

	<b>Cabinet</b> 16 January 2023
	<b>Report from the Corporate Director  Resident Services</b>
<b>Authority to Award Grounds Maintenance Services Contract</b>	

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Key
<b>Open or Part/Fully Exempt:</b> (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Part Exempt – Appendix 1 is exempt as it contains the following category of exempt information as specified in Paragraph 3, Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"
<b>No. of Appendices:</b>	Two Appendix 1: Names of Grounds Maintenance Bidders Appendix 2: Tender Evaluation Grid
<b>Background Papers<sup>1</sup>:</b>	None
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## 1.0 Purpose of the Report

- 1.1 This report concerns the award of a contract for the provision of Grounds Maintenance Services, following approval of Cabinet on 17th January 2022 to tender for the provision of these services. This report requests authority to
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award a contract as required by Contract Standing Order 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

## **2.0 Recommendation(s) for Cabinet**

That Cabinet:

- 2.1 Notes the contents of the report in relation to the award of a contract for Grounds Maintenance Services.
- 2.2 Agree the report which seeks approval for the award of a contract for the provision of Grounds Maintenance Services to Continental Landscapes Ltd for an initial contract period of eight (8) years, with an option to extend for a further eight (8) year contract period and notes that the value of the contract is estimated to be circa £2.2m per year, or circa £17.6m over the initial 8 year term of the contract or circa £35.2m over the full 16 year contract period (excluding VAT, CPI indexation and AWE increases).
- 2.3 Notes that the award of the contract by Cabinet will be subject to consideration of any section 20 leaseholder consultation observations received from leaseholders and;
- 2.4 Delegate the decision to proceed with the award of the contract, as set out in paragraph 2.2 above, to the Corporate Director, Resident Services in consultation with the lead member for Environment.

## **3.0 Detail**

- 3.1 Grounds maintenance is currently included in the Public Realm contract with Veolia and covers Brent's parks and open spaces, housing estates, highways grass verges and allotments. There are approximately 114 parks and open spaces, over 150 playgrounds and sport pitches, over 270 housing estates open spaces, over 350 highways grass verges and 21 allotments across the borough which are regularly maintained. The current cost of grounds maintenance service provision within the total Public Realm contract is £2.6m per annum, with £400k of this funded from the Housing Revenue account for grounds maintenance on housing estates. This also includes the cost of the warden service, which will be an in-house service from April 2023.
- 3.2 This insourcing is in line with the Final Delivery Model agreed for the Redefining Local Services programme - 'Specialist Contracts with low level insourcing'. Accordingly, the new contract will provide a standalone grounds maintenance contract, with improved delivery of this service and enhanced green spaces facilitated by a dedicated and specialist contractor.
- 3.3 The Public Realm contract with Veolia is currently due to expire on 31st March 2023. Due to requests for time extensions from prospective bidders through the procurement process, an extension period of four months, until 31<sup>st</sup> July

2023, is currently being negotiated for ground maintenance services only. This will require a variation to be made to the existing Public Realm Contract, removing all waste and street cleansing services and providing a new price for a stand-alone grounds maintenance service. This will be a key decision to be made in early 2023, to allow for the grounds maintenance service to continue to be provided with no disruption, until the commencement of the new contract on the 1 August 2023.

- 3.4 There are a number of possible risks involved with the extension of the existing contract and the mobilisation of the new contract. These include the arrangements for the sharing of depots between contractors, ensuring sufficient infrastructure is in place to facilitate electric charging for new plant and fleet and any issues with grounds maintenance in the changeover period between the existing contractor and the new contractor. These risks will be managed through a risk management plan, which will be managed through the grounds maintenance project board following Cabinet approval. Enhanced mapping of locations to be maintained have been provided to ensure that the works required are clear. The Parks Service will work with Legal Services to ensure that depot leases are drafted in a timely manner prior to contract commencement and the RLS programme will continue to look at the funding options to fund the development of sufficient charging points for plant and fleet at all depots.
- 3.5 The report to Cabinet on 17th January 2022 titled: "Authority to Tender for Ground Maintenance Services Contract" provided information on the aims and objectives of the Redefining Local Services (RLS) programme and set out the aims and objectives for service improvements, risks and potential mitigations, along with the approach to the procurement of the new grounds maintenance service.

