



Brent

**Performance & Finance
Review**

Performance Report 2012-13 Quarter 4

This report is designed to supplement the covering Performance & Finance Review report. It summarizes the Council's key performance indicators for the current reporting period.





**Produced by: Strategy, Partnerships & Improvement and
Finance & Corporate Services**

How to interpret this report





This report is designed to supplement the covering Performance & Finance Review report and includes a much wider suite of performance indicators. It summarizes performance information in relation to the Health & Wellbeing Strategy and other strategies which collectively enable the Council to deliver Brent's Borough Plan.

The indicators contained in this report are those which are considered essential at the current time, given the pressures which the Council faces, and are reported on a quarterly basis. The Council also has a suite of annual performance indicators which are reported on an annual basis.

Performance information is assessed using the following "Alert" symbols:

	If performance is below target.
	If performance is below the level of expected performance but is within tolerance of the target.
	If performance is as expected and the target has been met or exceeded.
	If performance cannot be fairly measured against a target because it is difficult to set a target or influence performance due to external factors then the indicator is marked as indicative only.

Finance information is assessed using the following symbols:

	If there is an overspend on the budget of more than £50k or more than 5% of the budget.
	If there is an overspend on the budget of up to £50k or less than 5% of the budget.
	If the budget is underspent or at breakeven. Or additionally, for capital budgets where increased expenditure is matched by an equivalent sum of additional funding. In these cases the capital programme remains in balance and no further action is required.
	If there has been slippage in the Capital Programme with expenditure being re-phased to future years.

The LAPS Benchmark figures– are the national average benchmark figures taken from LAPS for the same quarter the previous year.










PUBLIC HEALTH

Reference	Performance Indicator	2011-12 End of Year	LAPS Bench-mark 2011-12 Q4	2012-13 Year to date	2012-13 Current Target	Alert	Definition
Local via the PCT	Number of hospital admissions for over 65s.		-				Cumulative. Measures the number of people aged 65 and over who are admitted to hospital.
NI 40 via the PCT	Number of drug users recorded as being in effective treatment.	1245	-	1236 (Q3)			Cumulative on a 12 month rolling programme. Measures the number of drug users recorded as being in effective treatment after triage.
Local via the PCT	Tuberculosis Treatment completion rates, (percentage of cases).	87.4	-	85.1%	85%		In arrears. Rolling year Jan-Sept 2011. Measures the number of people who, having been diagnosed with TB complete treatment programmes.
NI 121 via the PCT	Mortality rate from all circulatory diseases at ages under 75.		-	76.5 (2010)			In arrears for 2010. Measures mortality rates from all circulatory diseases per 100,000 per calendar year.
NI 112 via the PCT	Under 18 conception rates.		-18.4 (8 returns)	36.2 (Q2 2010)			Q4 2010 actual. Delayed reporting 12 months in arrears. Data supplied by PCT.

Comments

- Please Note: All of the above are the current available figures










ADULT SOCIAL CARE








Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 125	Percentage of over 65s who are still at home after 91 days following discharge.	89%	-	96%	90%		Measures the percentage of over 65s who are still at home after 91 days following hospital discharge into the Council's re-ablement services.
NI 130	Social Care clients receiving self-directed support.	53.48%	47.9%	50.0%	65.0%		Cumulative. Measures the percentage of clients receiving self-directed support per 100,000 of population.
NI 132	Timeliness of Social Care assessments: (Mental Health Only).	75.51%	-	54%	70%		Cumulative. Measures the percentage of adult assessments completed within 4 weeks
NI 133	Timeliness of Social Care packages following assessment. (Mental Health Only).	100%	-	100%	95%		Cumulative. Measures the percentage social care packages put in place within the recommended timelines following assessment.
NI 135	Percentage of carers receiving needs assessment or review and a carer's service.	29%	31.1%	14%	30%		Cumulative. Measures the percentage of carers receiving needs assessment or review and a specific carer's service, or advice and information.
Local	Quarterly number of delayed hospital discharges (Social Services).	33	-	15	6		Measures the quarterly number of delayed discharges from hospitals.
Local	Number of clients living in the community and receiving a service.	4852	-	4975	Indicative only		Measures the number of clients who are currently living independently in the community.
Local	Number of clients in nursing and residential care.	1019	-	985	Indicative only		Latest. Gives a snapshot of social care clients in nursing and residential care in the borough.
Local	Number of clients in residential care who suffer from dementia	152	-	310	Indicative only		Latest. Gives a snapshot of the number of residential care clients who also have dementia.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local	Number of adult contacts who were eligible after Fair Access to Care screening.	3028	-	2674	Indicative only	●	Cumulative. Measures the total number of clients who were eligible to receive re-ablement or long-term services after assessment.
Local CMP10	Total number of complaints received (stage 1).	95	-	101	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	3	-	1	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI130 – Quarters 1-3 figures revised as did not include MH data. NI132 - the number of assessments completed within 28 days has increased slightly for this quarter but is still off target due to missed/cancelled appointments. NI135 – Carers assessments are cumulative through the year. Quarters 1-2 figure was revised to include additional mental health data. Number of clients in Residential Care who suffer from dementia - The figures have been revised for Q1, Q2 and Q3. This does not include extra care for dementia.

