

General Purposes Committee21 January 2014

Report from the Director of Legal and Procurement

For Action

Wards affected: ALL

Review of Polling Districts and Polling Places

1.0 Summary

1.1 The Electoral Administration Act 2006 and the subsequent Review of Polling Districts and Polling Places Regulations 2006 require each electoral registration authority in England, Scotland and Wales to carry out a review of both its polling district boundaries and its polling places every four years. This report concerns the third such review to take place in Brent, informs members of feedback to the review and makes recommendations for future electoral arrangements in the borough.

2.0 Recommendations

- 2.1 That the former Brent Town Hall polling place in Barnhill ward be replaced in 2014 by temporary huts in the vicinity of the town hall and that negotiations be held with the new owners for the use of part of the building as a polling place in future years.
- 2.2 That properties in Tanfield Avenue in polling district CDU 1 be transferred to CDU2 polling district.
- 2.3 That, in view of the unavailability of the Father O'Callaghan Centre in Fryent ward, the polling place for polling district NFR1 be the Holy Innocents Church Hall.
- 2.4 That properties in Salmon Street in polling district NFR6 be transferred into NFR4.

- 2.5 That properties in Chadwick and Fry Roads in polling district CHA2 be transferred to polling district CHA4.
- 2.6 That the polling place at St John's United Reform Church in Kenton ward be replaced by St Gregory's Science College.
- 2.7 That the polling place at Moberly Sports and Education Centre in Queen's Park ward be replaced by ARK Franklin Academy (formerly Kensal Rise School).
- 2.8 That properties in Mortimer Road in polling district HQP2 in Queen's Park ward be transferred to HQP3.
- 2.9 That properties in North Way and Tintern Avenue in polling district NQY3 in Queensbury ward be transferred to NQY5.
- 2.10 That the polling place at St Joseph's Social Club in Tokyngton ward be replaced by the Civic Centre.
- 2.11 That properties in Lincoln, Napier and Scarle Roads and part of Chaplin Road in polling district NWC2 in Wembley Central ward be transferred to NWC3.
- 2.12 That the polling places approved at this meeting be adopted for the Municipal and European Parliamentary elections on 22 May 2014.
- 2.13 That in the event of any polling station becoming unavailable before the May 2014 elections, authority be delegated to the Democratic Services Manager to make any further changes required to polling places for these elections in consultation with the leaders of the three political groups on the Council.

3.0 Detail

- 3.1 The Electoral Administration Act 2006 and the subsequent Review of Polling Districts and Polling Places Regulations 2006 require each electoral registration authority in England, Scotland and Wales to carry out a review of both its polling district boundaries and its polling places every four years. Members are asked to make a decision on new electoral arrangements in time for any changes to be incorporated into the Revised Register for Brent being published on 17 February 2014.
- 3.2 Polling districts, polling places and polling stations may be defined as follows:

A **polling district** is a geographical sub-division of an electoral area, i.e. a UK Parliamentary constituency, a European Parliamentary electoral region, a ward or an electoral division.

A **polling place** is a geographical area in which a polling station is located. However, as there is no legal definition of what a polling place is, the geographical area could be defined as tightly as a particular building or as widely as the entire polling district. Most commonly in Brent, it has been defined as the premises inside which voting takes place.

A **polling station** is the actual area where the process of voting takes place, and must be located within the polling place designated for the particular polling district.

- 3.3 The Council was obliged to give notice of the review and to consult with interested parties, including organisations with a particular interest and expertise in advising on access to buildings for people with different types of disability.
- 3.4 Notice of the consultation was sent to all members of the Council, to local MPs, MEPs and the GLA member for Brent and Harrow. In addition, Harrow Association for Disabled People, Scope and Brent Mencap were invited to submit comments on the Council's existing electoral arrangements and, if they wished, to suggest alternatives. The consultation period ran from 1 October to 6 December 2013. The Returning Officer for the London Borough of Camden, who is responsible for the Hampstead and Kilburn parliamentary constituency, was also invited to submit comments.
- As part of the review, the Returning Officer for Brent was also obliged to prepare a report on arrangements for the authority. That report has been posted on the Council's website at http://www.brent.gov.uk/pdreview. All elected representatives for Brent were notified of the report when it was posted on the website.
- 3.7 The Returning Officer's report has made recommendations for alternative polling station locations where existing venues have become unavailable and some adjustments to polling district boundaries where districts have outgrown the capacity of the polling station location. A summary of the Returning Officer's proposals and comments received during the consultation period follow.

