expected that a new play area would be built. The LA is pursuing the option to take up land currently occupied by the Mission Dine Community Centre adjacent to the school. The LA is also proposing to build a temporary MUGA (Multi Use Games Area) in the parkland adjacent to the school with temporary access for construction. After discussion with the Parks department, it has been agreed to provide a permanent MUGA. The temporary access would be removed and the area would be converted back to parkland after the Mission Dine community centre site has been developed as part of the school expansion.
7. All new school building is required to achieve the highest energy standards for sustainable construction. The new extension at Newfield Primary School will be required to achieve a BREEAM rating requiring energy use of the proposed and existing building to be efficient and sustainable.

#### Stage 1 – Consultation

Brent Council after obtaining approval from the Chair of the Governing Body and the school's head teacher organised the first, consultative stage of the statutory process required when changing the organisation of schools. The consultation commenced on 21 October 2010 and closed on 25 November 2010.

Questionnaires were used to capture the views and feedback of the stakeholders.

These were distributed to the following parties:

Table 2.

Newfield Primary School (parents,	Newfield Primary's Extended School
-----------------------------------	------------------------------------

staff, student council)	Groups
All maintained schools in Brent	The Welsh School
Westminster Diocesan Education Service	London Diocesan Board for Schools
London Borough of Ealing	London Borough of Barnet
London Borough of Camden	London Borough of Harrow
London Borough of Hammersmith and Fulham	London Borough of Westminster
Royal Borough of Kensington and Chelsea	Local Residents Association
Trade Unions	Local Councillors
Brent local MPs	Brent Council
Admissions Forum	Brent Governors Forum
Local Nurseries and Early Years Services	

### Questionnaire Responses

Over 2500 questionnaires were issued. 30 responses (1.2%) were received by 25 November 2010. The distribution of response is as follows:

Table 3.

Stakeholders	Total	Options			
		Agree to the Expansion of Newfield Primary School by 1FE	Disagree to the Expansion of Newfield Primary School by 1FE	Both options selected	No Option Selected
Staff	1	1			
Parents	11	8	1		2
Student Council					
Pupils					
Governors					
Councillors	3	3			
Brent Unison					
The London Diocesan Board for Schools					
Head Teachers – Brent Primary / Secondary Schools	3	3			
Neighboring Authority	2	2			
Local Resident	5	3	1		1
Other	5	3	1		1
<b>Total</b>	<b>30</b>	<b>23</b>	<b>3</b>		<b>4</b>

8. 23 (76.6%) out of 30 respondents are in favour of expansion of Newfield Primary School.

9. Only 3 (10%) out of 30 respondents are against the expansion of Newfield Primary School.
10. Detailed responses are attached as Appendix A.

### **Consultation Meeting with Parents**

The head teacher of Newfield Primary School held a Parents Meeting on this topic on 11 November 2010. The minutes of this meeting are attached in Appendix B.

### **Findings and Conclusions**

From the table above it is fair to conclude that whilst the response is low, the majority of respondents under all categories of stakeholders are in favour of Brent's proposal to expand Newfield Primary School.

## Appendix A

### **Comments submitted by respondents through the consultation questionnaire:**

**Parent: Agree:** I am writing to inform you that I strongly support the proposed expansion of Newfield Primary School by creating an additional form of entry permanent provision from September 2011. And I respectfully ask for Brent Council to proceed with the proposal. I would like to make my view three main reasons. Firstly, the number of Brent population has grown according to the latest Brent statistics as results there is the increasing demand for school places. For example, it has been evident the demand for Reception places are greater than the number of available places. Secondly, the Expansion of Newfield Primary School would not affect school's arrangement with its existing staff and all current terms and conditions would be retained. Lastly, additional staff may need to be recruited for permanent primary provision if the proposal were accepted. In conclusion, I strongly, as a parent, support the proposed expansion of Newfield Primary school which create additional form of entry permanent provision from September 2011. And I respectfully request Brent Council to proceed with the proposal.

**Parent: Agree:** I believe it will benefit Newfield Primary School and that it will positive for the neighbourhood.

**Barnet Council: Agree:** There is a well documented shortage of school places both in Brent and neighbouring boroughs. We welcome the creation of additional primary school places that can help to meet the additional demand being experienced.

**Headteacher: Agree:** It's an entirely sensible proposal

**Other: Agree:** The land where mission dine community centre is located is ideal – it is underused at present, secluded & is very run down & shabby & needs being put to more suitable use & to look more businesslike – such as a school. The driveway from Longstone Avenue is a problem. It is a single track road with no passing room when meeting traffic coming in opposite direction. It also accesses the allotments. There is no parking/pay opportunity to park on Longstone avenue near the school as it is solely residents parking. Parking should be free 8.30 to 9 a.m. & 3.00 to 3.30 p.m. to facilitate the safety of parents. Parking to bring & collect to & from school especially as these parents often have younger children. Could not a better, safer access road be built to service the school on the side close to Roundwood estate. i.e. on Chadwick road.

