



Annual Council Meeting
22 May 2024

**Report from the Corporate Director
Law & Governance**

**Appointments to Committees and Outside Bodies and
Appointment of Chairs/Vice Chairs**

Wards Affected:	All
Key or Non-Key Decision:	Council
Open or Part/Fully Exempt:	Open
No. of Appendices:	<p>Four</p> <p>Appendix 1 – Appointments to Committees & Outside bodies</p> <p>Appendix 2 - Cabinet Appointments</p> <p>Appendix 3 - Appointments to be confirmed by General Purposes Committee</p> <p>Appendix 4 - Appointments to be confirmed by Licensing Committee</p> <p>NB: Members are asked to note that the full list of above appointments will be circulated in advance of the meeting.</p>
Background Papers:	None
Contact Officers:	<p>Amira Nassr, Deputy Director Democratic Services Tel: 0208 937 5436 amira.nassr@brent.gov.uk</p> <p>James Kinsella, Governance & Scrutiny Manager, Democratic Services Tel: 020 8937 2063 james.kinsella@brent.gov.uk</p>

1.0 Purpose of the Report

1.1 The purpose of this report is to outline the proposed appointment of members and co-opted members to allocated positions on the Council's Committees, and Outside Bodies for the 2024-2025 Municipal Year. The positions have been allocated according to the political balance of the Council and in accordance with the rules on proportionality, which are the subject of a separate report listed as Item 8 on the agenda for this meeting.

- 1.2 The recommendations below set out where, in line with the Council's Constitution, Full Council approval for an appointment is needed and which appointments are subject to confirmation by a separate body, with these presented for information purposes.
- 1.3 It also sets out the proposed appointments of Chairs/Vice Chairs for these bodies for the 2024-2025 Municipal Year.

2.0 Recommendations

- 2.1 For Full Council to agree or confirm (as appropriate) the proposed appointments of Members, Co-Opted Members and substitutes to Council Committees and Outside Bodies as set out in Appendix 1 (to be circulated in advance of the meeting) and section 3.2.4 of the report.
- 2.2 For Full Council to agree the proposed appointment of Chairs/Vice Chairs to Council Committees as set out in Appendix 1 for the 2024-2025 Municipal Year (to be circulated in advance of the meeting).
- 2.3 For Full Council to note the appointments:
- (a) notified by the Leader of the Council in relation to Cabinet and Cabinet Committees and their respective Chairs/Vice Chairs, as set out in Appendix 2 for the 2024-2025 Municipal Year (to be circulated in advance of the meeting).
 - (b) to be confirmed by General Purposes Committee as set out in Appendix 3 for the 2024-2025 Municipal Year (to be circulated in advance of the meeting).
 - (c) to be confirmed by Licensing Committee as set out in Appendix 4 for the 2024-2025 Municipal Year (to be circulated in advance of the meeting).

3.0 Detail

3.1 Contribution to Borough Plan Priorities & Strategic Context

- 3.1.1 The appointments being made will support the delivery of the borough plan by enabling the Council's decision making bodies to function effectively whilst also supporting and promoting confidence in the operation and good governance of the council.

3.2 Background

- 3.2.1 In accordance with Standing Order 27(i) of the Council's Constitution, the membership of Council Committees and other relevant bodies plus the appointment of Chairs/Vice Chairs and substitute Members for these are matters requiring agreement at the Annual Council Meeting for the upcoming municipal year.

