



Brent

**MINUTES OF THE AUDIT AND STANDARDS COMMITTEE**  
**Held in the Conference Hall, Brent Civic Centre on Tuesday 7 December 2021 on the**  
**rising of the Audit and Standards Advisory Committee**

**PRESENT:** Councillor Lo (Chair) and Councillors Akram and Johnson.

**Also Present:** Councillor McLennan (Deputy Leader and Lead Member for Resources – in remote attendance), David Ewart (Independent Chair of the Audit & Standards Advisory Committee) and Vineeta Manchanda (Independent Advisor Audit & Standards Advisory Committee – in remote attendance).

1. **Apologies for absence and clarification of alternate members**

Apologies were received from Councillors Donnelly Jackson, Long, Kansagra and Naheerathan.

It was noted that whilst Councillor Mitchell Murray was also present as a substitute for Councillor Long and Councillor Choudhary as a substitute for Councillor Donnelly Jackson, they would not be able to formally participate in any decisions taking during the meeting given they were both in remote attendance.

2. **Declarations of Interests**

None.

3. **Deputations (if any)**

None.

4. **Minutes of the previous meeting**

**RESOLVED** to approve the minutes of the last meeting of the Committee held on Wednesday 22 September 2021.

5. **Review of the Financial and Procedural Rules governing the Mayor's Charity Appeal**

Debra Norman (Director of Legal, HR, Audit and Investigations) presented a report updating the Audit and Standards Committee on a recent review of the financial and procedural rules for governing the Mayor's Charity Appeal.

On the basis of the discussion and comments made at the preceding Audit & Standards Advisory Committee it was **RESOLVED** to note the contents of the report and approve the proposed changes to the Financial and Procedural Rules governing management of the Mayor's Charity Appeal.

The meeting closed at 7:30pm

Councillor Lo

Chair