CHILDREN & FAMILIES













Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 114	Rate of permanent exclusions.	0.60	0.1	0.50	1.0		Measures the annual rate of exclusions from Brent-maintained schools per 1000 pupils.
Local	Net shortfall of places at Key Stage 1	-439	-	7	0		Measures the number of unplaced pupils in Reception, Year 1 and Year 2 compared to the number of vacancies for 4-6 year olds. Negative = shortfall, positive = surplus.
Local	Net shortfall of places at Key Stage 2	57	-	195	0		Measures the number of unplaced pupils in Years 3,4,5,6 compared to the number of vacancies for 7-10 year olds. Negative = shortfall, positive = surplus.
Local	Net shortfall of places at Key Stage 3	388	-	580	0		Measures the number of unplaced pupils in Years 7,8,9,10,11 compared to the number of vacancies for 11-16 year olds. Negative = shortfall, positive = surplus.
NI 117	Percentage of 16 to 18 year old NEETs	3.9%	4.9%	2.4%	5%		Measures the percentage of 16 to 18 year olds who are not in Education, Employment or Training.
NI 148	Percentage of care leavers in employment, education or training	64%	59.7%	63%	64%		Measures the percentage of care leavers who are in Education, Employment or Training.
Local	Percentage of parents completing evidence based parenting programmes	31%	-	63%	50%		Measures the percentage of teenage mothers registered with Brent children's centres. Demand led = target represents the London Average.
Local	Proportion of child referrals to social care, which are repeat referrals.	17%	-	13%	17.2%		Measures the percentage of children within the social care service which are repeat referrals.
Local	Number of under 18 year olds subject to a child protection plan.	173	-	171	N/A		Indicative only: target for monitoring. Measures the number of under-18 year olds who have a child protection plan in place.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 062	Stability of placements for looked after children (LACs): number of moves.	14.2%	11.3%	12.7%	13%		Cumulative: Measures the rate of looked after children (as part of Brent LAC total) who have had 3 or more different placements.
NI 062 d	Number of looked after children in Brent.	371	-	346	Indicative only		Snapshot: Measures the number of looked after children in Brent.
Local	Number of looked after children placed with Independent Fostering Agencies.	101	-	90	100		Measures the number of looked after children placed with independent fostering agencies.
Local	Number of looked after children placed with in-house foster carers.	113	-	125	127		Measures the number of looked after children placed with local foster carers in Brent.
NI 019	Rate of proven re-offending by young offenders in Brent.	35%	-3.6%	37%	37%		Measures the percentage of young offenders who go on to re-offend.
Local CMP10	Total number of complaints received (stage 1).	181	-	167	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	13	-	6	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments

- NI 114 - This figure is provisional as returns have not been confirmed with DfE. This usually happens mid-month.
- NI 117 (NEETs) - The NEET target is measured as an average over the 3 months November to January each year. In 2011 2012 Brent was the joint 10th best performing LA nationally on this indicator. Although the performance for November 2012 to January 2013 will not be known until mid February 2013, we are currently on track to meet the target.
- Parenting programme data based on:- 4 programmes ending in Q1 2012/13, 5 programmes ending in Q2 2012/13, 3 programmes ending in Q3 2012/13, 2 programmes ending in Q4 2012/13 In total 141 parents, 89 completing.










