



Brent



Diocese of Westminster

EDUCATION SERVICE

Appendix 1

In conjunction with the London Borough of Brent

Proposed Expansion of St Joseph's Catholic Primary School Goodson Road, NW10 9LS

1.	Introduction St Joseph's Catholic Primary School is a voluntary aided school within the trusteeship of the Diocese of Westminster. It is located in the southern half of the London Borough of Brent. It provides school places to 420 boys and girls between the ages of 4 – 11. There is also a nursery with 60 part time places. Currently, the demand for school places in Brent is increasing. The demand for primary places in the Harlesden area specifically has led to the proposal to expand St Joseph's Catholic Primary School. Therefore the Governing Body of St Joseph's Catholic Primary School in agreement with the Diocese of Westminster and in partnership with Brent Local Authority is consulting with staff, parents and the community on the option to expand the school by one form of entry (1FE). The expansion will provide an additional 30 places in each year group (210 new primary places in total). The increase of 30 places in each year group is intended to start at Reception age in September 2014 and rise to Year 6 by September 2020.
2.	The proposal The Governors of St Joseph's Catholic Primary School, Goodson Road, Harlesden, NW10 9LS propose to expand the school by one form of entry (210 additional places), taking the school capacity from 420 places (Year R – Year 6) to 630 (Year R – Year 6). The school will continue to provide a nursery with 60 part time places. The expansion of the school is intended to commence in September 2014 with an increase of 30 places per academic year at Reception age and rise to Year 6 by September 2020. The proposed accommodation for the expansion by one form of entry would be of a permanent high quality construction linked to the main school building. It will be built to optimise educational standards.

3.	<p>The growing number of primary school pupils</p> <p>The number of children seeking a primary school place in the Diocese of Westminster is growing each year and this expansion will enable more children in the local area to obtain places at the Catholic school of their choice.</p>						
4.	<p>New primary school places</p> <p>In June 2011 the Local Authority consulted with all primary schools in the borough to explore the possibility of increasing the number of school places. It has been evident that the demand for Reception places would be greater than the number of places available. This assessment was based on the number of on-time and ad hoc admissions applications received by the Local Authority, the current forecast of student numbers and local factors such as feedback from schools.</p> <p>Subsequently, the Local Authority reviewed capacity constraints at all primary schools and identified the maximum need for school places in the local areas. Discussions took place with those schools which were considered suitable and were interested in expansion. This was followed by an initial feasibility assessment.</p> <p>Since 2005 the Local Authority has analysed the increased demand for school places and created a programme to increase primary places through permanent expansion of schools and temporary classes. The table below demonstrates how many permanent and temporary primary places have been created since September 2006.</p> <table><tr><th>Total number of additional places (Reception to Year 6)</th><th>Permanent places (Reception to Year 6)</th><th>Temporary places (Reception to Year 6)</th></tr><tr><td>4164</td><td>3423</td><td>741</td></tr></table> <p>Despite adding new places, there remains a shortfall of Reception places in the borough. As at 4 April 2013, there were 265 primary aged children without a school place for the 2012/13 academic year. Of which 64 were Reception age (4 years old).</p>	Total number of additional places (Reception to Year 6)	Permanent places (Reception to Year 6)	Temporary places (Reception to Year 6)	4164	3423	741
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4164	3423	741					
5.	<p>The need for more primary school places in the future</p> <p>In August 2011, Brent Council carried out a review of primary school places which estimated that an additional 15 forms of entry (15FE) will be required in Brent by 2014/15 - an estimate of 450 places in each year group. The pressure of increasing demand is already evident with few places available in Brent's 60 primary schools. Brent Council submitted the proposal to St Joseph's Catholic Primary School and is supportive of the proposed expansion to help address the shortage of primary school places.</p>						

Demand continues to increase in the Harlesden area and a permanent increase from 2 to 3 forms of entry will help satisfy some of that demand. It is also anticipated that the increased demand for primary school places will eventually create a shortage of secondary school places.

Brent Council is working closely with local schools and together we are doing everything we can to provide more places for the borough's pupils.

Over the next four years, we will be investing around £90 million with aim of offering a primary place to every local child who needs one.

6. We would like to hear from you

The Governors of St Joseph's Catholic Primary School are currently consulting all interested parties including parents and staff at the school, all schools in Brent, Brent Council and neighbouring boroughs in order to receive feedback on the proposal.

