

**Brent Council**  
**Record of Officer Key Decision**



<b>DECISION MAKER</b>	
<b>Decision Maker:</b> Corporate Director, Finance and Resources	
<b>Authority for Delegated Decision:</b> (Cabinet Decision or Officer Scheme of Delegation - set out at, <a href="#">Part 3 of the Constitution</a> )	
Officer scheme of delegation	
<b>DECISION</b>	
<b>Decision Title:</b> THE PROVISION OF MICROSOFT UNIFIED SUPPORT	<b>Date of Decision:</b> 03/04/25
<b>Please confirm that this is a Key Decision?</b> Yes	<b>If Yes, have the call-in provisions been dis-applied?</b> Yes - in accordance with the council's urgency procedure, the call-in period has been dissaplied
<b>Describe the decision taken:</b> To request authority to Direct Award via Framework for the provision of Microsoft Unified Support	
<b>Members consulted:</b> Councillor Mili Patel – Deputy Leader and Cabinet Member for Finance and Resources	
<b>Please detail any conflicts of interest declared by any members consulted.</b> N/A	<b>If relevant, was a dispensation granted by the Chief Executive?</b> N/A
<b>REPORT</b>	
<b>Please confirm that:</b>	
a) you have submitted the mandatory report for publication;	Yes <input checked="" type="checkbox"/>
b) the report sets out the reasons for the decision;	Yes <input checked="" type="checkbox"/>
c) the report details any alternative options considered and rejected.	Yes <input checked="" type="checkbox"/>
<b>Is all or part of the report exempt from publication?</b>	
The report is:    Open <input checked="" type="checkbox"/> Part Exempt <input type="checkbox"/> Fully Exempt <input type="checkbox"/>	
<b>If Part Exempt, what sections of the report are not for publication?</b> <a href="#">Click here to enter text.</a>	
<b>Reasons for Exemption:</b>	
The report contains:	
<input type="checkbox"/> Confidential Information	
<input type="checkbox"/> The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph: <a href="#">select the relevant paragraph</a>	
<b>List any relevant background papers:</b> <a href="#">Click here to enter text.</a>	
<b>Officer</b>	
<b>Printed Name:</b> Minesh Patel	

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Signature: *M. Patel*