ENVIRONMENT & NEIGHBOURHOOD SERVICES








Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 191	Volume of residual waste kg per household.	557	435.6 (Q3)	354.2 (Q3)	328.5 (Q3)		Cumulative. Measures household waste that is not re-used, recycled or composted.
NI 192	Percentage of household waste sent for recycling.	37%	35.0% (Q3)	43.9% (Q3)	47% (Q3)		Measures the percentage of household waste re-used, recycled or composted.
Local	Tonnes of waste sent to landfill.	73,524	-	51,831 (Q3)	42,646 (Q3)		Measures the volume of waste sent to landfill sites.
Local	Number of small reported flytips	2106	-	2203	2100		Latest. Measures the number of small fly tipping incidents reported
Local	Number of large reported flytips	5046	-	4591	5000		Latest. Measures the number of large fly tipping incidents reported
Local	Flytipping Enforcement: No of Inspections and Investigations	4337	-	1560	3800		Latest. Measures the number of inspections and investigations relating to fly tipping incidents
Local	Flytipping Enforcement: No of Enforcement Actions Taken	614	-	219	150		Latest. Measures the number of enforcement actions taken relating to fly tipping incidents
Local	Number of library visits per 1000 population.	5873	-	4814	5604		Cumulative. Measures the number of visits to Brent libraries.
Local	Active library users as a percentage of population.	15.6%	-	20.3%	21.0%		Measures the proportion of people to borrow books from the libraries.
Local	Number of visits to Brent Sports Centres to partake in sports activity	1.24m	-	1.27m	1.27m		Cumulative. Measures the number of adults to visit sports centres to actively partake in sport.
NI 195a	Percentage of Streets below standard for litter.	15.3%	7.1%	12.5%	15%		Measures the percentage of streets which fail to meet environmental cleanliness standards. Per 4 month tranche.
Local CMP10	Total number of complaints received (stage 1).	410	-	501	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local CMP11	Total number of complaints escalated to stage 2.	36	-	22	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI 191, NI 192 and Tonnes of Waste Land Filled: reported a quarter in arrears Active library borrowers indicator has been replaced with active library users as this is more reflective of the way libraries are now being used, online etc. The target for active library users will be revised at the start of the new financial year to reflect the increase in population in Brent as per the 2011 census. Complaints: The highest areas for complaints were Parking (29%) and Refuse (16%).











REGENERATION & MAJOR PROJECTS

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
NI 154	Net additional homes provided	559	650.8 (9 returns excl.. Brent)	Annual - end of July	915		Cumulative: Measures the number of additional homes provided
NI 157a	Percentage of major Planning applications processed within 13 weeks.	41%	38.4%	33.0%	70%		Measures the efficiency of the Planning applications process.
NI 157b	Percentage of minor Planning applications processed within 8 weeks.	67%	65.6%	80%	80%		Measures the efficiency of the Planning applications process.
NI 157c	Percentage of other Planning applications processed within 8 weeks.	81%	79.6%	84%	90%		Measures the efficiency of the Planning applications process.
Local	Percentage of working age residents in employment	64.2%	68.0%	65.9%	Indicative only		Measures the percentage of eligible age residents who are currently employed.
Local	Gap between Brent and London for working age people on out of work benefits.	3.45%	-	0.7%	Indicative only		Measures how Brent's cohort of working age people on out of work benefits compares to the London average figures.
NI 156	Number of households living in Temporary Accommodation.	3176	1191.2	3249	3600		Cumulative. Measures the number of households in temporary accommodation provided under Homelessness legislation.
Local	Percentage of residents with no qualifications	-4.8%	-	1.9%	Indicative only		Latest. Measures the percentage gap between Brent and London average. Minus figure reflects higher than average.
Local	Percentage of empty commercial properties in the borough	14.99%	-	12.64%	Indicative only		Latest. Percentage of total commercial properties which remain unoccupied.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local	Current rent collection rate as a percentage of total rent due (excl. arrears)	99.1%	-	98.7%	98%		Latest. Percentage of rent collected by the Council as a proportion owed by Housing Revenue Account dwellings.
Local	Average days taken to re-let Council properties	27	-	19.4	20		Measures the average number of days taken to re-let Council properties.
Local	Percentage of repairs completed on the first visit.	95%	-	97.25%	95%		Measures the efficiency of the Housing Repairs system.
Local CMP10	Total number of complaints received (Local Resolution).	281	-	275	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of final review complaints received	47	-	38	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.
Brent Housing Partnership (BHP)							
Local CMP10	Total number of complaints received (stage 1).	540	-	428	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	74	-	43	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments
<ul style="list-style-type: none"> NI 154 - Data Not Returned for the end of year period The percentage gap between Brent and London for working age people on out of work benefits, has decreased this quarter 3.7 to 0.7%, which is very positive. NI 156 - We have seen a small increase in the use of temporary accommodation which was 3220 at the end of Q3 2012/13 but this has remained relatively stable during this quarter. This is impacted by the number of homeless approaches which result in the Council accepting a statutory homelessness duty. We are expecting an increase in temporary accommodation outside of Brent due to the implementation of the overall benefit cap in 2013/14. Current rent collection rate as a percentage of total rent due (excl. arrears) While rent collection performance remains high for BHP, this is an area to monitor particularly in relation to the introduction of Universal Credit later in the year