3.8 **Alperton Ward**

The polling station locations for Alperton ward are considered to be suitable for electors. The polling districts were adjusted at the last statutory review and are considered to be suitable without further amendment. While polling district NAL2 has a large number of electors, the polling place at Alperton Baptist Church Hall on Ealing Road has proved to be capable of containing three polling stations.

3.9 Barnhill Ward

The old Brent Town Hall will not be available as a polling place in 2014 and possibly also in future years. As no suitable alternative permanent location has been identified, I am recommending that for 2014 temporary huts be placed in the vicinity of the town hall building and that discussions be held with the new owners about using part of the building as a polling place in future years.

Since the last review the Progressive Synagogue Hall in polling district NBA2 has been sold to new owners and the building is no longer available as a polling place. At the last election the polling station for this district was a temporary hut located in the car park at Preston Road. This is a central and frequently visited location for electors in the area and was considered a

satisfactory replacement in the absence of a permanent building being available. I am recommending that this arrangement be retained.

3.10 **Brondesbury Park Ward**

Willesden Green Library is currently unavailable to be used as a polling station. Until it re-opens and is once again available for use as a polling place, I have identified and am recommending as a replacement a community room at George Furness House on Grange Road, nearby to the current polling station location.

This polling district (HBP1) is too large for one polling station but would create very small stations if it were divided into two. I am proposing instead that electors in Sidmouth Road be transferred into polling district HBP3 whose two polling stations at Queen's Park Community School can easily accommodate the additional 200 electors. As one side of Sidmouth Road is currently in HBP3, this would take the whole road into the same polling district.

The usual accommodation at Queen's Park Community School will not be available in 2014 as a result of planned building works. Discussions with the school about an alternative space are ongoing but are expected to be successfully resolved.

The Acting Returning Officer for Camden, in which this ward lies, has indicated his approval of the proposed arrangements.

3.11 **Dollis Hill Ward**

At the time of the last review, Crest Girls Academy was the polling station for CDO2. When it was temporarily unavailable, Kingfisher Youth and Community Centre was selected as a replacement and has proved to be a successful choice. It fronts onto Crest Road, is fully accessible and I am recommending that it be retained. Otherwise the arrangements for Dollis Hill ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

A ward councillor has written to indicate her approval of the existing arrangements.

3.12 **Dudden Hill Ward**

Since the last review, the site of the former Neasden Library has been acquired by new owners who have agreed that part of the building can be used as a polling place. However this polling district has grown to the extent that it is now too large for one polling station. Transferring the 260 electors in Tanfield Avenue into CDU2, whose polling station is at St Catherine's Church on the corner of Tanfield Avenue would resolve this without any net increase in polling stations or causing inconvenience to electors.

A local resident has responded to the consultation indicating support for the existing polling places and particularly argued for the retention of the polling district CDU6 which at one time was merged with the existing polling district CDU4. She stated that when this polling district did not exist electors in that area were disadvantaged by having to travel to Gladstone Park School.

3.13 Fryent Ward

The polling place for NFR1, the Father O'Callaghan Centre, is currently undergoing major refurbishment which will make it unavailable for the elections in 2014. While it will be available for elections in future years, an immediate replacement is clearly needed. As no alternative permanent location has been identified, I am recommending that for 2014 the current polling place for NFR2, the Holy Innocents Church Hall, be also used for NFR1. This venue is capable of accommodating an additional polling station. Consideration may be given at the next review as to whether this adjustment should become permanent.

The 2036 electors in polling district NFR6 are served by two polling stations. If the almost 250 electors in Salmon Street were transferred into NFR4, only one station would be required in NFR6 while the single station at St Robert Southwell could accommodate the influx. This would create a net reduction of one polling station without any inconvenience to electors.

