



SCHEDULE 9
PART B

Regulations 17, 18

NEW CLUB PREMISES CERTIFICATE

Application for a club premises certificate to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are
inside the boxes and written in **black ink**. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

..... Kilburn Cosmos RFC

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for
the premises described in Part 1 below (the club premises)

The club is making this application to you as the relevant licensing authority in accordance
with section 68 of the Licensing Act 2003

Part 1 – Club premises details

Name of club <u>Kilburn Cosmos RFC</u>	
Postal address of premises or, if none, ordnance survey map reference or description <u>Gladstone Park Community Centre</u> <u>ANSON ROAD</u>	
Post Town <u>LONDON</u>	Postcode <u>NW2 6BH</u>
Telephone number (if any) <u>07508 092 993</u>	
E-mail address (optional) <u>pgclaffy@aol.com</u>	

Name of person performing duties of a secretary to the club		Alison Gallagher	
Address of person performing duties of a secretary to the club			
C/O Gladstone park Community Centre Kilburn Cosmos RFC			
Post Town		Postcode	
		NW2 6BH	
Daytime contact telephone number (if any)			
E-mail address (optional)			
alison.gallagher@crup.com			

Non-domestic rateable value of club premises

£1116 in Rent of Premises

Are the club premises occupied and habitually used by the club

Yes No

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

Day	Month	Year
01	09	2013

If you wish the certificate to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

General description of club (please read guidance note 1)

The application relates to the Bar area of Gladstone Park Community Centre. The Bar is a separate room in the Community Centre with lockable entrances and exits of its own. The Bar area opens out to a patio where alcohol can be consumed. The patio is separate from the park itself (marked in red on accompanying map). Off supplies will be applied for. Off supplies are expected to be consumed on the side lines of the pitch, approx 100-150 yds from patio area.

What qualifying club activities do you intend to conduct on the club premises

Please tick ✓ Yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainments (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
(if ticking yes, fill in box L)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place
(if ticking yes, fill in box L)

In all cases complete boxes M, N, and O

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the exhibition of films at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Indoor sporting events Standard days and timings (please read guidance note 6)			State any seasonal variations for indoor sporting events (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Indoor sporting events Standard days and timings (please read guidance note 6)			Non standard timings. Where the club intends to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon					Please give further details here (please read guidance note 3)
Tue					
Wed					State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)
Thur					
Fri					Non standard timings. Where the club intends to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat					
Sun					

E

Live Music Standard timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [✓](please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	17.00	23.00	Please give further details here (please read guidance note 3) <i>This would only be an occasional happening This will be on a standard music player and will not be louder than music played in the home</i>	Both	
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	20.00	Non standard timings. Where the club intends to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	17.00	00.00			
Sun	17.00	23.00			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors
Day	Start	Finish		Outdoors
Mon				Both
Tue				
Wed				
Thur			<u>Please give further details here</u> (please read guidance note 3)	
Fri			<u>State any seasonal variations for the performance of dance (please read guidance note 4)</u>	
Sat			<u>Non standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment that the club will be providing</u>	
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).</u>	Indoors
Mon				
Tue			Both	
Wed				
Thur			<u>Please give further details here</u> (please read guidance note 3)	
Fri			<u>State any seasonal variations for entertainment) (please read guidance note 4)</u>	
Sat			<u>Non standard timings. Where the club intends to use the premises for entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 5)	
Sun				

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for making music that the club will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
			Non standard timings. Where the club intends to use the premises for provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the type of facilities for dancing that the club will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			State any seasonal variations for the provision of dancing facilities (please read guidance note 4)		
			Non standard timings. Where the club intends to use the premises for provision of dancing facilities at different times from those listed in the column on the left, please list (please read guidance note 5)		

K

Provision of facilities for entertainment of a similar description to that falling within (i) or(j) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility the club will be providing		
			Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 2).		Indoors
					Outdoors
					Both
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of this entertainment facility (please read guidance note 4)		
Thur					
Fri					
Sat			Non standard timings. Where the club intends to use the premises for provision of facilities for entertainment of a similar nature to that falling within (i) or (j) at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sun					

L

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box [✓] (please read guidance note 7)		On the premises
					Off the premises
					Both
Day	Start	Finish	State any seasonal variations (please read guidance note 4)		
Mon	12.00	00.00	<p>The provision of the Bar will be predominantly between Sept-April each year (Enjoy Season). The lease agreement with Brent Council however requires us, to provide club facilities to other sports clubs using Gladstone Park in our off season. This is unlikely to be continuous but maybe fairly regularly</p>		
Tue	12.00	00.00			
Wed	12.00	00.00	<p>Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)</p>		
Thur	12.00	00.00			
Fri	12.00	00.00			
Sat	12.00	00.00			
Sun	12.00	00.00			

M

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4) <i>Please Refer to Section L</i>
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
			Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list. (please read guidance note 5)
Sat			
Sun			

N

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)

0

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

All four objectives are covered by various club policies which are overseen and monitored by the committee. Disciplinary action, up to and including expulsion from the club, can and will be taken if any of the policies and/or standards are infringed.

b) The prevention of crime and disorder

A comprehensive alcohol and drugs policy is established and will be displayed prominently on the club's website and in the club house. The prevention of crime and disorder is covered by these policies.

c) Public safety

As Above

d) The prevention of public nuisance

It will be the responsibility of the designated bar person to monitor the amount consumed by members and their guests and advise members of the possible risk to the individuals, club, club members and residents. The designated bar person has the right to refuse service and such fact will be advertised. The bar policy will be on display. Members will also be encouraged to be considerate to the club, neighbours and respectful of the premises and its surroundings.

e) The protection of children from harm

The club has an established alcohol and drugs policy which clearly stipulates that alcohol will not be served to minors. We also have a child protection policy in place and qualified safeguarding officers. All policies are on the club website and is part of the club constitution.

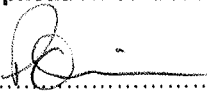
Checklist

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises – see enclosed information leaflet
- I have sent copies of this application and plan to the responsible authorities
- I have completed and enclosed the club declaration and enclose a copy of the club rules
- I understand that I must now advertise my application – see enclosed information leaflet
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

I (Insert full name) PAUL QUINN
 make this application on behalf of the club and have authority to bind the club

Signature 

Date 30/5/2013

Capacity Kilburn Cosmos RFC, Junior Chair/Committee Member

Address for correspondence associated with this application (please read guidance note 11)	
Mr Paul Quinn 48 Octavia house Southern Row	
Post town <u>LONDON</u>	Post Code <u>W10 5RE</u>
Telephone number (if any) <u>07508 092 993</u>	
If you would prefer us to correspond with you by e mail your e mail address (optional) <u>pqclaffy@aol.com</u>	