CENTRAL SERVICES

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Local	Violence with Injury Offences	2662	-	2294	2529		Measures the cumulative number of violence with injury offences.
Local	Number of Motor vehicle Crime Offences.	3322	-	2801	3056		Measures the number of motor vehicle crime offences (of and from) recorded by the police.
Local	Number of Personal Robberies: cumulative rolling financial year	5758	-	1370	1866		Cumulative. Measures the number of personal robberies
Local	Number of Residential Burglaries: cumulative	7663	-	2799	2879		Cumulative. Measures the number of residential burglaries
NI 181	Time taken to process all Benefit claims.	8.19	-	8.47	8.00		Measures the average number of days taken to process Housing Benefit/Council Tax Benefit claims and change events.
Local	Council Tax collection rates.	96.02%	96.0%	95.88%	96.20% (Annual)		Cumulative. Percentage. Measures Council Tax collected as an amount against the net debit raised at the start of the financial year.
NI 185	Volume of CO2 emissions from council main buildings.	2.76m	-	2.81	Indicative only		Cumulative. Measures the amount of CO2 emissions in tonnes from Mahatma Gandhi House, Brent House and Town Hall.
Local	Average number of working days lost due to sickness absence.	5.34	7.7	0.85	Indicative only		Measures the average number of days lost across the Council due to sickness absence.
Complaints: Strategy Partnerships and Improvement							
Local CMP10	Total number of complaints received (stage 1).	0	-	0	Indicative only		Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	0	-	0	Indicative only		Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Reference	Performance Indicator	2011-12 End of year	LAPS Bench mark 2011-12 Q4	2012-13 Year to date	2012-13 Current YTD Target	Alert	Definition
Complaints: Customer and Community Engagement							
Local CMP10	Total number of complaints received (stage 1).	37	-	10	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	0	-	0	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.
Complaints: Finance and Corporate Services							
Local CMP10	Total number of complaints received (stage 1).	221	-	106	Indicative only	●	Cumulative. Measures the number of new complaints relating to each service area at the first stage.
Local CMP11	Total number of complaints escalated to stage 2.	16	-	6	Indicative only	●	Cumulative. Measures the number of complaints over the year that were not resolved at stage 1 and escalated to stage 2.

Comments	
<ul style="list-style-type: none"> Crimes can be de-classified during further investigations throughout the year, this can result in minor changes to previous quarter figures. The changes for the above returns are as follows: <ul style="list-style-type: none"> Personal Robbery quarter 3 return changing from 1115 to 1112 (reduced by 3 offences) Residential burglary quarter 3 return changing from 2012 to 2019 (increased by 7 offences) Nationality's (part of Customer and Community Engagement) complaints are not currently being recorded as part of the Council's complaints procedure. 	