3.14 Harlesden Ward

The arrangements for Harlesden ward are considered to be generally satisfactory for electors. However CHA2 district where there is just one polling station at Leopold School could be reduced to a more suitable size by transferring 180 electors in Chadwick and Fry Roads into CHA4. The polling place for CHA4, St Matthew's Hall on St Mary's Road, where there are currently two polling stations, would be capable of absorbing the additional electors.

3.15 Kensal Green Ward

The arrangements for Kensal Green ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

A local resident has commented that the polling places are overall in the right place and was particularly in favour of retention of Newman College in CKG2 on Harlesden Road and Harlesden Assembly in CKG6 on Purves Road.

3.16 **Kenton Ward**

The arrangements for Kenton ward would have been considered to be satisfactory for electors. However St John's United Reform Church will not be available in 2014 and possibly not at all in the future. I have identified and am recommending as a replacement St Gregory's School on Donnington Road which is located a short distance from St John's United Reform Church. One of the ward councillors has indicated his approval of this proposal.

3.17 Kilburn Ward

At the time of the last review, electors in HKi2 district voted at the College of North West London site in Glengall Road. When that building ceased to be available, Kilburn Square Housing Co-operative on Victoria Road, already the polling station for HKi3, was successfully used for both districts. The current arrangements for Kilburn ward are considered to be satisfactory for electors

and no changes to the boundaries or polling places are proposed. The Acting Returning Officer for Hampstead and Kilburn constituency, in which Kilburn ward lies, has indicated his approval of the current arrangements.

A local resident has written to support the use of Christchurch School in polling districtHKi1 as a polling place and its benefit to elderly electors living nearby. Comments were also made about its lack of accessibility for wheelchair users at the last election. This has been properly noted and a suitable ramp will be in place for the 2014 and future elections.

3.18 Mapesbury Ward

The arrangements for Mapesbury ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

3.19 Northwick Park Ward

Sudbury Pavilion, the polling place for NNP4, is due to undergo refurbishment in early 2014 and may not be available in 2014. If it is unavailable there is available space in front of the building in which to locate two temporary huts. Otherwise I am recommending the retention of the pavilion as a polling place for future elections.

The arrangements for Northwick Park ward are otherwise considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

3.20 Preston Ward

The arrangements for Preston ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

3.21 Queen's Park Ward

The polling station for HQP5, Moberly Sports & Education Centre in Kilburn Lane, will not be available in 2014. Although just outside the polling district, ARK Franklin Academy (formerly Kensal Rise Primary School) on Harvist Road would be a viable and suitable alternative. It is already being used as a polling station for HQP3 and has the capacity for an additional station.

Both HQP2 and HQP3 districts are slightly too large to have just one polling station but their division would create small stations. I propose that the boundary be altered between the two so that one side of Mortimer Road (around 200 electors) is transferred from HQP2 to HQP3 thereby making HQP2 a single station district and creating two viable stations in HQP3.

There have been two comments from a ward councillor and a local resident submitted during the consultation period supporting the reinstatement of Mapes House as a polling station. These premises were last used as a polling place in 2009 when there were seven polling districts in Queen's Park rather than the current five. At the time Mapes House was used as a polling place, there were difficulties with access for disabled people. Moreover its

position in the north eastern corner of the existing polling district is much less convenient for voters than the existing polling place at Salusbury School which is more centrally located and on a road that many residents will use regularly as part of their normal day. For these reasons, I am not recommending any change to the existing electoral arrangements.

The Acting Returning Officer for Hampstead and Kilburn constituency, in which Queen's Park ward lies, has indicated his approval of the recommended arrangements.

3.22 Queensbury Ward

The polling districts in NQY3 and NQY5 are both too large for a single station. I am recommending that the 320 electors in North Way and Tintern Avenue be transferred from NQY3 to NQY5. This would allow the retention of a single station in NQY3 and two reasonably sized stations in NQY5. As these two roads are in fact geographically closer to Roe Green School, the polling place for NQY5, this adjustment should be beneficial to voters.

A comment was received from a local resident during the consultation period stating that the polling station at Kingsbury Library Plus on Kingsbury Road was too remote for voters living in Honeypot Lane. The distance is in fact around half a mile which is considered to be reasonable and by no means the longest distance between elector and polling station in the borough.

