

SALE OF ALCOHOL OFF THE PREMISES – Sangit express 327 Harrow road, Wembley, HA9 6BA as shown on PLAN. ALL CALENDER EVENT DAYS AT WEMBLEY - FROM 09:00am -23:00pm (MONDAY to SUNDAY) 7 Days a week.

Licensing objectives:

All Steps are in place to promote all the four licensing objectives together for the proposed New Premises Licence at Sangit express off the premises. All precautions & safety measures are in place on the premises and all adoption of best practice guidance followed for the sale of Alcohol. All premises licensing objectives are achievable in spite of proposed opening hours on all the week days and all EVENT days at Wembley if allowed for the Sangit express Premises at [327 Harrow road, Wembley, HA9 6BA](#).

On a event days hire trained security personnel: One of the most important things a Premises can do to prevent crime and disorder is to hire trained security personnel. These individuals can monitor the establishment, keep an eye on potentially problematic individuals, and intervene before a situation gets out of hand on a event day.

Implement ID checks: Implementing ID checks at the door/counter help prevent underage sale and keep out known troublemakers.

Limit alcohol sale : Overconsumption of alcohol can lead to disorderly behaviour and even violence. By limiting alcohol sale through measures, like limited sale.

Maintain a well-lit environment: A well-lit environment can deter criminals and help security personnel identify potential troublemakers.

Use surveillance cameras: Installing surveillance cameras throughout the [premises](#) can help identify criminal activity and provide evidence in the event of an incident.

Train staff to handle difficult situations: All staff members should be trained to handle difficult situations, such as confrontations with buyers or incidents of violence. This can help prevent situations from escalating and ensure the safety of everyone in the premises.

a) The prevention of crime and disorder

Effective management of premises, including written procedures for managing incidents.

- Keeping an incident book and daily register which lists incidents and actions taken by staff and management.
- Ensuring that staff receive proper training and refresher training on relevant issues, policies and procedures.
- Ensuring provision of effective CCTV in and around premises. 24hrs/30 days recording. Integrated security systems on site.
- Accommodating Met Police when it requests copies of CCTV images.
- Ensuring provision of external lighting and security measures.
- Employing SIA registered door supervisors when appropriate.
- Using Radiolink or similar schemes e.g. Shopwatch.
- Adopting best practice guidance where available.
- Maintaining a relevant dispersal policy where appropriate.
- Displaying local transport information to facilitate safe journeys.
- Contacting and co-operating with police and Licensing Standards Officers when incidents of a violent,

anti-social or otherwise criminal nature occur.

- Participating in anti-violence and abuse strategies and campaigns such as Ask for Angela.
- Displaying notices regarding the use of illegal substances or weapons, stating that offences will be reported to the police.
- Working with the Community Safety Partnership and Alcohol and Drug Partnership.
- Displaying notices to make patrons aware of any local Byelaws prohibiting consuming alcohol in public places.
- Monitoring of display areas (via staffing in larger shops or layout consideration in smaller shops).
- Using time locks on tills so that sales of alcohol cannot be made outside the hours of the operating plan.
- Using metal detection wands.
- Having a violence reduction strategy document, including matters such as a glassware, anti-violence patrols by staff, and toilet supervision.
- Deliberately running below capacity to afford a comfort factor to avoid conflict, violence or aggression within the premises.
- Providing conflict management training for staff. Security reviews shall be regularly held after 3 months

A written policy to deal with all types of accidents & emergency incidents will/should be in place at the premises.

An accident book will/should be kept in order to record all accidents or incidents and made available for inspection.

Doors and frames ARE reinforced making it more difficult for intrusion. Shutters are installed externally to prevent any access after opening hours.

Windows/Doors that are likely entry points ARE locked and made of toughened glass with electronic door release panic button.

Provision of secure deposit box. Intruder alarm installed.

Staff to keep a close watch on all customers, especially groups of people and anyone who appears to be loitering.

Provision of litter bins & other security measures, such as lighting outside.

There is a clear view of the whole of your premises at all times. No displays to block your view. Use electronic forged note detector.

Take great care to check the references of any new staff when employed.

b) Public safety

- **A full risk assessment** taking into account public safety will/should be carried out at the premises to identify potential hazards posed to staff or customers and setting out precautions to manage the hazards. Easy means of escape on site/premises clearly visible, unobstructed and well maintained including areas outside exits.
- Ensuring that premises, both internally and externally, are maintained in good, clean and tidy condition at all times.
- Having a suitable litter and waste management programme including provisions for recycling.
- Limiting the amount of alcohol sold just before the conditioned sale hours.
- Ensuring there is a sufficient number of people employed or engaged to secure the safety of the premises.
- Ensuring the appropriate instruction, training and supervision of staff.