One Council Programme Quarterly Snapshot Position















PROJECT NAME	PROJECT SPONSOR	PROJECT STAGE	RAG STATUS
Projects in Delivery and Reporting into the OC Programme (12)			
1. Digital Post Room	Margaret Read	Delivery	
2. Customer & Visitor Management (CC Operations)	Margaret Read	Delivery	
3. Civic Centre (including Move to the Civic Centre)	Andy Donald	Delivery	
4. Brent One Oracle (formerly called Project Athena: E-business suite)	Andy Donald	Delivery	
5. Realigning Corporate and Business Support	Fiona Ledden	Delivery	
6. Special Educational Needs (SEN) Review: Phase 2	Sara Williams	Delivery	
7. Promoting Pupil Inclusion	Sara Williams	Delivery	
8. Parking Enforcement Review	Michael Read	Delivery	
9. Managing the Public Realm	Jenny Isaac	Delivery	
10. Improving Waste Management	Jenny Isaac	Delivery	
11. Supporting People Phase 1	Steven Forbes	Delivery	
12. Working with Families Phase 2	Fiona Ledden	Delivery	
Other Projects (not reporting directly into the OC Programme) (5)			
1. Review of Employee Benefits	Fiona Ledden	Awaiting closure	N/a
2. Services for Young People (Phase 1)	Cathy Tyson	Delivery – PSR not required	N/a
3. Review of School Improvement Service	Sara Williams	Delivery- PSR not required	N/a
4. Libraries Transformation	Jenny Isaac	Awaiting closure	N/a
5. Highways	Jenny Isaac	Awaiting closure	N/a
Planned Projects (at the pre-Delivery stage) (4)			
1. Senior Management Restructure	Christine Gilbert	Pre-delivery	N/a
2. ASC – Mutual	Phil Porter	Pre-delivery	N/a
3. ASC Mental Health Review	Phil Porter	Pre-delivery	N/a
4. Integrating Health and Social Care	Phil Porter	Pre-delivery (6mths +)	N/a
Completed Projects (20)			
1. Finance Modernisation Project	Clive Heaphy	Closed	N/a - closed
2. Income Maximisation	Clive Heaphy	Closed	N/a - closed
3. Staffing & Structure Review Wave 1	Gareth Daniel	Closed	N/a - closed
4. Staffing & Structure Review Wave 2	Gareth Daniel	Closed	N/a - closed
5. Temporary Labour Project	Fiona Ledden	Closed	N/a - closed
6. Strategic Procurement Review	Fiona Ledden	Closed	N/a - closed
7. Future Customer Service	Toni McConville	Closed	N/a - closed
8. Procurement (Training and Practice / E-Procurement / Additional Operational Savings from Procurement Activities)	Fiona Ledden	Closed	N/a - closed
9. Web Enhancement	Toni McConville	Closed	N/a - closed



PROJECT NAME	PROJECT SPONSOR	PROJECT STAGE	RAG STATUS
10. Transitions into Adult Life	Alison Elliott	Closed	N/a - closed
11. SEN Review Phase 1	Krutika Pau	Closed	N/a - closed
12. Children's Social Care Transformation	Krutika Pau	Closed	N/a - closed
13. Children with Disabilities	Graham Genoni	Closed	N/a - closed
14. Waste & Street Cleansing Review	Sue Harper	Closed	N/a - closed
15. Adult Social Care: Customer Journey	Alison Elliott	Closed	N/a - closed
16. Adult Social Care Commissioning	Alison Elliott	Closed	N/a - closed
17. Adult Social Care - Direct Services (Learning Disabilities)	Alison Elliott	Closed	N/a - closed
18. Housing Needs Transformation	Andy Donald	Closed	N/a - closed
19. Working with Families Phase1	Phil Newby	Closed	N/a - closed
20. Developing a Model for Public Health in Brent	Phil Newby	Closed	N/a - closed


Performance and Finance Review

Finance Report

ADULT SOCIAL SERVICES

Budget: GENERAL FUND					
Adult Social Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
<u>Operational</u>					
Directorate	1,743	6,243	6,121	(122)	
Voluntary Sector	1,344	0	(37)	(37)	
Reablement & Safeguarding	3,011	3,526	3,142	(383)	
Support Planning & Review	3,450	3,884	3,632	(252)	
Day Centres	6,946	5,539	5,385	(154)	
Client Services	14,557	15,317	15,206	(111)	
Total Operational	31,051	34,509	33,449	(1,060)	
<u>Purchasing</u>					
Older People's Services	23,833	21,669	21,733	64	
Learning & Disability	18,487	15,227	15,217	(10)	
Mental Health	7,351	6,929	7,603	674	
Physical Disability	8,223	7,181	6,816	(365)	
Transitions	0	5,513	6,103	590	
Total Purchasing	57,894	56,519	57,472	953	
Total	88,945	91,028	90,921	(107)	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Adults: Individual schemes	0	0	0	0	
Ring-fenced grant notifications for adult care	300	1,532	360	(1,172)	

Total	300	1,532	360	(1,172)	
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Key Financial Risks

