

21 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY SUNDAY DATE 21/7/2024
 VENUE THE AJRA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PAYAL	3571	20:00	PN	01:10	PN
SIMON	3571 9723	20:00	SR	01:10	SR

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
 USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY _____
- FUNCTION ROOM OPEN / CLOSED _____

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	14	00:00	12				
21:00	22						
22:00	12						
23:00	15						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

26 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY FRIDAY
 VENUE The AURA DATE 26/07/2024

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PAYAL	3571	20:00	PN	2:30	PN
LIMKA	7694	20:00	YK	2:30	YK
SIMON	9833	21:00	SR	2:30	SR

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
 USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN/CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	22	00:00	79				
21:00	52	01:00	43				
22:00	157						
23:00	85						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y	01:00	Y				
22:00	Y						
23:00	Y						

27 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY SATURDAY DATE 27/07/2024
 VENUE THE AVA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PAHAL</u>	<u>3521</u>	<u>20:00</u>	<u>PN</u>	<u>2:30</u>	<u>PN</u>
<u>FILKA</u>	<u>7694</u>	<u>20:00</u>	<u>JK</u>	<u>2:30</u>	<u>JK</u>
<u>Justyna</u>	<u>2256</u>	<u>20:25</u>	<u>JL</u>	<u>2:30</u>	<u>JL</u>
<u>Sayd</u>	<u>8044</u>	<u>22:30</u>	<u>S.A.</u>	<u>2:30</u>	<u>S.A.</u>

ONE SECURITY LESS DUE TO CAR CRASH

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
 USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>22</u>	<u>20:00</u>	<u>96</u>				
<u>21:00</u>	<u>47</u>	<u>01:00</u>	<u>82</u>				
<u>22:00</u>	<u>65</u>						
<u>23:00</u>	<u>89</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

28 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY SUNDAY DATE 28/07/24
 VENUE THE AREA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PAVAL</u>	<u>3571</u>	<u>20:00</u>	<u>PN</u>	<u>01:30</u>	<u>PN</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>25</u>	<u>00:00</u>	<u>36</u>				
<u>21:00</u>	<u>34</u>	<u>01:00</u>	<u>32</u>				
<u>22:00</u>	<u>28</u>						
<u>23:00</u>	<u>46</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

29 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY	MONDAY	DATE	29/07/24	
VENUE	THE AVA			

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PATRAL	5571	20:00	AP	00:45	PN

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS		<ul style="list-style-type: none"> • FIRE EXITS ARE CLEAR AND UNLOCKED • LIGHTING IS OPERATIONAL • NO OBVIOUS HAZARDS 					
TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS		<ul style="list-style-type: none"> • VENUE CAPACITY • FUNCTION ROOM OPEN / CLOSED 					
TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	04	00:00	13				
21:00	09						
22:00	17						
23:00	22						

HOURLY PREMISES PATROL		<ul style="list-style-type: none"> • PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER. • ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT. 					
TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

30 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY <u>TUESDAY</u>	DATE <u>30/07/2024</u>
VENUE <u>THE AURA</u>	

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>JISTYNA</u>	<u>2266</u>	<u>20:00</u>	<u>JL</u>	<u>12:30</u>	<u>JL</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>J</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>5</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLS, ACES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>J</u>						

31 July 2024

DOOR SUPERVISOR SHIFT LOG

DAY WEDNESDAY DATE 31/07/2004
 VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PAYAL</u>	<u>3571</u>	<u>20:00</u>	<u>PN</u>	<u>21:00</u>	<u>PN</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>03</u>	<u>00:00</u>	<u>12</u>				
<u>21:00</u>	<u>-</u>						
<u>22:00</u>	<u>02</u>						
<u>23:00</u>	<u>08</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

1 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY	THURSDAY	DATE	01/08/2024
VENUE	THE AURA		

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PAVIA	3571	20:00	PN	01:30	PN

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	02	00:00	18				
21:00	09						
22:00	13						
23:00	10						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

2 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY FRIDAY DATE 02/08/2024
 VENUE THE AVRA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PANAL</u>	<u>3521</u>				
<u>YHKA-A</u>	<u>7694</u>	<u>20:00</u>	<u>PN</u>	<u>2:30</u>	<u>PN</u>
<u>Shullivan B</u>	<u>2627</u>	<u>20:00</u>	<u>TK</u>	<u>2:30</u>	<u>TK</u>
<u>SIMON</u>	<u>9723</u>	<u>20:00</u>	<u>SB</u>	<u>2:10</u>	<u>SB</u>
		<u>20:00</u>	<u>SR</u>	<u>2:30</u>	<u>PN</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>18</u>	<u>00:00</u>	<u>53</u>				
<u>21:00</u>	<u>45</u>	<u>01:00</u>	<u>45</u>				
<u>22:00</u>	<u>72</u>						
<u>23:00</u>	<u>96</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>				
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

4 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY SUNDAY DATE 04/08/2024
 VENUE The AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PAYAL	3571	20:00	PN	01:15	PN
SIMON	9923	21:00	SR	01:15	SR

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE SWAR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY _____
- FUNCTION ROOM OPEN / CLOSED _____

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	06	00:00	35				
21:00	18						
22:00	38						
23:00	46						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

5 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY MONDAY DATE 05/08/2024
 VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>SIMON</u>	<u>9723</u>	<u>20:00</u>	<u>SR</u>	<u>01:00</u>	<u>SR</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>12</u>	<u>00:00</u>	<u>06</u>				
<u>21:00</u>	<u>04</u>						
<u>22:00</u>	<u>-</u>						
<u>23:00</u>	<u>02</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>20:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

