



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2014		Day 31	Month 03	Year 2015

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Brent Civic Centre, Engineers Way
Wembley
Middlesex
Postcode HA9 0FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LB Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed

Related documents

- the conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed
- the Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed

How the charity is constituted
(eg. trust, association, company)

London Borough of Brent as sole trustee

Trustee selection methods
(eg. appointed by, elected by)

Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The benefit is the provision of Barham Park and building for recreational purposes.

The Trustees received training on 16 September 2013 and this included a wide range of information including governance, conflicts of interest and public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the 2013-14 financial year work was undertaken to improve the Barham Park Building Complex and work commenced on delivering the vision for the open space, in accordance with the decision taken by the Trust Committee in February 2013.

The first works progressed to achieve the open space vision was the tendering for a company to project manage the parks works. Ig9 was awarded this contract in October 2013 and have been working closely with Council officers to move works forward.

A bank of approximately 100 ageing Leylandii trees located adjacent to the railway line were removed in February 2014 and an Invitation To Quote was issued at the end of March 2014 to three companies to bid for the installation of a path at the rear of the park which will link the park from East to West.

The Feb 2013 report agreed parks works to the value of approximately £393k and stated that officers would continue to seek other sources of funding to implement the remainder of the vision. Officers have been granted a further £200k from S106 monies for 2014/15 and so works will be underway in 2014/5 not only to progress the works identified in the Feb 2013 report but also to undertake further works in line with the vision including: horticultural works to restore/improve the existing gardens and beds; building works including repointing, improvements to the main entrance and the provision of an outdoor gym.

During 2014/15 ACAVA completed their tenant alterations and their space is now fully occupied. They held successful meetings with Sudbury RA and are planning a number of community initiatives.

The Lounge has been placed on the market and attracted a good level of interest. At the date of this report a short list of four potential tenants have been selected for Trust Member level interview. It is anticipated that a preferred tenant will be selected and, subject to completion of the necessary legal documentation should be in occupation by the end of this calendar year. This letting will contribute to the revenue income generated by the occupation of the Barham Complex.

The Trust is currently seeking to regularise the long standing occupation of the Snooker and Billiard Room by the Barham Park Veterans Club. It is hoped the lease to the Barham Vets will also be completed this year. This will leave one unit vacant, The Card Room. The Trust made a decision in June 2015 to offer it out to the Community on a form of Community Asset Transfer. It will be offered out for expressions of interest later this year.

It is intended to recommend to Trust at the next meeting that a condition survey be compiled on the building to ensure any major issues are identified and if necessary to seek funding to address any critical problems in the fabric of the building.

The Trust has made an application to the Charity Commission for consent to lease the former library building comprising the Children's Centre to the Council on a five year lease at a rent assessed by the District Valuer.

Section D Achievements and performance

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Section E Financial review

Brief statement of the charity's policy on reserves

As at 31 March 2015 the charity held cash reserves of £444,708

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair, etc)

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Date

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