Adult Social Services Revenue






The departmental outturn as improved by £193k from a quarter 3 overspend of £86k to an underspend of £107k. The department has worked hard to reduce spending across a number of services. The main financial pressure in 2012/13 related to the shortfall in funding for transitions over the last two financial years, a pressure of £1m and the department has worked continuously to reduce this. In addition pressures on the mental health purchasing budget have also emerged over the year within the residential care and supported living budgets due to cost shunting from the PCT and slippage in the planned savings. To meet these pressures a number of mainly one-off compensating savings have been achieved in other areas of the budget such as:



- Keeping vacancies unfilled and not recruiting agency staff.
- On off top slicing of grants to voluntary organisations in relation to care services and HIV/Aids services.
- Agreement to capitalise the cost of occupational therapists to the Disability Facilitates Grant.
- Secretary of State ruling on Ordinary Residency of clients - relating to other local authorities backdating funding of placements.
- Brent PCT agreeing to fund the memory clinic staffing costs from the Joint Investment Fund in 12/13.
- Brent PCT agreeing to fund the rent and service charges of Health staff that were based at MG House in 11/12.
- Brent PCT funding additional Continuing Health Care recharges in 12/13.
- Transport savings on day centre routes.
- Physical Disabilities – homecare clients transferring to other forms of provisions

Adult Social Services Capital

- Underspend of £1,172k will be re-phased to 2013-14

CHILDREN & FAMILIES

Budget: GENERAL FUND					
Children and Families					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Achievement & Inclusion	46,718	47,877	46,733	(1,144)	
Social Care	37,550	32,948	34,729	1,781	
Central Support & Other	1,734	1,181	523	(658)	
Schools and Dedicated School Grants	(32,887)	(35,753)	(35,753)	0	
Total	53,115	46,253	46,232	(21)	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Proposed Budget £000,	2012/13 Forecast £000,	2012/13 (Under)/Over Spend £000,	Alert
Increasing nursery provision	0	883	0	(883)	
Total	0	883	0	(883)	

Key Financial Risks

Children and Families Revenue

The outturn for Children & Families is an underspend of £21k an improvement of £71k on the overspend over spend of £50k reported in quarter 3. The main budgetary concern throughout the year has been the pressures on the children's social care purchasing and placement budget which ended with an overspend of over £2m. The following areas of under spending have been used to balance this spend

- Following a successful legal challenge by a number of local authorities on the basis of how monies were being deducted for academy funding for LACSEG as part of the local government finance settlement the authority received £500k compensation.
- Lower than expected redundancy costs following the review of Early Years has resulted in £200k of additional savings.
- Savings from Transport and Business Support are both contributing £150k of savings each.

Key Financial Risks

- Use of reserves

The schools budget is currently forecasting an underspend of £1.074m an improvement of £1.256m on the quarter 3 overspend of £182k. There are two main elements of overspending

- £1.286m overspend in SEN mainly in out of borough Mainstream & Independent Day Special pupils.
- Pupils without school places has an overspend of £949k with a significant increase since August because of the new September 2012 intake of pupils.





These overspends are offset by











- £1.4m from the schools budget headroom which was approved as part of the schools budget deficit recovery plan.
- The DSG recoupment costs for schools converting to academies was less than expected.
- Overall spend on early years was £430k less than forecast in quarter 3
- Use of reserves

Children and Families Capital

- Underspend of £883k will be re-phased to 2013-14

ENVIRONMENT AND NEIGHBOURHOOD SERVICES

Budget: GENERAL FUND					
Environment and Neighbourhood Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Directorate	844	947	840	(107)	
Neighbourhood Services	9,172	9,129	8,803	(326)	
Environment & Protection	26,632	24,020	24,864	844	
Total	36,648	34,096	34,507	411	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
TfL grant funded schemes	4,179	4,222	4,445	223	
Civic Centre CCTV	0	600	320	(280)	
Leisure & Sports schemes	643	1,247	900	(347)	
Environmental Initiative schemes	3,389	2	7	(5)	
Public Realm	0	4,347	4,347	0	
Highways schemes	5,674	4,205	3,099	(1,106)	
Parks & Cemeteries schemes	483	912	820	(92)	
Library schemes	0	100	0	(100)	
S106 works	0	0	0	0	
Total Environment & Neighbourhoods Capital Programme	14,368	15,635	13,891	(1,744)	

Key Financial Risks















Environment and Neighbourhood Services Revenue




The outturn position for Environment and Neighbourhood Services is an overspend of £411k which is £57k better than quarter 3 forecast overspend of £468k. The tonnages on waste and recycling have increased to £1.229m since quarter 3 from the figure of 796k reported then and is mainly due to the higher than anticipated tonnages for residual waste to landfill. To meet the overspend £443k of balance sheet deposits and provisions no longer required have been written back and further savings across a number of services have also been achieved.

