

**London Borough of Brent**  
**Audit & Standards Advisory Committee – Action Log February 2026**

Meeting Date	Agenda No.	Item	Actions	Lead Officer and Timescale	Progress
3 Dec 25	4	Action Log	Update on progress following Council's self referral to Social Housing Regulator to be provided for Committee in Feb 26 following submission of update to Cabinet (Dec 25)	Spencer Randolph	Completed – update to be provided for meeting on 3 Feb 26
3 Dec 25	6	Internal Audit Interim Report 2025-26	Committee requested a short update (under Matters Arising) on progress of management responses to internal audits on Residential & Nursing Care and also AI governance.	Darren Armstrong	Completed – addendum provided for meeting on 3 Feb 26
3 Dec 25	8.	Treasury Management Mid-Year Report 2025-26	Officers to review and report back on any changes proposed under the Capital Receipts Regulations to enable more flexible use of receipts and the potential impact including any and whether this included any proposal to allow the contribution of up to 10% of receipts towards revenue	Amanda Healy/Oliver Simms	In Progress
3 Dec 25	8.	Treasury Management Strategy 2026-27	The Treasury Management Strategy 2026-27 to be circulated to all members of the Audit and Standards Advisory Committee once finalised	Amanda Healy/Oliver Simms	In Progress
3 Dec 25		External Audit Findings Report & Statement of Accounts 25-26	Concerns raised by the Committee regarding delay in response being provided on External Auditor queries in relation to valuations to be raised direct with Council Valuers.	Rav Jassar & Ben Ainsworth	Completed
25 Sep 25	7	Self-Referral to Regulator of Social Housing - September 2025 Update	(1) That the 'The Notice Board' newsletter be disseminated to all members of the Audit and Standards Advisory Committee, for reference and information.  (2) Details on the governance structure relating to the Housing and Tenant	Spencer Randolph  Tom Cattermole	In progress

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			Satisfaction Improvement Board be provided for members of the Audit and Standards Advisory Committee.		
25 Sep 25	8	Strategic Risk Report	<p>(1) Feedback in relation to Risk E: Climate and Ecological Emergency Mitigation be relayed to the relevant risk owners, with a view to providing more specific updates on progress and outcomes.</p> <p>(2) Comments concerning the need for mitigation measures in the event of a decline in the independent sector, arising from increased pressures on the SEND system and growing reliance on independent provision be relayed to the relevant risk owners, with a view to providing more detailed updates and outcomes.</p> <p>(3) Comments regarding the implications of outsourcing cyber security services be relayed to the relevant risk owners.</p>	Darren Armstrong	In progress
25 Sep 25	10	London Borough of Brent Interim Auditor's Annual Report 2025	Existing formula for calculating recommended reserve levels be circulated to committee members.	Minesh Patel	In progress
23 Jul 25	6	Procurement Review Update	<ul style="list-style-type: none"> <li>Officers to maintain ongoing efforts to enact implementation of recommendation 2.2 of the report, with a report demonstrating their efforts</li> </ul>	Rhodri Rowlands & relevant departmental leads	In progress

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			<p>brought to the Committee within the 6 months following the 23<sup>rd</sup> of July 2025.</p> <ul style="list-style-type: none"> <li>• Consideration to be given to the inclusion of Social Value &amp; Community Wealth considerations within the Council's corporate report</li> </ul>		
23 Jul 25	10	Evaluating the Effectiveness of the Audit and Standards Advisory Committee	To consider development of the Committee work programme enable deep dives in specific areas, where identified. This to include the potential for ad hoc working group or additional members briefing sessions outside of the main Committee meetings.	Chair & Vice-Chair & lead officers	In progress
25 March 2025	11	Strategic Risk Report	<ul style="list-style-type: none"> <li>• To review Climate Change and Environmental considerations within future cover report to ensure they reflect any related risks identified within the register</li> </ul>	Darren Armstrong	Ongoing
04 Dec 24	9	Internal Audit Interim Report – 2024-25	<ul style="list-style-type: none"> <li>• In cases of specific non engagement in the audit process or where the risk identified in ongoing non implementation of the action was identified as critical, the risk owner/manager be formally required to attend the Committee.</li> </ul>	Darren Armstrong	Ongoing – implementation of outstanding actions subject to ongoing review. If required, arrangements to be made for risk owners/managers to be required to attend future meetings.
	11	London Borough of Brent Auditor's	An update be sought from the Director Strategic Commissioning & Capacity Building on progress in addressing the Improvement	Minesh Patel & Councillor Chan (Vice-Chair)	In progress

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		Annual Report 2023-24	Recommendation included within the Annual Report in relation to review of the Council's Procurement Strategy.		
24 Feb 25			To consider how any areas of focus identified in relation to preparation of the Accounts need to be incorporated as part of the core assurance work within the Internal Audit Work Programme.	Rav Jassar/Darren Armstrong	In progress
6 February 24		Complaints Code of Conduct procedure	Committee to continue to monitor trends as part of future updates in terms of complaints and assurance around outcomes.	Debra Norman/Biancia Robinson	In Progress - To be included as part of future Annual Complaints report