The Governors would welcome your views on the proposal to expand the school by 1FE. If you have any comments that you would like to make in relation to this proposal, you can either use the attached tear-off response form or write to:

**The Headmistress,
St Joseph's Catholic Primary School,
Goodson Road,
Harlesden, NW10 9LS**

Or

Send an email to: **admin@stjo.brent.sch.uk**

Copies of this consultation document are also available at the school reception and from Brent Council at Chesterfield House, 9 Park Lane, Wembley, HA9 7RH.

Alternatively, this document can be downloaded from:

<http://www.brent.gov.uk/currentconsultations>

A limited translation service can be provided for this document on request to judith.joseph@brent.gov.uk

All written comments must be received by: **Friday 7 June 2013**

7.	<p>You can also attend a drop-in session for parents, carers and the community which has been arranged to discuss the proposed expansion of St Joseph's Catholic Primary School.</p> <p>Date: Tuesday 14 May 2013</p> <p>Time: 6pm</p> <p>Venue: The Ground Floor Hall St Joseph's Catholic Primary School, Goodson Road, Harlesden, NW10 9LS</p>
8.	<p>The procedures for reorganisation</p> <p>St Joseph's Catholic Primary School in partnership with the Diocese of Westminster and with Brent Council intends to meet with staff, parents and the local community, to receive their views.</p> <p>If, after the consultation, the school's Governing Body decides to proceed with the expansion then a statutory proposal will be published in the local papers and will also be placed at public places e.g. the Town Hall and on the main entrances to St Joseph's Catholic Primary School.</p> <p>Thereafter a 4 week representation period will commence during which anybody can write to make formal representations on the proposals. Representations can be in the form of support, suggestions or objections to the proposal. All representations will be presented to Brent Council's Executive Committee which will make a decision on the proposal.</p>

9. Consultees

This document is being sent to:

St Joseph's Catholic Primary School: parents, staff, governors and student council

All maintained schools and Academies in Brent

Brent Council

Diocese of Westminster Education Service

London Diocesan Board for Schools

London Borough of Ealing

London Borough of Barnet

London Borough of Camden

London Borough of Harrow

London Borough of Hammersmith and Fulham

London Borough of Westminster

Royal Borough of Kensington and Chelsea

Local Resident Associations

All Councillors

Local Member of Parliament

All Brent Customer Service Shops

All Brent Libraries

All Brent Children Centres

Sport England

Secretary of State, School Organisation Unit

Local private nurseries

Any trade unions who represent staff of St Joseph's Catholic Primary School

Representatives of main trade unions in Brent

Early Years and Family Support Service

Early Years Quality and Improvement Team

Parent and Toddler groups in the area

St Joseph's Catholic Primary School Consultation Response Slip

Please tear off and return by: **Friday 7 June 2013**

I agree / disagree with the Governors of St Joseph's Catholic Primary School to expand the school by one form of entry (1FE).

Delete as appropriate

Comments:

(Please use the back of this form if you require more space)

Signed

Parent / member of staff / otherplease specify

Please send to:

**The Headmistress
St Joseph's Catholic Primary School,
Goodson Road,
Harlesden, NW10 9LS**

Or email: admin@stjo.brent.sch.uk

**St Joseph's Catholic Primary School consultation meeting
to expand by one form of entry
Tuesday 14 May 2013**

Present: Dawn Titus, Headteacher
Nigel Spears, Diocese of Westminster
Clive Romaine, Chair of Governors
Terry Butler, School Consultant
Carmen Coffey, Local Authority Representative
Cheryl Painting, Local Authority Representative
Judith Joseph, Local Authority Representative
Omar Villalba, Local Authority Representative
10 residents, staff members and governors

Background information

- Carmen gave background information about the demand for Catholic places and the need for additional school places.
- Judith explained the consultation process.
- Omar spoke about the feasibility study of the school grounds and buildings.
- Cheryl spoke about the work with the architects and the planning application process.
- The team stressed that this is an educational consultation and that more detailed building issues can be raised in a separate consultation.
- Nigel explained that the Diocese is in full support of the expansion as they receive many complaints from Catholic families in Brent who cannot get a Catholic place for their children.