Environment and Neighbourhood Services Capital





- Overspend of £223k on the TfL grant funded schemes is matched by additional grant income from TfL
- Net underspend on other projects will be re-phased to 2013-14

REGENERATION & MAJOR PROJECTS









Budget: GENERAL FUND					
Housing					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Housing Benefit Deficit	710	500	491	(9)	
Housing Needs	8,514	7,748	7,622	(126)	
Private Housing Services	710	727	727	0	
Supporting People	10,383	9,953	9,745	(208)	
Affordable housing PFI		1,288	1,288	0	
Other Housing Services	604	295	(28)	(323)	
Total	20,921	20,511	19,845	(666)	
Non Housing					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Civic Centre & Major Projects	436	1,607	2,346	739	
Directorate & Business Support	516	780	561	(219)	
Planning & Building Control	1,330	1,025	1,036	11	
Policy & Regeneration	126	478	418	(60)	
Property & Asset Management	9,778	9,109	9,109	0	
Total	12,186	12,999	13,470	471	
Total Regeneration and Major Projects	33,107	33,510	33,315	(195)	

Budget: CAPITAL					
Housing	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
PSRSG & DFG Council	4,169	6,030	4,769	(1,261)	
HCA Empty Home programme	0	288	0	(288)	
New units	0	0		0	



Budget: CAPITAL












Housing	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Housing: Individual schemes	115	527	476	(51)	
Right to buy administration costs	34	0	0	0	
Total Housing Capital Programme	4,318	6,845	5,245	(1,600)	
Total Housing Revenue Account Capital Programme	10,835	12,523	10,875	(1,648)	

Budget: CAPITAL

Regeneration & Major Projects	2011/12 Out-turn £000,	2012/13 Proposed Budget £000,	2012/13 Outturn £000,	2012/13 (Under)/Over Spend £000,	Alert
Civic Centre	34,042	56,033	48,534	(7,499)	
Children & Families	47,139	59,733	36,542	(23,191)	
Culture	(57)	0	0	0	
Adults & Social Care	0	0	0	0	
Housing	0	0	0	0	
Strategy, Partnership and Improvement	8,935	25,127	16,610	(8,517)	
S106 Works	0	13,678	2,450	(11,228)	
Total Regeneration and Major Projects Capital Programme	90,059	154,571	104,136	(50,435)	

Budget

Housing Revenue Account (HRA)	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Rent and Rates	1,459	1,573	1,317	(256)	
Capital Financing	19,946	11,402	10,693	(709)	

Depreciation (MRA)	8,078	13,261	13,261	0	
General/Special Management/Services	15,005	17,376	17,026	(350)	
Housing Repairs	11,018	11,731	12,872	1,141	
Provision for Bad Debts	736	658	515	(143)	
HRA Subsidy	(8,000)	0	0	0	
Rent & Service Charge Income	(47,498)	(52,868)	(53,187)	(319)	
Other Income	(641)	(947)	(726)	221	
Transfer to/(from) Reserves	(676)	(1,890)	(2,090)	(200)	
Total	(573)	296	(319)	(615)	
Balances b/fwd	(1,695)	(2,268)	(2,268)	0	
Surplus c/fwd	(2,268)	(1,972)	(2,587)	(615)	

Key Financial Risks

Regeneration and Major Projects Revenue

Regeneration and Major Projects outturn position is for an underspend of £195k after allowing for a £1.7m contribution to the temporary accommodation reserve.

The main pressure within Regeneration and Major Projects was envisaged at the start of the year to be the housing benefit scheme changes resulting from the introduction of the Local Housing Allowance caps in April 2011. Temporary Accommodation budget included growth of £1.134m in order to assist in managing the cost pressures and increased service demand. The pressures on the temporary accommodation and housing benefit budgets have been not as high as projected and the outturn position is a underspend of £1.195m in addition there has been under spending on Housing Needs of £625k. This has allowed the amount set aside in a reserve from the Regeneration & Major Projects outturn to increase from the £1m reported in quarter 3 to £1.7m, the reserve will help meet the additional temporary accommodation pressures in 2013/14 and future years. Other significant variances in the budget include

Care Support, Travellers Site and other miscellaneous	(308)
Supporting People - reduced contract costs	(208)
Directorate & Business Support - reduced staffing and operational costs	(219)
Civic Centre & Major Projects - shortfall in Town Hall Income	238

Key Financial Risks

Civic Centre & Major Projects - underspend on employment facilities budget	(330)
Civic Centre & Major Projects - Contribution to reserves	822

Housing Revenue Account (HRA) Revenue

The HRA outturn is for an underspend of £319k which increases the balances carried forward from £2.268m to £2.587m.