6 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY TUESDAY DATE 06/08/2024
 VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PAYAL</u>	<u>3571</u>	<u>20:00</u>	<u>PN</u>	<u>01:00</u>	<u>PN</u>
<u>SIMON</u>	<u>9923</u>	<u>20:00</u>	<u>SR</u>	<u>01:00</u>	<u>SR</u>

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE 24HR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>-</u>	<u>00:00</u>	<u>08</u>				
<u>21:00</u>	<u>02</u>						
<u>22:00</u>	<u>03</u>						
<u>23:00</u>	<u>15</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

7 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY WEDNESDAY DATE 07/08/2024
 VENUE THE AVKA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
PAYAL	3571	20:00	PN		
SIMON	9923	20:00	SR		

INCLUDES PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE HAND CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	02	00:00	-				
21:00	03						
22:00	02						
23:00	02						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

10 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY SATURDAY DATE 10/08/2024

VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>ANAL</u>	<u>2571</u>	<u>20:00</u>	<u>AN</u>	<u>02:15</u>	<u>AN</u>
<u>USANO</u>	<u>2256</u>	<u>20:00</u>	<u>UN</u>	<u>02:15</u>	<u>UN</u>
<u>EGBONG</u>	<u>14912</u>	<u>20:00</u>	<u>EG</u>	<u>02:15</u>	<u>EG</u>
<u>SULLIVAN</u>	<u>2627</u>	<u>20:50</u>	<u>SB</u>	<u>02:15</u>	<u>SB</u>

DOOR SUPERVISOR NAME AND SIGNING AS COVER ON LICENSE
 INITIALS FOR START AND END OF SHIFT TIMES

• FIRE EXITS ARE CLEAR AND UNLOCKED
 • LIGHTING IS OPERATIONAL
 • NO OBVIOUS HAZARDS

HOURLY PRE-EXIT CHECKS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>		
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>		
<u>22:00</u>	<u>Y</u>				
<u>23:00</u>	<u>Y</u>				

HOURLY CAPACITY CHECKS

• VENUE CAPACITY
 • FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>16</u>	<u>00:00</u>	<u>92</u>		
<u>21:00</u>	<u>58</u>	<u>01:00</u>	<u>76</u>		
<u>22:00</u>	<u>95</u>				
<u>23:00</u>	<u>112</u>				

HOURLY PREMISES PATROL

• PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
 • ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>		
<u>21:00</u>	<u>Y</u>	<u>01:00</u>	<u>Y</u>		
<u>22:00</u>	<u>Y</u>				
<u>23:00</u>	<u>Y</u>				

11 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY SUNDAY DATE 11/08/24
 VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>PAYAL</u>	<u>5571</u>	<u>20:00</u>	<u>PN</u>		
<u>GINON</u>	<u>9223</u>	<u>20:00</u>	<u>SR</u>		

INCLUDE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
USE SHAR CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>					
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>02</u>	<u>00:00</u>					
<u>21:00</u>	<u>20</u>						
<u>22:00</u>	<u>18</u>						
<u>23:00</u>	<u>09</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMNET.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>					
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

12 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY MONDAY DATE 12/08/24

VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
SIMON	9723	20:00	SR	20:15	SR
JUSTYNA	2258	20:00	JL	00:00	JL

PLEASE PREFERRED NAME AND NAME AS GIVEN ON LICENSE
AND SIGN/CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
20:00	02	00:00	-				
21:00	02						
22:00	04						
23:00	02						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
20:00	Y	00:00	Y				
21:00	Y						
22:00	Y						
23:00	Y						

13 August 2024

DOOR SUPERVISOR SHIFT LOG

DAY TUESDAY DATE 13/08/24
 VENUE THE AURA

DOOR SUPERVISOR DUTY REGISTER

NAME	SIA BADGE NO.	START TIME	INITIALS	END TIME	INITIALS
<u>FRYAL</u>	<u>3571</u>	<u>20:00</u>	<u>FW</u>	<u>00:45</u>	<u>FW</u>
<u>SIMON</u>	<u>9723</u>	<u>20:00</u>	<u>SR</u>	<u>00:45</u>	<u>SR</u>

PLEASE PREPARED NAME AND NAME AS GIVEN ON LICENSE
USE HAND CLOCK FOR START AND END OF SHIFT TIMES

HOURLY FIRE EXIT CHECKS

- FIRE EXITS ARE CLEAR AND UNLOCKED
- LIGHTING IS OPERATIONAL
- NO OBVIOUS HAZARDS

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						

HOURLY CAPACITY CHECKS

- VENUE CAPACITY
- FUNCTION ROOM OPEN / CLOSED

TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL	TIME	IN/OUT/TOTAL
<u>20:00</u>	<u>02</u>	<u>00:00</u>	<u>03</u>				
<u>21:00</u>	<u>03</u>						
<u>22:00</u>	<u>02</u>						
<u>23:00</u>	<u>02</u>						

HOURLY PREMISES PATROL

- PREMISES CHECK FOR HAZARDS E.G. SPILLAGES, GLASS, LITTER.
- ALL ISSUES RESOLVED / REPORTED TO MANAGEMENT.

TIME	INITIAL	TIME	INITIAL	TIME	INITIAL	TIME	INITIAL
<u>20:00</u>	<u>Y</u>	<u>00:00</u>	<u>Y</u>				
<u>21:00</u>	<u>Y</u>						
<u>22:00</u>	<u>Y</u>						
<u>23:00</u>	<u>Y</u>						