### **The Tender Process**

- 3.6 The new Services contract will be let for an initial eight (8) year term with possible extension(s) of up to eight (8) additional years by mutual agreement.
- 3.7 Following the soft market engagement activity that was undertaken with five bidders in September 2021, the details and outcomes of which were detailed in the Cabinet Report dated 17<sup>th</sup> January 2022, authority was sought to proceed to tender using the Competitive Procedure with Negotiation. Advertisements were placed on the London Tenders Portal (the council's electronic tendering facility) on 31 January 2022 to seek expressions of interest of which 25 were received. On 1<sup>st</sup> February 2022 bidders were provided with the tender documents and details of the tender approach and were invited to complete a Selection Questionnaire using the Council's Electronic Tendering Facility. Five (5) bidders subsequently completed the questionnaire.
- 3.8 Shortlisting was carried out by an evaluation panel on the basis of the contractors meeting a range of requirements including but not limited to economic and financial standing, technical and professional ability, experience

and certifications and on 11<sup>th</sup> March 2022 a moderation meeting was held. Subsequently, the four (4) highest scoring Bidders were invited to submit initial tenders which was the next stage of the procurement process (the 'ISIT Stage').

- 3.9 The tendering instructions stated that the contract would be awarded on the basis of the most economically advantageous offer to the Council. The following table confirms the weightings accorded to the relevant evaluation criteria.

Quality	40%
Social Value	10%
Commercial Risk	5%
Price	45%

- 3.10 Tenderers were required to submit additional information providing details of their proposed arrangements for performing the contract including (but not limited to) the following method statements (MS):

MS1 – Mobilisation Plan
MS2 – Contract Management Plan
MS3 – ICT, MIS and Customer Care Plan
MS4 – Plant, Resources, Premises & Maintenance Plan
MS5 – Grounds Maintenance Services Plan

- 3.11 Bidders were also required to provide a TUPE confidentiality undertaking to access TUPE and Pensions information and to provide a contract commentary and tracked changes, if required, to the council's contractual documents, which included the Performance Management Framework, Payment Mechanism, Performance Standards and the Contract terms as well as submit a detailed Pricing Schedule and a social value action plan.
- 3.12 One bidder did not submit their TUPE undertaking. That bidder also chose not to submit an initial tender leaving three (3) bidders remaining in the process.
- 3.13 Bidders were advised that whilst a Competitive Procedure with Negotiation (CPN) was being used, which allowed for four stages of the tender process, Selection Questionnaire (SQ), Invitation to Submit Initial Tender (ISIT), Negotiation and Invitation to Submit Final Tender (ISFT), the council reserved the right to award following evaluation of initial tenders.

3.14 Over 150 clarifications were received from bidders during the ISIT stage, which in turn led to a request from bidders for an extension to the deadline for the submission of all supporting documentation for the ISIT stages. A four week extension was provided to all bidders.

### **ISIT Evaluation process**

3.15 Initial tenders had to be submitted electronically no later than 12:00 noon on the 10 June 2022 and three (3) tenders were received.

3.16 The evaluation of the initial tenders was carried out by a panel of officers from Parks and the Public Realm Teams. Each member of the evaluation panel individually read the tenders and carried out an evaluation of how well they considered each of the award criteria was addressed in the tender.

3.17 The evaluation panel met on 4, 5 and 6 July 2022 to moderate the evaluation scores for the Initial Tenders and determine the final scores against each quality, social value and commercial and risk award criterion for each tender. The award criteria and weighting are provided below.

<b>Tier 1 Criteria</b>	<b>Tier 1 Weighting</b>	<b>Tier 2 Criteria</b>	<b>Tier 2 Weighting</b>	<b>Scores Available</b>
<b>Quality/ Technical</b>	40.00%	MS1 – Mobilisation Plan	7.50%	0-5
		MS2 – Contract Management Plan	15.00%	0-5
		MS3 – ICT, MIS and Customer Care Plan	7.50%	0-5
		MS4 – Plant, Resources, Premises & Maintenance Plan	20.00%	0-5
		MS5 – Grounds Maintenance Services Plan	50.00%	0-5
<b>Social Value</b>	10.00%	Every Opportunity to Succeed	10.00%	0-5
		A future built for everyone, an economy fit for all	10.00%	0-5

<b>Tier 1 Criteria</b>	<b>Tier 1 Weighting</b>	<b>Tier 2 Criteria</b>	<b>Tier 2 Weighting</b>	<b>Scores Available</b>
		A Cleaner, More Considerate Brent	80.00%	0-5
<b>Commercial and Risk *</b>	5.00%	n/a	n/a	0-5
<b>Pricing Schedule</b> (‘Total Contract Cost’)	45.00%	n/a	n/a	n/a