Regeneration and Major Projects Capital







- Net underspend on projects will be re-phased to 2013-14

Housing Capital

- Housing capital expenditure includes additional spend on compulsory purchase orders to support Barham Park regeneration, this expenditure is being funded by the Housing Association, at no net cost to the council.
- Net underspends will be re-phased to 2013-14

CENTRAL SERVICES

Budget: GENERAL FUND					
Central Services					
Unit	2011/12 Out-turn £000,	2012/13 Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
Chief Executive's Office	487	481	481	0	
Customer & Community Engagement	3,577	3,777	3,739	(38)	
Legal and Procurement	1,245	5,025	5,286	261	
Finance & Corporate Services	21,150	21,984	21,732	(252)	
Strategy, Partnerships and Improvement	4,554	6,298	5,998	(300)	
Total	31,013	37,565	37,236	(329)	

Budget: CAPITAL					
Unit	2011/12 Out-turn £000,	2012/13 Proposed Budget £000,	2012/13 Out-turn £000,	2012/13 (Under)/Over Spend £000,	Alert
ICT schemes	1,780	1,619	2,497	878	
Property schemes	0	0	0	0	
Strategy, Partnerships and Improvement Schemes	0	0	0	0	
Central Items	2,765	2,319	1,607	(712)	
S106 works	0	0	0	0	
Total Corporate Capital Programme	4,545	3,938	4,104	166	

Key Financial Risks

Central Services Revenue

Central Services' outturn for quarter 4 has increased by £60k to a £329k underspend from the quarter 3 position of £269k underspend. This covers betterment in both in Strategy, Performance & Improvement and Finance & Corporate Services.

Key Financial Risks

Central Services Capital

- IT has made a £244k revenue contribution to capital to fund additional expenditure on IT. The remainder was funded by prudential borrowing.

SUMMARY

Overall Summary						
		Original Budget £000,	Latest Budget £000,	Out-turn £000,	Variance £000,	Alert
Departmental Budgets						
	Adult Social Services	87,552	91,028	90,921	(107)	
	Children and Families	51,402	46,253	46,232	(21)	
	Environment and Neighbourhood Services	34,073	34,096	34,507	411	
	Regeneration & Major Projects	33,277	33,510	33,315	(195)	
	Central Services	32,550	37,565	37,236	(329)	
	Total	240,854	242,452	242,211	(241)	
Central Items						
	Capital Financing and Other Charges	25,343	25,343	22,002	(3,341)	
	Levies	2,579	2,579	3,129	550	
	Premature Retirement Compensation	5,416	5,416	5,245	(171)	
	Insurance Fund	1,800	1,800	2,525	725	
	New Homes Bonus	(2,794)	(2,794)	(2,794)	0	
	One Council Programme	(734)	(69)	(61)	8	
	Remuneration Strategy	229	229	171	(58)	
	South Kilburn Development	900	900	900	0	
	Affordable Housing PFI	1,288	0	0	0	
	Carbon Tax	304	304	(39)	(343)	
	Redundancy & Restructuring Costs	4,354	4,354	6,213	1,859	
	Inflation Provision	2,025	1,050	1,122	72	
	Council Tax Freeze Grant	(2,575)	(2,575)	(2,605)	(30)	
	Government Grants	(24,638)	(24,638)	(24,670)	(32)	
	Transformation Enabling Fund	3,500	3,500	3,500	0	
	Other Items	1,541	1,541	1,799	258	
	Total central items	18,538	16,940	16,437	(503)	
	Contribution to/(from) balances	1,000	1,000	1,744	744	
	Total Budget Requirement	260,392	260,392	260,392	0	
	Balances c/Fwd 1 st April 2012	10,080	10,080	10,316	236	
	Contribution from balances	1,000	1,000	1,744	744	
	Total Balances for 31st March 2013	11,080	11,080	12,060	980	

