



**Cabinet**  
26 August 2014

**Report from the  
Director of Environment and  
Neighbourhoods**

For Action

Wards Affected: ALL

**Parking Annual Report 2013/2014**

**1.0 Summary**

- 1.1 A requirement set out in the Statutory Guidance provided pursuant to the Traffic Management Act 2004 is for Local Authorities to produce and publish an annual report on parking enforcement activities. The purpose of this report is to explain the aims and key objectives of delivering a parking enforcement service in Brent and the key achievements and statistical analysis of the last financial year.
- 1.2 Brent is committed to providing a fair, consistent and transparent enforcement Parking Service. Publishing clear statistical and financial information will help achieve these objectives. This report includes information about the number of parking enforcement related penalty charge notices (PCNs) issued for the period 2013/2014, the income and expenditure recorded in our 'parking account' and how subsequent parking surplus has been spent or allocated.

**2.0 Recommendation**

- 2.1 It is recommended that the Cabinet note and approve for publication the Parking Services Annual Report 2013/14 as set out in Appendix A to this report.

**3.0 Details**

- 3.1 The purpose of the Annual Report is to provide statistical and financial information relating to all aspects of the enforcement operation including the number of PCNs issued, the number of PCNs paid, the income & expenditure related to the enforcement activities recorded in the "parking account" and how any surplus has/will be spent.
- 3.2 It will allow interested parties, including members of the public, easy access to information regarding last year's parking operations.
- 3.3 The report will be published on the Council's website.

**4.0 Financial implications**

- 4.1 There are no direct financial implications as part of this report as it is a summary of the previous financial years' activities.
- 4.2 The report discusses the financial details and accounts of the last financial year and the main figures are below.

#### 4.3 Parking Account 2013/2014

	<b>Expenditure (£000)</b>	<b>Income (£000)</b>
<b>Parking Administration</b>	1,157.89	(78.95)
<b>Parking Projects</b>	156.80	(0.00)
<b>On-Street Pay and Display</b>	263.27	(3,329.70)
<b>Off-Street Pay and Display</b>	115.93	(434.15)
<b>Parking Enforcement and Permits</b>	4,751.64	(10,067.71)
<b>Traffic Enforcement</b>	441.82	(891.07)
<b>TOTAL</b>	<b>6,887.35</b>	<b>(14,801.57)</b>
<b>Net Surplus</b>		<b>(7,914.22)</b>

#### Transfer of surplus

	<b>Transfer (£000)</b>
<b>Transportation schemes</b>	2,491.24
<b>Street lighting</b>	2,090.76
<b>Environmental improvement</b>	3,332.22
<b>Balance on account</b>	Nil

#### 5.0 Legal implications

5.1 Part 6 of the Traffic Management Act 2004 (TMA) provides for the civil enforcement of parking contraventions. The Statutory Guidance from the Department of Transport entitled "The Secretary of State's Statutory Guidance to local authorities for the civil enforcement of parking contraventions", issued on 22 February 2008 pursuant to Part 6 of the TMA, confirms enforcement authorities should produce and publish an annual report about their enforcement activities within 6 months of each financial year-end, and as a minimum, cover financial, statistical and other data as set out in Annex A of the said Statutory Guidance.

5.2 Under section 55 of the Road Traffic Regulation Act 1984 (as amended and hereafter referred to as "the 1984 Act"), enforcement authorities must keep account of their income and expenditure in respect of on-street parking places. The 1984 Act requires any surplus must be applied towards specific purposes as set out under Section 55(4)..

#### 6.0 Diversity implications

None

#### Background papers

N/A

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