\*the full Tier 1 criterion for “Commercial and Risk” was: acceptability of the contractual and risk position based on Tenderer commentary on and/or mark- up of the Contract, including both the Conditions of Contract and the Schedules (1-15)

3.18 The names of the bidders are contained in Appendix 1. The Council had indicated in the Invitation to Submit Initial Tenders documentation that following evaluation of initial tenders, it may either move to award the contract or invite up to three (3) bidders to progress through to a negotiation period in order to seek an improvement in the content of their tenders. Officers felt that there was an opportunity to improve the content of the tenders, consider opportunities for innovation as well as discuss the financial pressures facing the council. The Council therefore made a decision to proceed to the Negotiation Period. As there were only three (3) bidders remaining in the process, all three (3) bidders were invited to progress to the Negotiation Period. The areas for improvement and discussion were surmised and discussed with bidders in individual meetings at the negotiation stage.

### **Negotiation process**

3.19 On 25 July 2022, all three bidders were invited to attend individual negotiation meetings to be held on the 2nd, 3rd and 4th August.

3.20 Council Officers from procurement, finance, legal and the service area attended the relevant aspects of each meeting.

3.21 A number of queries in relation to bidder’s submissions were discussed and bidders were invited to discuss proposals for the innovative delivery of services and the financial pressures facing the council and to discuss any issues regarding the contract documentation.

3.22 Following the meetings, bidders were asked to submit pricing information in light of the discussions and further clarifications were undertaken with each bidder on an individual basis. This was to aid the council in our considerations for the final ISFT stage.

- 3.23 The main change made to procurement documentation as a result of the discussions, was the removal of the cost of waste disposal from bidders proposals. The disposal is covered by the existing arrangement with West London Waste Authority, which has a separate existing budget.
- 3.24 As part of the review of documentation that would be provided to bidders for the final stage of the procurement process, which was the Invitation to Submit Final Tenders (ISFT), and to provide clear guidance to bidders, the council also sought to amend and lower the pricing point for evaluation in its final tender documentation. All three bidders agreed that they had no objection to the Council revising the pricing point for evaluation.

### **ISFT Evaluation process**

- 3.25 Following a period of document refinement; including the provision of mapping of all BHM and Parks land to be maintained as part of the new contract, three (3) bidders were invited to submit their final tender (ISFT) on the 7 September 2022.
- 3.26 On the 14 September 2022, the council received notification that one of the bidders had decided to formally withdraw from the procurement process, as they felt they could not submit a bid which would meet our requirements and still be competitive. This bidder is referred to as Bidder C in Appendix 1. Two (2) bidders remained at the ISFT stage.
- 3.27 All tenders had to be submitted electronically no later than 19 October 2022 at 2.00pm. Tenders were opened on 20th October 2022 and two (2) tenders were received. The final tender evaluation was carried out individually by a panel of officers from Parks and the Public Realm Teams. Each member of the evaluation panel read the tenders and carried out an individual evaluation of how well they considered each of the award criteria was addressed in the tender. The award criteria for evaluation of final tenders was the same that that for initial tenders as stated in the table at paragraph 3.17 above.
- 3.28 The panel met on 9, 10 and 16 November to moderate the evaluation scores for the Final Tenders and determine the final scores against each quality, social value and commercial and risk award criterion for each tender. The panel agreed a moderated score of 1 for Bidder B in respect of the Commercial and Risk Criterion. This was due to amendments to the contract proposed by Bidder B which the panel determined were a material change to the Contract and/or overall risk position which gave serious cause for concern. The methodology for scoring commercial and risk is included below. This score led to the tender from Bidder B being an overall fail and for it to be excluded from the process. This decision was supported by the guidance set out to bidders in the ISFT document; which stated the following:

Quality/Technical, Social Value and Commercial and Risk Criteria scores and exclusion

A Final Tender response that receives a score profile as outlined below will be deemed to be a fail overall and be excluded from the procurement process:

- a. a score of zero (0) for one (1) or more Tier 2 criterion under the Tier 1 Quality/Technical criterion or Social Value; or
- b. an unweighted score of two (2) or less for the Tier 1 Commercial and Risk criterion; or
- c. an unweighted score of two (2) or less for two (2) or more Tier 2 criterion under the Tier 1 Quality/Technical criterion.