The same person also stated that the polling place in district NQY2, a temporary hut on Burnt Oak Broadway, is in the wrong location and should be moved to perhaps Holmstall Avenue on the grounds that it is remote for electors. No suitable permanent building in this district has been identified as a suitable polling place and there has been a polling station in the same location for several years. It would be difficult to locate a hut in another part of this predominantly residential polling district. The current location is on the nearby main road along which electors might normally travel in the course of the day.

I do not support either of the comments made and am recommending that the existing arrangements remain in place subject to the minor re-drawing of a district boundary as described above.

3.23 Stonebridge Ward

The arrangements for Stonebridge ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

A response was received from a local resident during the consultation period welcoming the use of Stonebridge Hub in place of Stonebridge School.

Another local resident stated that, while generally happy with the existing arrangements, there had been reports of queues at the former Centre for Staff Development on Brentfield Road in CST3 district. There are currently 2800 electors in the district which should be comfortably served by two polling stations. I am not aware of previous problems with queues at this location although of course there is a peak period in the early evening which accounts for around half of all polling station votes and during which some queues do

briefly form at many polling stations. The possibility of queues in polling stations is taken seriously and polling station staff are trained before every election on how to deal with this issue if it should arise.

3.24 Sudbury Ward

The arrangements for Sudbury ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

3.25 Tokyngton Ward

St Joseph's Social Club on Empire Way has been used as a polling place for several years. There are some problems with access which have been exacerbated by the growth in size of the polling district (CTO2). I am recommending that this polling place be replaced by an area in the Civic Centre. A suitable space has been identified in the area occupied by the Registrar for Births. Deaths and Marriages.

3.26 Welsh Harp Ward

The arrangements for Welsh Harp ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

3.27 Wembley Central Ward

Polling district NWC2 has grown beyond the capacity of its polling place at Ealing Road Library. This can be resolved by moving around 500 electors in Napier, Scarle, and Lincoln Roads and part of Chaplin Road into polling district NWC3 whose polling station Barham Primary School would be capable of accommodating additional electors. This would require the net addition of one polling station at Barham School but would balance the electorate between the two districts more satisfactorily.

3.28 Willesden Green Ward

The arrangements for Willesden Green ward are considered to be satisfactory for electors and no changes to the boundaries or polling places are proposed.

4.0 Financial Implications

- 4.1 The cost of Council elections and by elections is met by the local authority. For all other elections, funding is provided either by the government or the Greater London Authority.
- 4.2 The total cost for the hire of premises at the Greater London Authority elections in 2012 was £40,234. Temporary huts averaged out at £1065 each. In addition each polling station obviously has to be staffed by at least two persons and, in the case of huts, power, toilet facilities and ramps have to be provided. The total costs associated with the provision of polling stations in 2012 amounted to a little under £189,703, the average cost per polling station being £1157.

4.3 The recommendations in this report make a net reduction of five polling stations which will create an estimated saving of around £5,785 at current prices in the cost of elections.in the authority.

5.0 Legal Implications

5.1 The review referred to in this report is a legal requirement placed on the authority by the Electoral Administration Act 2006 and the Review of Polling Districts and Polling Places 2006.

6.0 Diversity Implications

The purpose of the review is to ensure that no elector is discouraged from voting because of any inconvenience placed in his or her way by the choice of polling station location in their area. The accessibility of premises for all electors is taken into consideration as a matter of normal procedure.

Background Papers

Documents submitted during the consultation period of the Review of Polling Places and Polling Districts.