- 3.2.2 The appointments to Council Committees are to be made in line with the provisions of the Local Government and Housing Act 1989 ('the Act') and the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations') which set out how Committees must be constituted when a Council is divided into one or more political groups. Further detail on the political balance of the Council to meet these provisions has been detailed in the report 'Representation of Political Groups on Committees' which has been listed as Item 8 on the agenda for this meeting.
- 3.2.3 The appendices setting out the proposed appointment of councillors to relevant Committees and Outside Bodies will be circulated in advance of the meeting, following consultation with each political group.
- 3.2.4 Council is also asked to confirm the continuing appointment of:
- a. the Council's three existing Independent Persons - Julie Byrom, Mr William Goh and Mr Keir Hopley. The Independent Persons fulfil a statutory role and are appointed for the purpose of being consulted by the Monitoring Officer, the Audit & Standards Committee and members in relation to any Code of Conduct complaints. They would also form the Panel, should one need to be convened, in respect of the dismissal of one of the council's three statutory officers (Head of Paid Service, Monitoring Officer and s151 Officer).
 - b. the existing independent co-opted members on the Audit & Standards Advisory Committee (Rhys Williams & Stephen Ross) who have a particular focus on Standards matters.
 - c. the existing co-opted members on the Community & Wellbeing Scrutiny Committee Jane Noy (as a voting co-opted Parent Governor member), Venerable Archdeacon Catherine Pickford (as a voting co-opted member representing the Church of England Diocese), Alloysius Frederick (as a voting co-opted member representing the Roman Catholic Diocese) and Rachelle Goldberg (as a non-voting co-opted member representing Jewish Faith Schools) & Sayed Jaffar (as a non-voting co-opted member representing Muslim Faith Schools). Members are reminded that the Terms of Reference for Community & Wellbeing Scrutiny Committee includes the consideration of matters "relating wholly or partly to any education functions which are the responsibility of the Cabinet" with provision made (under Standing Order 50e) for its membership to include the above co-opted members positions with the voting rights applying only to matters relating to education functions.
- 3.2.5 As per Standing Order 51 (a) the Council may also appoint a pool of substitute members from which a member may be selected to speak and vote in the absence of a member of the Committee, provided that the substitute member is not already a member of the Committee. This Standing Order states that each pool shall be up to the number of members comprising membership of the Committee and be divided according to the political balance on the Committee, save that where a group has only one member on the Committee up to two

members may be appointed by that group to the pool. The list of appointments also include details of the substitute pool of members nominated.

3.2.6 For information purposes only:

- the appointments made by the Leader to the Cabinet and Cabinet Committees have been set out in Appendix 2.
- the appointments to be confirmed by General Purposes and Licensing Committee have been detailed in Appendices 3 & 4 respectively.

4. Stakeholder and ward member consultation and engagement

4.1 The nominations for appointments detailed within the appendices to the report have been submitted directly by each political group.

5.0 Financial Considerations

5.1 Certain positions to which Members are appointed will attract a Special Responsibility Allowance, the costs of which are met from within the existing Members Allowance budget.

5.2 There are no other financial considerations arising directly from this report.

6.0 Legal Considerations

6.1 As already highlighted, the appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

7.0 Equity, Diversity & Inclusion (EDI) Considerations

7.1 Under Section 149 of the Equality Act 2010, the Council has a duty when exercising their functions to have 'due regard' to the need:

- a) To eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act;
- b) Advance equality of opportunity; and
- c) Foster good relations between those who share a "protected characteristic" and those who do not.

7.2 This is the Public Sector Equality Duty (PSED). The 'protected characteristics' are: age, disability, gender reassignment, pregnancy and maternity, marriage and civil partnership, race, religion or belief, sex, and sexual orientation.

7.3 The purpose of the duty is to enquire into whether a proposed decision disproportionately affects people with a protected characteristic. In other words, the indirect discriminatory effects of a proposed decision. Due regard is the regard that is appropriate in all the circumstances.

7.4 As the appointments process is the same for all Members, irrespective of their background, there are no equity, diversity or inclusion implications relating to the proposals within this paper. Implications from the individual recommendations being considered by each body will continue to be considered and assessed during the decision-making process.

8.0 Climate Change and Environmental Considerations

8.1 None directly arising from this report.

9.0 Human Resources/Property Considerations (if appropriate)

9.1 None directly arising from this report.

10.0 Communication Considerations

10.1 None directly arising from this report.

Report sign off:

Debra Norman

Corporate Director Law & Governance