Category	Score	Definition
Unacceptable	0	The Tenderer proposes amendment(s) to the Contract which overall result in a fundamental change in the Contract and/or overall risk position which give significant cause for concern and/or would be wholly unacceptable to the Council; and/or  Fails to provide a response or indicate position in relation to the Contract.
Major Reservations	1	The Tenderer proposes amendment(s) to the Contract, some or all of which result in a material change to the Contract and/or overall risk position which gives the Council significant or serious cause for concern.
Some Reservations	2	The Tenderer proposes amendment(s) to the Contract, some or all of which result in a material change to the Contract and/or overall risk position which gives the Council some cause for concern.
Satisfactory	3	The Tenderer proposes amendment(s) to the Contract, some or all of which result in a material change to the Contract and/or overall risk position but represent an acceptable position to the Council.
Good	4	The Tenderer proposes amendment(s) to the Contract which are minor and/or do not result in a material change to the Contract and/or overall risk position.
Outstanding	5	The Tenderer fully accepts the Contract without any amendments; and/or  The Tenderer proposes amendment(s) to the Contract which are inconsequential matters of form rather than substance and pose no additional risk to the Council.

- 3.29 The price provided by the remaining bidder (Bidder A) in the Pricing Schedule was evaluated by considering the deviation of the tenderer's price from the Council's Pricing Point for Evaluation as set out in the ISFT guidance document.



- 3.30 The scores received by the tenderers at the final ISFT stage are included in Appendix 2. The names of the tenderers are contained in Appendix 1. Officers recommend the award of the contract to Continental Landscapes Ltd.
- 3.31 The contract will commence on 1 August 2023 subject to the final stage of BHM leaseholder consultation and Council's observation of the requirements of the mandatory standstill period noted in paragraph 5.3 below.

#### **4.0 Financial Implications**

- 4.1 Part 3 of the Council's Constitution state that contracts for services exceeding £5 million shall be referred to the Cabinet for approval of the award of the contract. The value of the Grounds Maintenance contract is estimated to be over this threshold.
- 4.2 The annual value of the contract for the provision of Grounds Maintenance Service is estimated to be circa £2.2m at today's prices. The cost of this contract will be fully funded from the existing revenue budgets.
- 4.3 The award of the contract is for an initial period of eight years, with an option to extend for a further eight years. This makes a total contact cost of £17.6m over eight years at today's prices. The contract is subject to inflationary increases and this risk needs to be considered as part of the Council's Medium Term Financial Planning
- 4.4 The grounds maintenance service is currently included in the Public Realm Contract, and therefore an estimate was made as to the element of the existing Public Realm budget that covers Grounds Maintenance. The new GM contract is within this budget estimate so once this contract is embedded this budget will be reviewed alongside the other Public Realm contracts to understand the ongoing budget requirements.
- 4.5 A representative of Brent Financial Services has reviewed the financial pricing schedule submitted by the bidders

#### **5.0 Legal Implications**

- 5.1 The value of this contract over its lifetime is in excess of the threshold for Services under the Public Contracts Regulations 2015 (PCR 2015) and the procurement and award of the contract is therefore governed by the PCR 2015. As detailed in Section 3, a procurement process in compliance with the PCR 2015 has been conducted using the Competitive Procedure with Negotiation.
- 5.2 The award is subject to the Council's own Standing Orders and Financial Regulations in respect of High Value Contracts given the procurement is valued at more than £2 million. Part 3 of the Council's Constitution state that contracts for services exceeding £5 million shall be referred to the Cabinet for approval of the award of the contract.

- 5.3 The Council must observe the PCR 2015 relating to the observation of a mandatory minimum 10 calendar day standstill period before the contract can be awarded. Therefore, once the Cabinet has determined which tenderer should be awarded the contract, all tenderers will be issued with written notification of the contract award decision. A minimum 10 calendar day standstill period will then be observed before the contract is concluded – this period will begin the day after all Tenderers are sent notification of the award decision – and additional debrief information will be provided to unsuccessful tenderers in accordance with the PCR 2015. As soon as possible after the standstill period ends, the successful tenderer will be issued with a letter of acceptance and the contract can be entered into.
- 5.4 There are a number of staff who transferred via TUPE to the current contractor, in respect of the Public Realm Contract, who are entitled to pension protection if they transfer to a new contractor for the Grounds Maintenance Contract and continue to work on delivery of the services. Bidder A has indicated that it will apply to be an admitted body of the Local Government Pension Scheme which will require the contractor to enter into an admission agreement with the council in respect of such staff.
- 5.5 The Final RLS Delivery Model includes the insourcing of the park warden function. This will involve the TUPE transfer to the Council of contractor staff currently assigned to that function (6 members of staff). The TUPE transfer will be managed in partnership with Human Resources and in line with current HR Policies and Procedures and legislative requirements. Throughout these processes, consultation will be required with relevant individuals, partners, stakeholders and Trade Unions as appropriate.
- 5.6 The Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE 2006) are likely to apply to the current proposal as this is a service provision change. There appears to be 6 members of staff who are dedicated to the service. The Council is advised to undertake due diligence to ensure only the requisite staff are transferred in to the Council's employment.

