



Health and Wellbeing Board
30th October 2013

**Report from the Assistant Director of
Strategy, Partnerships and Improvement**

For Action

Wards Affected:
ALL

Health and Wellbeing Board Meeting Plan

1. Introduction

1.1 At the Health and Wellbeing Board development event in September, members of the Board discussed ideas around making the Board meetings more vibrant and productive. Although Health and Wellbeing Boards are technically council committees, there appears to be little appetite to use the Board's meeting time to hold six formal committee meetings a year, where members passively receive and note reports.

1.2 Instead, Board members are keen to explore how it can use its time to run more interactive workshop and themed meetings, involving stakeholders, partners and members of the public to contribute to the Board's ambitions for health and wellbeing that are set out in the Health and Wellbeing Strategy. This paper sets out a broad plan for the Board's time up to and beyond April 2014.

2. Meeting Plan

2.1 The Health and Wellbeing Board is in agreement that it doesn't want to use all of its time holding formal committee style meetings. The comments to come back from the development event were that formal meetings should be used to enable the Board to do what it is statutorily expected to, but should be kept to a minimum. Time should be focussed on interactive and productive work shop or themed meetings with stakeholders aimed at achieving the priorities in the Health and Wellbeing Strategy.

2.2 The Health and Wellbeing Board has three remaining meetings set this municipal year after the 30th October –

- 11th December 2013
- 26th February 2014
- 9th April 2014

2.3 The proposal for the future is that the Health and Wellbeing Board meets formally three times a year, in July, November and April to deal with statutory items. If more frequent meetings are needed, or there is a need to bring the Board together for a particular purpose or decision, then these can be arranged as required. The other

three times it meets during the year will be for themed meetings based on the Health and Wellbeing Strategy priorities. The Board will also hold an annual health and wellbeing conference to promote health and wellbeing to a wider audience than would be possible at a regular Board meeting.

- 2.4 Initial ideas for the use of Board time in its themed meetings will come from discussion on the Health and Wellbeing Strategy. As requested, officers have RAG rated each of the objectives in the strategy to enable the Board to select its area of focus. Starting in December the Board's agenda will be set around an agreed theme and details made widely available. The Board wants to involve health service providers, the voluntary sector and other statutory partners more in its work, and so regardless of the theme invitations will be sent to interested parties to inform them of the meeting.
- 2.5 Transparency and openness are important and the Health and Wellbeing Board has to adhere to the council's commitment to these. The Board shouldn't lose sight of that fact that it is a council committee and will be expected to meet in public and be transparent about its work and decision making. In working up a meeting plan and agendas for the workshops and themed meetings, officers will ensure that these are publicised and key stakeholders invited. Inclusion has to be central to the work of the Board and unless there is good reason for not making them public meetings, the expectation will be that anybody is welcome to attend a Board workshop or themed meeting.

Contact Officer:

Andrew Davies
Policy and Performance Officer
Tel – 020 8937 1609
Email – Andrew.davies@brent.gov.uk