

Appendix 1 – External Review Recommendations

No.	Recommendations	Grading
1	I would recommend the local multi-agency BRF formally risk assesses the site-specific risks or locations in the Borough, and they are included in the Borough Risk Register.	RED
5	I would recommend a short generic guide to provide guidance to all staff responding to a major emergency, ensuring a consistent approach to incident management.	RED
8	I would recommend that Gold/Strategic refresher training is delivered annually.	RED
9	I would recommend that Silver/Tactical Command refresher training is delivered annually.	RED
16	I would recommend the Council's Emergency Planning Team should comprise: a Service Manager; three Emergency Planning and Response Officers	RED
18	I would recommend the Council's Emergency Planning team leader be graded at a higher level (minimum PO/7/8).	RED
4	I would recommend that a local Humanitarian Assistance plan is developed incorporating local structures, resources, and assets, whilst exploring the training needs and delivery options available.	AMBER
6	I would recommend that the site-specific locations included Borough Risk Assessment be included in the Brent Major Emergency Plan (at an Appendix) with clear guidance on any specific actions.	AMBER
7	I would recommend that the Critical Threat, Cyber and Multi-Faith Plans are put in place and tested.	AMBER
10	I would recommend that the pool of 'Loggists' is established, reviewed, and steps taken to ensure that the Council Strategic/Gold Commanders can be adequately supported during an incident	AMBER
11	I would recommend that a structured debriefing skills course is delivered to the EP Team, for post incident/exercise debriefing, to support the learning and development.	AMBER
12	I would recommend that greater emphasis is given over the next twelve months to developing Brents recovery capability, including a recovery exercise.	AMBER
13	I would recommend an EP training package Elected Members.	AMBER
17	I would recommend that a Business Continuity Manager should be considered as part of the Council's Emergency Planning Team.	AMBER
19	I would recommend the Council's Emergency Planning team manage the Emergency Duty Officers (EDO) on call function.	AMBER
20	I would recommend the consideration be given to the Council's Emergency Planning team fulfilling the Council's initial Silver/Tactical Command role of incidents.	AMBER
22	I would recommend the Business Continuity Manager and/or EP Team be tasked with providing advice and assistance to businesses and voluntary organisations about business continuity management.	AMBER
14	The Local Borough Resilience Forum considers a targeted user-friendly local risks style Community Risk Register.	GREEN
15	I would recommend that Council adopts the IEM process and embeds it into activities related to emergency preparedness and resilience.	GREEN
21	I would recommend the Business Continuity Manager and/or EP Team continues to train and exercise across the council to fully embed BC and ensure that it is recorded.	GREEN