**Headteacher: Agree:** I support due to desperate need for primary places.

**Local Residents: Agree:** I support the proposal to expand Newfield Primary school by creating an additional form of entry permanent primary provision from September 2011. I believe in increasing all educational provision and the school is ideally placed for young children with access to Roundwood Park and away from busy main roads.

**Resident: No option selected:** Only schools which have high ratings on educational league tables should be expanded. Otherwise you only promote failure. The borough should therefore promote high achieving schools and where they do not exist within the borough encourage those schools to open a sister school in the borough. Newfield scores low on the table and should not therefore be expanded. Within this area there are too many schools at present. For Example: Newlands, St Josephs, Crest, Newmans College, Keble, Jesus & mary and a private school in Crownhill Road. There are also a few nurseries. Expansion will increase noise, traffic & pollution. If the schools are to be expanded it should be elsewhere with the Borough and the borough should introduce

buses to transport kids to & from the school. Under no circumstances should the park be used to accommodate a MUGA. The park was left to the borough as a park. There has been creeping building work on Roundwood park and King Edwards over the last few years. We need large and additional parks. The borough felt about the need for more school places. What about large new parks! I oppose the present expansion of the school.

**Headteacher: Agree:** This proposal represents a key part of the overall strategy to increase primary places in response to significant increases in demand.

**Resident: Agree:** I support the proposal to expand Newfield Primary School by creating an additional form of entry permanent provision from September 2011. Even if I do not have all the facts, after reading the information you have sent, it seems to me however to be a perfectly reasonable measure. I am the parent of an 11-month old baby and therefore directly affected. Thank you very much for this opportunity to express our concerns.

**Resident: Disagree:** Already our park has had bites taken out of it to extend the Cemetery – also to build a new family centre. I do not wish the play area to be moved and I do not wish the park to become an urban garden and a fairground carpark. Enough taking bites at Roundwood Park. There are other areas of brownfill sites that would cause less noise and traffic to the Roundwood Park. I enjoy the café! I don't want it to close.

**Other: Disagree:** The reason for what I state, well in the future its going here to increase in order to balance with population growth. So whichever way you try to expand its limitations are bound by its surroundings, which are limited to the surroundings around it. [Response restricted due to sensitivity fo comments made]

**Staff: Agree:** If children need places that are not available, we must support the LA in meeting their obligations. If this means extending schools / nursery schools / children Centre's to accommodate this, then so be it. As an employee in a nursery school& Childrens Centre, I see the difference a sound education makes to young children on a daily basis, so fully support this suggestion. As a Brent resident, I understand the need for all children to have positive role model from an early age.

**Parent: Agree:** The school need to expand have a separate dining hall/gym hall. Also there is plenty of surrounding land that the school can expand. The field space could be the school new playground space/Pt hall. I support the proposal and be support fully the proposal in front.

**Cllr: Agree:** I support the expansion of Newfield Primary school for two reasons: 1. The urgent need to increase the number of primary school places for the whole of Brent. 2. I am the ward councilor for this school and have visited there on a number of occasions. The school provides excellently for its pupils and a two form of entry will make this available to more children and give the school greater flexibility for the curriculum. I am not in favour of a temporary MUGA.

**Cllr: Agree:** Given the pressures for school places, I have had concerned parents who have contacted me because their child does not have a school place, well into term time. Any movement that helps to alleviate this situation that many parents face the prospect of experiencing is welcome.

**Parent: Disagree:** As a parent I don't think it's a good idea to expand the school at the moment as the school's grades are now getting better & the Headteacher is trying really

hard with the staff to make sure students achieve good academic grades. So if the school's enlarged and population grow this would be difficult as we've been seeing bad grades in the past. I think they should wait & see how the school progresses first, otherwise this will drag down the achievement of teachers & pupils.

**Others: Agree:** To create new places for the children in newfield classes. The expansion of the school will create more space for the children as they need it this will contribute to raising the standards

**Parent: No option selected:** I think an expansion to the school is very necessary to the school. As I have one child already attending and another waiting to attend in the next year or so. The nursery very important and to have two classes all so for the reception to have to have two classes as well.

**Parent: No Option selected:** I support because we do not have enough school space. We need more space.

**Local Resident: Agree:** Being a one form entry school has caused Newfield problem in the part like there has been problems in staffing like there has been very little staff. Two form entry will help progress the aim of a non-teaching deputy head. Widening the entry could help every standard in pupils, parents & teaching. With more staff it will widen the standards of the staff at the school.

I have some concern:

1) That more places does not increase Newfield reputation and treatment on a site school wherer pupil are just dumped. I hope the council continues its recent policy of ensuring an appropriate number of local children irrespective of their background and ability.

2) That as part of increasing the size of the school that Newfield is given the support are resources to continue its improvement. It would be a tragedy if doubling the size of the school leads to lower standards

3) It is a great scheme that the need for a larger school building will result in the education a Mission dine club. I hope the council ldoes what it can to support that organisation in the delivery of its service.

