

**One Council Overview & Scrutiny Committee Work Programme 2013/14
Chair Cllr Ashraf**

Date of Meeting	Agenda Item	Requested information/evidence	Invited witnesses	Notes
29 th May 2013	Libraries Transformation	Members are interested in knowing the impact of the libraries being closed, evidence around how many people are using libraries and more information on future plans for libraries in Brent.	Jenny Isaac/Sue Mckenzie	Members were pleased with the positive progress being made by the library service in Brent. The chair requested for the presentation to be emailed to all committee members. This was done on 30/05/13.
	Services for Young People	Members will receive a verbal update on the progress made and how this project is being developed and what has been achieved to date.	Cathy Tyson	The update was noted. Timetable to implement the scheme should be in place in Autumn.
	One Council Work Programme update	The committee will receive an update on the status of the programme and the individual projects within it.	Irene Bremang	The update was noted. Members requested for the Senior Management Restructure project, Project Athena, Adult Social Care Mutual project and Civic Centre Project be added to the work programme.
10 th July 2013	The administrations priorities and 2013- 2014 Borough Plan refresh / Council Priorities	The Committee will receive an update on the refreshing of the Borough Plan. The new plan will be live from July 2013 – December 2014.	Christine Gilbert / Muhammed Butt	The update was noted. Ms Gilbert offered to present the Corporate Plan (due to be completed in Sept) at the October meeting. Members requested further information regarding targets and spending figures be sent. Ms Gilbert offered to arrange Member training on the

	<p>Senior Management Restructure</p> <p>Working with families initiative</p>	<p>As requested from the May meeting, Ms Gilbert was asked to attend the meeting to answer questions regarding the Senior Management Restructure</p> <p>The committee will receive an update on how this project is being developed and what has been achieved so far.</p>	<p>Christine Gilbert</p> <p>Susan Gates</p>	<p>impact of welfare reforms in Brent</p> <p>The updated and answers given were noted.</p> <p>The update was noted.</p>
9th October 2013	<p>Performance and Finance report Q4 and Q1</p> <p>Parking</p> <p>One Council Work Programme update</p>	<p>To provide members with performance information</p> <p>Parking Procurement Project: Members are concerned about the new online payment system and the impact this will have on the community.</p> <p>The committee will receive an update on the status of the programme and the individual projects within it.</p>	<p>Cathy Tyson</p> <p>Michael Read</p> <p>Irene Bremang</p>	<p>Notice provided</p> <p>Notice provided</p> <p>Notice provided</p>
26th November 2013	Future Customer Service Project	Members have requested for regular updates on this project. Report will include information on comparison figures on performance and	Margaret Read	

	<p>Complaints Annual Report</p> <p>Adult Social Care</p>	<p>processes for all services, and figures for average time, duration of calls and waiting times for callers – as requested by members.</p> <p>Report will provide members with information on how the council has dealt with complaints during 2012/13 and progress since the last report presented in October 2012.</p> <p>Adult Social Care Mutual project: This is a new project that will look at the alternative models for providing care in the future.</p>	<p>Philip Mears</p> <p>Phil Porter</p>	<p>Notice provided</p>
<p>22nd January 2014</p>	<p>One Oracle (formerly Project Athena)</p> <p>Civic Centre Update</p> <p>Parks / Public Realm</p>	<p>Report to provide members with an update, highlighting the main developments since February 2013.</p> <p>Report to provide members with update on Civic Centre savings achieved and projected.</p> <p>Parks cleaning and Public Realm. There are concerns that the current contracts leave parks unkempt over weekends when most frequented.</p>	<p>Mick Bowden</p> <p>Andrew Donald</p> <p>Sue Harper / Michael Reed</p>	
<p>18th March 2014</p>	<p>Performance & Finance review Q2</p>	<p>To provide members with performance information.</p>	<p>Cathy Tyson</p>	

	One Council Work Programme update	The committee will receive an update on the status of the programme and the individual projects within it.	Irene Bremang	
Items to be timetabled				
Adult Social Care Mutual project: This is a new project that will look at the alternative models for providing care in the future				
Civic Centre Project: Members are interested in knowing how the £1.5 million savings are being achieved				
Parking Procurement Project: Members are concerned about the new online payment system and the impact this will have on the community				