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Ward	Polling District	Current Polling Place	Electorate	No of Polling Stations	Recommendation
Alperton	NAL1	Lyon Park Infants School	2145	2	No change
Alperton	NAL2	Alperton Baptist Church Hall	3590	3	No change
Alperton	NAL3	Alperton Community School Annexe	2706	2	No change
Alperton	NAL4	Abbey Estate Community Centre	1544	1	No change
Barnhill	NBA1	Preston & Mall Y&C Centre	1229	1	No change
Barnhill	NBA2	Hut at Preston Road Car Park	1512	1	No change
Barnhill	NBA3	Parish Hall, Church of the Ascension	1894	2	No change
Barnhill	NBA4	Former Brent Town Hall	2931	2	Temporary huts in vicinity of Town Hall
Barnhill	NBA5	Chalk hill Primary School	1219	1	No change
Barnhill	NBA6	English Martyrs Church Hall	1668	1	No change
Brondesbury Park	HBP1	Willesden Green Library	1702	2	George Furness Hall and a boundary
-					change
Brondesbury Park	HBP2	Stember Hall Scouts Hut	1156	1	No change
Brondesbury Park	HBP3	Queen's Park Community School	1931	2	Boundary change
Brondesbury Park	HBP4	North West London Jewish School	2051	2	No change
Brondesbury Park	HBP5	Landau House Community Centre	1553	1	No change
Dollis Hill	CDO1	Braintcroft School	3152	2	No change
Dollis Hill	CDO2	Kingfisher Y&C Centre	897	1	No change
Dollis Hill	CDO3	Our Lady of Grace Junior School	2630	2	No change
Dollis Hill	CDO4	Our Lady of Grace Infants School	1485	1	No change
Dudden Hill	CDU1	Former Neasden Library	1734	1	Boundary change
Dudden Hill	CDU2	Hut at St Catherine's Church	922	1	Boundary change
Dudden Hill	CDU3	Northview School	843	1	No change
Dudden Hill	CDU4	Gladstone Park School	2963	2	No change
Dudden Hill	CDU5	Hut in Car Park, St Mary's Church	1775	1	No change
Dudden Hill	CDU6	Hut opposite Cassandra Court	1375	1	No change

Ward	Polling District	Current Polling Place	Electorate	No of Polling Stations	Recommendation
Fryent	NFR1	Father O'Callaghan Centre	1473	1	To be polling station for NFR2 in 2014
Fryent	NFR2	Holy Innocents Church Hall	1082	1	Unavailable in 2014
Fryent	NFR3	Hut outside Pizza Hut, Kingsbury Rd	1162	1	No change
Fryent	NFR4	St Robert Southwell School	1093	1	Boundary change
Fryent	NFR5	Hut outside 205-209 Edgware Rd	1085	1	No change
Fryent	NFR6	Fryent Primary School	1851	1	Boundary change
Fryent	NFR7	Oliver Goldsmith Primary School	1157	1	No change
Harlesden	CHA1	Church End & Roundwood Centre	1393	1	No change
Harlesden	CHA2	Leopold Primary School	1606	1	Boundary change
Harlesden	CHA3	St Joseph's RC Primary School	1880	2	No change
Harlesden	CHA4	St Matthew's Hall	2141	2	Boundary change
Harlesden	CHA5	Harlesden Primary School	2790	2	No change
Kensal Green	CKG1	John Keble Primary School	935	1	No change
Kensal Green	CKG2	Newman Catholic College	1550	1	No change
Kensal Green	CKG3	All Souls' Church Hall	1239	1	No change
Kensal Green	CKG4	Furness Primary School	2025	2	No change
Kensal Green	CKG5	St Mark's Church Hall	1384	1	No change
Kensal Green	CKG6	Harlesden Assembly	1809	1	No change
Kenton	NKE1	Lindsay Park Baptist Church Hall	1782	1	No change
Kenton	NKE2	Claremont High School	1549	1	No change
Kenton	NKE3	Uxendon Manor Primary School	1080	1	No change
Kenton	NKE4	St John's United Reform Church	2666	2	St Gregory's School
Kenton	NKE5	Mount Stewart Junior School	1537	1	No change
Kilburn	HKi1	Christchurch School	2116	2	No change
Kilburn	HKi2	Kilburn Square Housing Co-op	2503	2	No change
Kilburn	HKi3	Kilburn Square Housing Co-op	1663	1	No change