	Issues \ comments	Response given
1.	Will the leadership team be involved in the building process?	Yes, at every stage.
2.	Will there be any staff parking?	<p>There may not be any increase in the current parking provision. The school has some parking permits which costs the school £160 each. The parking costs doubled last year to £3000.</p> <p>Every school has issues with parking. Every school also has a travel plan. The plan needs to reflect the actual situation of the school.</p>

3.	When will building work commence?	Most likely around October 2013 (subject to planning permission being granted).
4.	How will you minimise disruption to the school pupils and staff?	We will speak with the contractors to ensure that the day to day operation of the school is not affected. Contractors are used to the challenges that schools bring.
5.	Where will the building work take place?	At the Northcote Road end. We will recommission classrooms and expand internally.
6.		<p>This is an exciting period for the school and the Catholic community.</p> <p>There is a massive expansion programme taking place across Brent to create sufficient school places due to the huge increase in the London population and the lack of migration out of London as in previous years.</p> <p>There will be another consultation soon for the planning process for the physical changes to the building.</p>

Statutory Notice**Alteration to St Joseph's Catholic Primary School**

Notice is given in accordance with section 19(3) and 21(2) of the Education and Inspections Act 2006 (as amended by the Education Act 2011) that the Governing Body of St Joseph's Catholic Primary School intends to make a prescribed alteration to St Joseph's Catholic Primary School (Voluntary Aided), Goodson Road, Harlesden, NW10 9LS. (DfE number 3045203).

St Joseph's Catholic Primary School is a voluntary aided school within the trusteeship of the Diocese of Westminster. The Governing Body in agreement with the Diocese of Westminster and in partnership with Brent Local Authority is proposing to expand St Joseph's Catholic Primary School by creating a new one form of entry permanent provision (30 additional children in each year group). If this proposal were accepted St Joseph's Catholic Primary School would offer a one form of entry permanent provision from 1 September 2014 through yearly progression; this would mean that the school would admit (30 additional children) in Reception class from September 2014 and this cohort would progress to Year 6 by September (2020/21). This means that the school will become a three form of entry provision and its admission capacity will increase from 420 permanent to 630 permanent Reception to Year 6 places. The current admission number for the school is 60 (2 classes in each year group) and the proposed admission number will be 90 (3 classes in each year group). In addition the school has a nursery with 60 part time places. The number of children on roll excluding the nursery according to the May 2013 school census was 442. These numbers are made up of 420 permanent places and 22 bulge/ temporary places. The temporary places will officially become permanent places when the school expands.

The proposal will be implemented by the Governing Body of St Joseph's Catholic Primary School with Local Authority support. St Joseph's Catholic School will expand to provide one additional class in each year group (210 new permanent primary places in total) from September 2014, subject to planning permission. **The enlarged St Joseph's Catholic Primary School will continue to offer mixed provision for pupils in Reception to Year 6 and the school will remain** a voluntary aided school within the trusteeship of the Diocese of Westminster. There will be no change to the existing admissions arrangement at the school.

The Local Authority has completed a feasibility study which confirms that the provision of one additional form of entry primary provision is possible within the current school site, subject to planning permission. All applicable statutory requirements to consult in relation to these proposals have been complied with. There will be no change to the existing Special Educational Needs arrangements at the school.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Judith Joseph, School Place Planning Officer, Children and Families, London Borough of

Brent, 5th Floor, Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ. Email: judith.joseph@brent.gov.uk. Alternatively a copy of the complete proposal can be obtained from:

<http://brent-consult.limehouse.co.uk/portal/candf/schexpansion?tab=files>

A limited translation and interpretation service is available upon request from Carmen Coffey on 0208 937 3033.

Within four weeks from the date of publication of this proposal any person may object to or make comments on the proposal in writing by sending them to Judith Joseph, School Place Planning Officer, Children and Families, London Borough of Brent, 5th Floor, Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ. Email: judith.joseph@brent.gov.uk. The last date for representations is Thursday 24 October 2013.

Signed: The Governing Body, St Joseph's Catholic Primary School

Publication Date: 26 September 2013

Explanatory Notes

- **The proposed accommodation for the expansion by one form of entry would be of a permanent high quality construction linked to the main school building. It will be built to optimise educational standards.**
- **The proposed building works are due to be completed by September 2014**
- **All children currently on roll at St Joseph's Catholic Primary will remain pupils of St Joseph's Catholic Primary School.**
- **The nursery will continue to offer 60 part time places.**

Appendix 4

This appendix will be completed on 25 October 2013 once the representation period ends.

Depending on what is written this appendix may not be necessary.