

# EVENT-SPECIFIC RISK ASSESSMENT

*Alcohol Sales During Carnival / Major Public Event*

<b>Premises / shop name</b>	Nassim Market
<b>Premises address</b>	25 Kilburn Lane, London, W10 4AE
<b>Event and date</b>	Notting Hill Gate Carnival - 29/08/2026 to 31/08/2026
<b>Responsible person</b>	Haydar Behzadi
<b>Contact details</b>	behzadihaydar@gmail.com   07383506030
<b>Alcohol terminal hour</b>	19:00 hours (no alcohol sales after this time)

## Purpose and scope

This assessment covers the additional risks created by increased footfall and alcohol sales during the above event. It applies to all staff, customers, contractors and members of the public at or immediately outside Nassim Market.

## Risk rating

Likelihood: Low / Medium / High. Severity: Low / Medium / High. Controls below are to be implemented before and throughout the event. The responsible person will review conditions during the day and take further action where required.

## Risk assessment and control measures

Hazard / risk	Who may be harmed	Existing / required control measures	Further action / person responsible	Residual risk	Checked
Large crowds, queues or congestion at entrance	Customers, staff, public	Monitor entrance; keep doorway, aisles and fire exits clear at all times; limit entry if the shop becomes crowded; ask customers not to block the pavement or neighbouring premises.	Manager/staff to monitor continuously. Stop entry temporarily if safe capacity is reached.	Low	
Alcohol sold after terminal hour	Licence holder, staff, public	All alcohol sales must cease at 19:00 exactly. Staff briefing before opening. Alcohol area/till process monitored. Clear notice displayed where appropriate.	Manager to check alcohol sales have stopped at 19:00 and record any refusals/issues.	Low	
Sale to under-18s or proxy purchasing	Children, licence holder, public	Challenge 25 policy in operation. Valid photo ID required where customer appears under 25. Refuse suspected proxy sales and record refusals.	All staff briefed; refusal log available at till.	Low	
Sale to intoxicated, aggressive or disorderly persons	Staff, customers, public	Refuse alcohol to anyone who appears intoxicated, aggressive or likely to cause disorder. Do not argue or physically intervene. CCTV to be operating. Contact police where necessary.	Manager to support staff; staff to report incidents immediately.	Medium	
Glass bottles / broken glass / use as weapon	Staff, customers, public	Alcohol stock monitored. Any broken glass to be isolated and cleared using suitable equipment. Consider restricting sales of single glass bottles during peak event periods if conditions require.	Manager to review conditions and apply any agreed glass restrictions.	Low	
Theft, robbery or confrontation	Staff, customers	CCTV operational. Alcohol area monitored. Staff must not chase or confront suspected thieves. Keep cash handling discreet; use safe procedures.	Call police if there is threat, violence or serious disorder. Record incident.	Medium	
Blocked fire exit / emergency evacuation	Everyone on premises	All escape routes and exits kept clear. No stock, displays or queues to obstruct exits. Staff know evacuation route and assembly point. Fire equipment accessible.	Manager checks exits before opening and periodically during event.	Low	


Slips, trips and spillages	Staff, customers	Aisles kept clear; spillages dealt with promptly; wet-floor signage used where required; deliveries/stock not left in customer areas.	Staff to inspect regularly and clean/secure hazards immediately.	Low	
Noise, litter or customers congregating outside	Neighbours, public, business	No external music. Staff politely discourage loitering and drinking immediately outside. Regular litter checks around frontage. Doors/windows managed to minimise disturbance where practical.	Manager/staff to monitor frontage and contact police if disorder occurs.	Low	
Electrical / fire safety	Everyone on premises	Electrical equipment visually checked; no overloaded sockets or trailing leads; fire alarm/extinguishers accessible; emergency lighting and exits maintained.	Any fault to be removed from use and reported immediately.	Low	

### Emergency arrangements

- In an emergency, call 999.
- Staff must not place themselves at risk or attempt to physically remove customers.
- In the event of fire or evacuation, instruct everyone to leave immediately by the nearest safe exit and keep exits clear.
- Record significant incidents, refusals, disorder, injuries or police attendance in the incident/refusal log.
- CCTV must be operational and footage retained in accordance with the premises licence requirements.

### Staff briefing confirmation

Before the event, all staff will be briefed on: the 19:00 alcohol terminal hour; Challenge 25; refusal of sales to intoxicated persons; proxy sales; crowd/queue management; keeping exits clear; CCTV and incident reporting; and emergency procedures.

<b>Completed by</b>	Haydar Behzadi
<b>Signature</b>	
<b>Date</b>	21/06/2026