- Conducting regular testing and certification (where appropriate) of appliances.
- Having accurate disability access statements. If required.
- Having familiarity with the provisions of the Equality Act 2010.
- Ensuring there is clear and accurate signage in and around premises.
- Fully completing risk assessments, for both premises and proposed activities to be carried out.
- Developing policies on crowd management and dispersal, both in the ordinary course of operation and in an emergency.
- Regular maintenance and testing of procedures, and security and safety systems.
- Designating a "safe space" within the premises in which vulnerable persons can be provided with assistance.
- Co-operating with police and Licensing Standards Officers including by allowing access to all relevant policies and procedures.
- Ensuring that, where possible, a personal licence holder is present on the premises.
- Conducting, developing and maintaining a Fire Risk Assessment which meets sector specific guidance.
- Reviewing the Operating Plan at least once a year, and if necessary asking the landlord to authorise a Variation.
- Ensuring access and exits to the premises provide for ease of access for emergency vehicles.
- Seeking advice from the Fire Brigade and Rescue Service about any fire prevention issues with the premises.
- Seeking advice from the council's Environmental Health & Trading Standards team on food safety, workplace safety and pollution.
- Being aware of the role of the building standards legislation which affects their premises
- Providing first aid facilities and an area in which incapacitated persons can be placed pending the attendance of emergency services. **First aid boxes** should be available at the premises

Appropriate fire safety devices easily accessible in case of fire (Fire extinguishers)

Installation of appropriate and adequate safety equipment, warning systems, emergency lighting and evacuation procedures.

Fully comprehensive safety checks of all electrical equipment to be undertaken within the premises annually by a competent person and evidenced by certification to National Inspection Council for Electrical Installation Contracting (NICEIC) Standards.

Appropriate instruction, training & supervision of those employed or engaged to secure the safety of the premises. Effective CCTV in around premises.

c) The prevention of public nuisance

- Taking a proactive and risk-based approach to public nuisance.
- Ensuring that door staff encourages customers leave quickly and quietly.
- **Doors should be kept closed** whilst the premises licence is in use to prevent noise breakout. Ventilation should be provided by mechanical means.
- Installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices.
- Being mindful of the location of the premises, hours of operation and activities.
- Complying with all conditions of the premises licence.
- Ensuring appropriate control measures are in place and staff training is up to date and relevant.
- Considering public nuisance when establishing the design and layout of the premises.

- Ensuring adequate supervision of any outdoor areas, entering/exiting the premises.
- Sharing of best practice via trade groups.
- Participating in communication to resolve any issues that may arise.
- Considering the steps to be taken to prevent queuing.
- Liaising with public transport providers.
- Carefully managing arrangements for collection and disposal of waste and empty scraps.
- Having a good neighbour policy and attending community council meetings as appropriate.
- Taking positive action, for example, on the prompt removal of graffiti.

Control of noise

Self manually operated closing main door, adequate false ceiling to concrete 1st floor slab buffer prevents any noise.

No noise pollution. Effective ventilation system at the rear open area premises. Area around premises is always clean and tidy.

Control of smells

It is essential that no bad or obnoxious smells come from the premises therefore extraction is in place to be used to ensure the neighbourhood is not offended their by causing a nuisance.

Proper and sufficient lighting installed, including security lighting in and around the premises CCTV operating 24hrs/30 days recording.

Crowd control

Effective queue management in place in case of crowd, by licensed security staff, to include the prevention of persons after closing time.

d) The protection of children from harm

All/sufficient precautions taken to see children are not exposed to any hazard.

Health & Safety measures are in place where equipment is of danger to young persons.

Entry policy will include diligent measures on proof of age.

THE CHALLENGE / CHECK 21/25 SCHEME – NO ID NO SALE! **policy. 'Challenge 21' scheme**

Only accept photographic driving licences, passports or PASS (Proof of Age Standards Scheme) cards approved as means of ID.

Display posters at the premises stating that it is an offence to purchase alcohol on behalf of an underage person (proxy sales).

- Developing a robust refusal system and recording of refusals procedures.
The book should be made available to Police and authorised Council officers on request
- Proactively laying out off-sales premises to discourage impulse buying. Covers/shutters on not allowed sales dates events. If any
- Ensuring adequate staff training regarding the refusal policy and the effects of alcohol on the body.
- Making available low/non-alcoholic products.
- Providing a good range of reasonably priced soft drinks and/or driver's shelves.
- Ensured licensed hours are reflective of operating hours.
- Being aware of irresponsible promotions , and complying with the law of alcohol pricing and

irresponsible drinks promotions.

- Making available information with regard to lower risk drinking, and contact points where support can be obtained for problem drinking.
- Preventing overcrowding.

Effective & responsible management

Sufficient precautions taken to see children are not exposed to any hazard to secure the protection of children from harm.

Compulsory ID checks for under age children's. NO ID NO SALE!

Proper and clear display of Legal Notice's on the premises.

With all the Safety and Preventive measures in place and SHALL be practised as per the good practice guidance till 23:00hrs at Sangit express [327 Harrow road, Wembley, HA9 6BA](#) address and as per the New Premises licence conditions for

- 1) The prevention of crime and disorder
- 2) Public safety
- 3) The prevention of public nuisance
- 4) The protection of children from harm

Four main objectives under the Licensing act 2003. We request you to grant us the New Premises Licence at Sangit express [327 Harrow road, Wembley, HA9 6BA](#) with the Hours as scheduled for all the week days and on All the Event days at Wembley if allowed.