### **Leaseholder Consultation**

- 5.7 Given that this is a Qualifying Long-Term Agreement (QLTA) for the purposes of Section 20 of the Landlord and Tenant Act 1985 (as amended), the consultation procedure set out in the Service Charges (Consultation Requirements) (England) Regulations 2003 ('the 2003 Regulations') must be followed. The applicable provision in the 2003 Regulations is Schedule 2, as this is a QLTA where Public Notice is required to be given (via the Find a Tender Service at (<https://www.findtender.service.gov.uk/Search>)).
- 5.8 The purpose of the consultation procedure is for leaseholders to be kept informed at the key stages of entering into a new contract for grounds maintenance services in Brent, and to permit leaseholders to make written observations within stipulated time periods, to which the Council is required to have regard.

5.9 Although leaseholders may encourage contractors to apply through the Find a Tender Service, given the value of the proposed contract they are not entitled to nominate contractors themselves as part of the consultation process.

## **6.0 Equality Implications**

6.1 The Council must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment and victimisation
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it,

pursuant to s149 Equality Act 2010. This is known as the Public Sector Equality Duty.

6.2 Under the Public Sector Equality Duty, having due regard involves the need to enquire into whether and how a proposed decision disproportionately affects people with a protected characteristic and the need to consider taking steps to meet the needs of persons who share a protected characteristic that are different from the needs of persons who do not share it. This includes removing or minimising disadvantages suffered by persons who share a protected characteristic that are connected to that characteristic.

6.3 The Public Sector Equality Duty covers the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

6.4 In 2020 an Equality Analysis was undertaken in relation to the RLS programme as a whole and no adverse equality or diversity implications were identified. This was updated in July 2021 to include consideration of the Final RLS Delivery Model and again no adverse equality or diversity implications were identified.

6.5 The proposals in this report have been subject to screening and Officers believe that there are no adverse equality implications.

## **7.0 Consultation with Ward Members and Stakeholders**

### **Brent Housing Management Leaseholder Consultation**

7.1 Grounds maintenance services on housing estates is a core function of the Grounds Maintenance Contract. As stated above in paragraph 7.10, the Council is required (pursuant to section 20 of the Landlord and Tenant Act 1985) to consult with its leaseholders when entering into any Qualifying Long Term Agreement (QLTA).

7.2 The statutory consultation with Council Leaseholders will take place in two stages:

- **First Stage - Notice of Intention:** 29 November 2021 to 10 January 2022
- **Second Stage - Notice of Proposals / Estimates:** 17 January – 20 February 2023

Both notices are to be completed in accordance with Schedule 2 to the Service Charges (Consultation Requirements) (England) Regulations 2003 ('the 2003 Regulations').

7.3 The purpose of the first notice is to provide leaseholders with general information about the proposed contract and to invite their written observations on it, which the Council is required to have regard to. This notice was issued on the 1 December 2021 and 26 observations were received and responded to by the Council.

7.4 The purpose of the second notice is for the Council to send leaseholders information about the proposed agreement, including the name of every contractor involved in that agreement and the leaseholders' estimated contributions (if known; otherwise the estimated costs or if these are also not known at the time, the Council should provide this information to the leaseholders once received). The second notice should also include a copy of the proposal itself, or the option to inspect it, inviting written observations from the leaseholders on the same. The Council would need to respond to such observations within 21 days.

7.5 Furthermore, the Lead Member for Environment has been briefed every two weeks during the procurement process by the lead officer for the RLS Project and the Director for Environment and Leisure, who sat on the Ground Maintenance Project Board.

### **Let's Talk Climate: Waste and Green Space Edition**

7.6 *Let's Talk Climate: waste and green space edition* was an 11-week engagement programme that ran from 15 November 2021 to 4 February 2022. As part of this engagement, ideas were sought on how we can all make Brent greener and how people can be encouraged to spend more time outdoors, including how green spaces are maintained.