**Parent: No Option selected:** I support because we do not have enough school space. We need more space.

## **Appendix B**

### **NEWFIELD PRIMARY SCHOOL**

**Parents Meeting  
11 November at 9:00AM**

#### **Introductions & Apologies**

Watts introduced the team to all parents and the roles of all.

Watts outlined the purpose of the meeting, to consult parents over the proposals to attend the School and to allow questions to be put to the team.

Parents were introduced to the history of the project and what is anticipated.

#### **THE PROPOSALS**

Watts gave an overview of London Borough of Brent's aspirations for the Borough in terms of the Schools programme. Watts further outlined the work that was being undertaken in order to deliver classroom space by 31 August 2011.

HLM presented the proposals for the School, commencing with a look at existing facilities and the future aspirations.

#### **QUESTIONS AND CONCERNS**

The following questions and concerns were raised by the parents:

- How long with the construction take?

Watts outlined the proposed construction period and the aim to deliver a first stage of classrooms at the end of August 2011 with possible works continuing into October 2011.

- Concerns were raised over the tight timescales.

Watts and HLM outlined the proposed method of construction and the current timescales this would allow this method would utilise the cross laminated timber parallel system.

- Is the plan available online?

Brent Council stated it would be available on line once planning had been submitted.

Watts to review the options of having a link from School website.

- Concerns were raised regarding vandalism and the fact a MUGA would be provided.

Watts outlined the proposals for lighting and the comments made by the Metropolitan Police.

- Questions were raised as to the future of the nursery and the space available.

Watts outlined that the nursery building would remain. The headteacher further confirmed that she did not know the numbers of nursery places or whether it would be full time or part time.

- Parents were concerned with the possible lack of nursery places and that the current nursery building would no be large enough to cope with possible future increase in pupils.

### **CHILDRENS CONCERNS**

Following the parents meeting a presentation was given to the children  
The meeting closed at 10.45 hrs





## Statutory Notice

### Alteration to Newfield Primary School

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that London Borough of Brent intends to make a prescribed alteration to Newfield Primary School (Community), Longstone Avenue, Harlesden, London, NW10 3UD.

The London Borough of Brent is proposing to expand Newfield Primary School by one form of entry from 05 September 2011; this means that the school will become a two form of entry provision and its admission capacity will increase from 210 to 420 Reception to Year 6 places.

If this proposal were accepted, Newfield Primary would offer two forms of entry permanent primary provision from September 2011 through yearly progression. This would mean that the school would admit two form of entry (60 students) in the Reception year from September 2011 and this cohort would progress to Year 6 by September 2017.

The current capacity of the school is 210 and the proposed capacity will be 420. The number of pupils registered at the school for 2009-10 were 238. The number of Reception to Year 6 pupils registered at the school for 2010-11 as per the October census are 231. The current admission number for the school is 30 and the proposed admission number will be 60.

On implementation of the proposal, Newfield Primary School would provide 30 new permanent Reception places from 05 September 2011. The additional 30 Reception pupils admitted by the school as a 'bulge' class in 2009-10 academic year would eventually progress to Year 6 in September 2015. Hence, the school would commence operating at full capacity in all Year Groups by September 2015.

All applicable statutory requirements to consult in relation to these proposals have been complied with. The statutory guidance with regards to adequate playing space has been complied with under this proposal.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Rajesh Sinha, Interim Principal School Organisation Officer, Regeneration & Major Projects Department, London Borough of Brent, Brent House, 2nd Floor East, 349-357 High Road, Wembley HA9 6BZ. Email: [Consultations.schoolorganisation@brent.gov.uk](mailto:Consultations.schoolorganisation@brent.gov.uk). You could also download a copy of the complete proposal from <http://www.brent.gov.uk/consultations.nsf>

Within four weeks from the date of publication of this proposal any person may object to or make comments on the proposal in writing by sending them to Rajesh Sinha, Interim Principal School Organisation Officer, Regeneration & Major Projects Department, London Borough of Brent, Brent House, 2nd Floor East, 349-357 High Road, Wembley HA9 6BZ. Email: Consultations.schoolorganisation@brent.gov.uk.

**Signed: Assistant Director - Achievement & Inclusion, London Borough of Brent**

**Publication Date: 02 December 2010**

### **Explanatory Notes**

The proposed accommodation for the one form of entry primary provision would be of a permanent high quality construction situated to the west wing of the site. It will offer as a minimum, a new hall and classrooms to accommodate the expansion. Minor improvements to the existing school would also be undertaken as part of the process.

Since the new extension block would take up some of the existing play space, it is expected that a new play area would be built. The Local Authority is pursuing the option to take possession of land currently occupied by the Mission Dine Community Centre adjacent to the school to provide for the expansion of the school from 1 FE to 2FE. The LA was proposing to build a temporary MUGA (Multi Use Games Area) in the parkland adjacent to the school, however after discussion with the Parks department, it has been agreed to provide a permanent MUGA. A temporary access for construction will also be needed in the park, but this would be removed after the Mission Dine community centre site has been developed as part of the school expansion, and the area would be converted back to parkland.

