

Appendix A

Constitutional Working Group

TERMS OF REFERENCE

Scope

1. To monitor, review and advise the Council on the efficiency of the Council's Constitution.
2. Make recommendations to the Council or, where appropriate, to the Audit and Standards Advisory Committee on ways that the Constitution or any procedures or protocols relating to it could be amended in order to achieve the Constitution's purpose.
3. To consider other matters due to come before Council such as the Municipal Calendar.
4. To be consulted about other governance matters as requested by officers.

Authority

No statutory decision-making authority

Membership

Chief Executive (Chair) Monitoring Officer
Head of Executive and Member Services
The Leader and Deputy Leader of the Council
The Leader of the Conservative Group
Leader of the Liberal Democrat Group
One majority group member

Other Attendees

Other councillors and/or officers may be invited where topics to be discussed are closely related to their role in the council.