

Licensing Team
London Borough of Brent
Safer Streets
Brent House, 3rd Floor West
3449-357 High Road
Wembley, Middlesex
HA9 6EP

For the Attention of: THE LICENSING DEPARTMENT

Date: 1/8/12



Dear Sir/Madam

PERSONAL ALCOHOL LICENCE APPLICATION

Please find enclosed an application form for a Personal Alcohol Licence, together with the appropriate Certificate, CRB check, 2 passport sized photographs and fee for:

ADAM PETER ROY WEBB

Could you please ensure that the completed licence that has been granted, together with the CRB check and the Certificate are sent to the above address for my attention.

Yours faithfully

H Wood

Ms H Wood
Licensing Administrator

Encs

Personal Licence Training Ltd provides training every week for the Award for Personal Licence Holders (APLH) Level 2. The Academy organize weekly (APLH) courses in London, Birmingham, Oxford, Northampton, Leicester and various locations throughout the United Kingdom including Scotland.

In Scotland we provide training for the Scottish Certificate for Personal Licence Holders (SCPLH) Level 5 and Scottish Certificates for licensed Premises Staff (SCLPS).

We have dedicated websites for specific areas aimed at providing professional personal licence training and underage sales prevention.

www.personallicencelondon.com www.personalllicencebirmingham.co.uk www.personalllicenceleicester.co.uk
www.personalllicencescotland.com

Application for a personal licence

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

1. Your personal details			
TITLE Please tick			
Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)			
Surname	WEBB		
Forenames	ADAM PETER ROY		
PREVIOUS NAMES (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.			
TITLE Please tick			
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)			
Surname			
Forenames			
I am 18 years old or over. Please tick		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
ADDRESS WHERE ORDINARILY RESIDENT (We will use this address to correspond with you unless you complete the separate correspondence box below).			
FLAT 6 75 KILBURN LANE QUEENS PARK			
Post town LONDON		Post code W10 4BB	
TELEPHONE NUMBERS			
Daytime	07891 178153		
Evening			
Mobile			
FAX NUMBER			
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			


Address for correspondence associated with this application (if different to the address above)	
PERSONAL LICENCE TRAINING UNIT 3 THE OAKS CLEWS ROAD	
Post town REDDITCH	Post code B98 7ST
TELEPHONE NUMBERS	
Daytime	01527 544 780
Evening	
Mobile	
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	

2. Your licensing qualifications	
Read Note 1	Please tick yes
Please indicate below which one of these statements applies to you:	
1. I hold an accredited licensing qualification	<input checked="" type="checkbox"/>
2. I hold a certified qualification	<input type="checkbox"/>
3. I hold an equivalent qualification	<input type="checkbox"/>
4. I am a person of prescribed description	<input type="checkbox"/>
If you have ticked either of statements 1, 2 or 3 please provide details of your qualification in the box below (name of qualification, date of issue, issuing body) and please enclose your qualification with your application. If you have ticked statement 4, please provide evidence that you are a person of prescribed description.	
NCFE Award for Personal Licence Holders (Level 2) Achieved MAY 2012	

3. Previous or outstanding applications for a personal licence		
Note: You may only hold one personal licence at a time.	Please tick	
Do you currently hold a personal licence?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Do you currently have any outstanding applications for a personal licence, with this or any other licensing authority?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Has any personal licence held by you been forfeited in the last 5 years?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Licensing Authority		
Licence number		
Date of issue		
Date of expiry		
Any further details		

4. CHECKLIST:		
I have	Please tick yes	
• enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a solicitor or notary, a person of standing in the community or any individual with a professional qualification	<input checked="" type="checkbox"/>	
• enclosed any licensing qualification I hold or proof that I am a person of prescribed description	<input checked="" type="checkbox"/>	
• enclosed a criminal conviction certificate or a criminal record certificate or the results of a subject access search of the police national computer by the National Identification Service	<input checked="" type="checkbox"/>	
• enclosed a completed disclosure of criminal convictions and declaration form (Schedule 3)	<input checked="" type="checkbox"/>	
• made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>	

5. Declaration			
<p>The information contained in this form is correct to the best of my knowledge and belief.</p> <p>It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.</p>			
SIGNATURE		DATE	11/8/12

NOTES

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport

http://www.culture.gov.uk/alcohol_and_entertainment/default.htm

or from your local licensing authority.

1. Licensing qualifications

Licensing qualifications are dealt with in section 120(8) and (9) of the Licensing Act 2003.