



## APPLICATION TO VARY THE DPS ON A PREMISES LICENCE

Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We..... Miss Hermien Van Boekel .....

..... (full name(s) of the premises licence holder)

**being the premises licence holder, apply to vary a premises licence to specify the individual named in this application as the premises supervisor under section 37 of the Licensing Act 2003**

**Premises licence number**

687006

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Wembley Inn 1 Ealing Road	
Post Town Wembley	Post Code HA0 4AA
Telephone number (if any)	

**Description of premises** (please read guidance note 1)

**Hotel & Bar**

**Part 2**

**Full name of proposed designated premises supervisor**

**Miss Hermien Van Boekel**

**Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)**

**693231**

**Full name of existing designated premises supervisor (if any)**

**Mr Vèrdi**

Please tick  **Yes**

I would like this application to have immediate effect under section 38 of the Licensing Act 2003

I have enclosed the premises licence or relevant part of it

(if you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

**Reasons why I have failed to enclose the premises licence or relevant part of it**

Please tick  **Yes**

- I have made or enclosed payment of the fee
- I will give a copy of this application to the chief officer of police
- I have enclosed the consent form completed by the proposed premises supervisor
- I have enclosed the premises licence, or the relevant part of it or explanation
- I will give a copy of this form to the existing premises supervisor, if any
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 2)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (Please read guidance note 3). **If signing on behalf of the applicant please state in what capacity.**

Signature *Gumbel*.....

Date .....2<sup>nd</sup> May 2012.....

Capacity .....Owner.....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (Please read guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature .....

Date .....

Capacity .....

<b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 5)	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number</b>	
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>	

**Guidance Notes**

1. Describe the premises. For example the type of premises it is.
2. The application form must be signed.
3. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.

**Data Protection:** The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. In addition, this information may be disclosed to the Police, The London Fire and Emergency Planning Authority, relevant ward Councillors and other Council departments.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.

**Please return the completed form and accompanying documents (listed in the checklist on page 2) to:-**

Brent Council  
Safer Streets (Licensing)  
Brent House, 3<sup>rd</sup> Floor West  
349-357 High Road  
Wembley, Middlesex  
HA9 6BZ

☎ 020 8937 5359      Fax: 020 8937 5357      Email: environmentandprotection@brent.gov.uk

Cheques should be crossed and made payable to London Borough of Brent.

**Please submit a copy of this application to:-**

Chief Officer of Police  
Brent Licensing Department  
Wembley Police Station  
603 Harrow Road  
Wembley, Middlesex  
HA0 2HH

Tel: 020 8733 3206

<b>Official Use Only.</b>	<i>DPS Consent Form</i> <input type="checkbox"/>	<i>Fee</i> <input type="checkbox"/>
	<i>Premises Licence or Relevant Part or Explanation</i> <input type="checkbox"/>	