Ward	Polling District	Current Polling Place	Electorate	No of Polling Stations	Recommendation
Kilburn	HKi4	The OK Club	2935	2	No change
Kilburn	HKi5	Marian Community Centre	1670	1	No change
Mapesbury	CMA1	Mora Primary School	2503	2	No change
Mapesbury	CMA2	Anson Primary School	1961	2	No change
Mapesbury	CMA3	St Gabriel's Hall	1259	1	No change
Mapesbury	CMA4	St Gabriel's Hall	2419	2	No change
Mapesbury	CMA5	Watling Gardens Community Centre	1470	1	No change
Northwick Park	NNP1	Hut opposite 86 Northwick Avenue	748	1	No change
Northwick Park	NNP2	St Cuthbert's Church Hall	3193	2	No change
Northwick Park	NNP3	Byron Court Primary School	1578	1	No change
Northwick Park	NNP4	Sudbury Court Pavilion	2091	2	Possible use of temporary huts in 2014
Northwick Park	NNP5	St George's Church Hall	1714	2	No change
Preston	NPR1	Preston Park Primary School	3343	2	No change
Preston	NPR2	Huts on Pellatt Road	1958	2	No change
Preston	NPR3	Preston Manor High School	1437	1	No change
Preston	NPR4	Wembley Primary School	3181	2	No change
Queen's Park	HQP1	Manor Special School	1991	2	No change
Queen's Park	HQP2	Princess Frederica School	1677	1	Boundary change
Queen's Park	HQP3	ARK Franklin Academy	1745	2	Boundary change
Queen's Park	HQP4	Salusbury Primary School	2702	2	No change
Queen's Park	HQP5	Moberly Sports & Education Centre	1520	1	ARK Franklin Academy
Queensbury	NQY1	Queensbury Methodist Church Bdg	2995	2	No change
Queensbury	NQY2	Hut outside Mecca Club	1005	1	No change
Queensbury	NQY3	White Cross Hall	1688	1	Boundary change
Queensbury	NQY4	Kingsbury Library Plus	1331	1	No change
Queensbury	NQY5	Roe Green Primary School	1686	2	Boundary change

Ward	Polling District	Current Polling Place	Electorate	No of Polling Stations	Recommendation
Queensbury	NQY6	Kingsbury Resource Centre	1440	1	No change
Stonebridge	CST1	Children's Centre	2127	2	No change
Stonebridge	CST2	Mitchell Brook School	878	1	No change
Stonebridge	CST3	Centre for Staff Development	2882	2	No change
Stonebridge	CST4	Brentfield Primary School	1376	1	No change
Stonebridge	CST5	Stonebridge Hub	2626	2	No change
Stonebridge	CST6	Church Hall, Brentmead Gardens	331	1	No change
Sudbury	NSU1	Sudbury Methodist Church Hall	2256	2	No change
Sudbury	NSU2	LNER Sports & Social Club	1004	1	No change
Sudbury	NSU3	Sudbury Baptist Church Hall	2013	2	No change
Sudbury	NSU4	Sudbury Primary School	2267	2	No change
Sudbury	NSU5	St John's Community Centre	2054	2	No change
Tokyngton	CTO1	Hut on North End Road	737	1	No change
Tokyngton	CTO2	St Joseph's Social Club	3122	2	Brent Civic Centre
Tokyngton	CTO3	Oakington Manor Primary School	2208	2	No change
Tokyngton	CTO4	St Michael's Church Hall	2378	2	No change
Tokyngton	CTO5	Elsley Primary School	2001	2	No change
Welsh Harp	CWH1	Hut on Mallard Way	1133	1	No change
Welsh Harp	CWH2	Fryent Primary School	1275	1	No change
Welsh Harp	CWH3	St Andrew's New Church Hall	1431	1	No change
Welsh Harp	CWH4	Wykeham Primary School	1624	1	No change
Welsh Harp	CWH5	St Margaret's RC School	1559	1	No change
Welsh Harp	CWH6	Hut on Crispian Close	798	1	No change
Welsh Harp	CWH7	Woodfield School	1079	1	No change
Wembley Central	NWC1	Copland Community School	3045	2	No change
Wembley Central	NWC2	Ealing Road Library	3336	2	Boundary change

Ward	Polling	Current Polling Place	Electorate	No of	Recommendation
	District			Polling	
				Stations	
Wembley Central	NWC3	Barham Primary School	1459	2	Boundary change
Wembley Central	NWC4	Methodist Church Hall	2046	2	No change
Willesden Green	CWG1	St John & St Francis School	2798	2	No change
Willesden Green	CWG2	St Mary Magdalen's School	3247	2	No change
Willesden Green	CWG3	Kings Hall	3209	2	No change