7.7 The key themes in relation to green space that emerged from the engagement were:

- More trees, nature and green space in the borough
- Better facilities in parks to encourage more people to visit
- More education, communication and workshops to teach young people about nature and wildlife

7.8 This feedback is being acted upon by ensuring that this new contract facilitates an improved level of communication to understand how we can deliver green spaces that meet the needs of parks users.

## 8.0 Human Resources/Property Implications

8.1 This service is currently provided by an external contractor and there are no implications for existing Council staff arising from retendering the contract. However, as indicated in paragraphs 5.5 and 5.6 above, the insourcing of the park warden function will likely result in the TUPE transfer of 6 members of the current contractor’s staff to the Council if they are dedicated to the service.

8.2 There are seven parks depots that are available for use by the bidders, in a shared capacity with the Integrated Waste Contractor. The Grounds Maintenance Contractor will be the lead contractor and lead tenant for each site. Bidder A has indicated that they would like to use all seven depots as well as having sole use of the depot at Vale Farm. As many of the depots will also be used by the Integrated Waste Provider the new leases to be granted to Bidder A will be in place when the contract commences and that will take into account the expiration of the standstill period of 10 calendar days. Discussions will take place between both the Grounds Maintenance Contractor and the Integrated Waste Contractor, post contract award, with regards to the leases.

## 9.0 Public Services (Social Value) Act 2012

9.1 The Council is under duty pursuant to the Public Services (Social Value) Act 2012 (“the Social Value Act”) to consider how services being procured might improve the economic, social and environmental well-being of its area; how, in conducting the procurement process, the Council might act with a view to securing that improvement; and whether the Council should undertake consultation. Officers have had regard to considerations contained in the Social Value Act in relation to the procurement.

9.2 Social value was included as an award criteria for the evaluation of tenders. The tier 1 and tier 2 award criteria for Social Value are included in the table at paragraph 3.18 which sets out the award criteria. Social Value was scored using the scoring methodology in table 5 below.

**Table 5 – Social value scoring methodology**

Score	Definition	
0	<p>The Social Value offer was omitted or fundamentally failed to meet the relevant Social Value measures.</p> <p>Insufficient evidence to demonstrate that the relevant submission requirements or the Council’s requirements can be met.</p>	<b>Unacceptable</b>

<b>Score</b>	<b>Definition</b>	
<b>1</b>	The Social Value offer is adequate but there is insufficient evidence to demonstrate that the relevant Social Value offer can be met.  Significant omissions, serious and/or many concerns.	<b>Major reservations</b>
<b>2</b>	The Social Value offer has some minor omissions in respect of the relevant Social Value measures.  The Social Value offer satisfies the basic minimum requirements in some respects but is unsatisfactory in other respects and raise some concerns.	<b>Some Reservations</b>
<b>3</b>	The Social Value offer submitted provides some good evidence to meet the relevant Social Value commitments offered in the Council's view.  It is satisfactory in most respects and there are no major concerns.	<b>Satisfactory</b>
<b>4</b>	The Social Value offer submitted provides, in the Council's view, good evidence that all the Social Value commitments offered can be met.  Full and robust response, any concerns are addressed so that the proposal gives confidence.	<b>Good</b>
<b>5</b>	The Social Value offer submitted provides strong evidence, in the Council's view, that all the Social Value commitments offered can be met and the proposal is outstanding.  Provides full confidence and no concerns.	<b>Outstanding</b>

9.3 Bidder A provided the following social value commitments against the themes below; which were found to meet the Council's requirements.

<b>Theme</b>	<b>Commitment</b>
Every Opportunity to Succeed	1 Apprentice per year
A Future Built for Everyone	To spend a certain amount with local businesses every year
A Cleaner, More Considerate Brent	Increase the value of service provided by local partnerships that implement circular economy solutions. • Support local communities to draw up

	<p>their own Community Charter or Stakeholder Plan.</p> <ul style="list-style-type: none"><li>• Target hard to recycle waste, ensuring minimising the amount that goes to landfill.</li><li>• Provide donations or in-kind contributions to local community projects (£ &amp; materials)</li><li>• Introduce measures to safeguard the environment, respond to the climate emergency, and enable healthier, safer and more resilient communities.</li><li>• Provide volunteer hours to local groups.</li></ul>
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Related Document:

Cabinet Report dated 17<sup>th</sup> January 2022: “Authority to Tender for Ground Maintenance Services Contract”

**Report sign off:**

***Peter Gadsdon***

Corporate Director, Resident Services