

	Officer Key Decision
	Report to the Strategic Director, Regeneration & Environment
Authority to award contract for the roof repair works at The Stonebridge School	

Wards Affected:	Stonebridge
Key or Non-Key Decision:	Key Decision
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Partly exempt Appendix 1: This part of this report is not for publication as it contains the following category of exempt information as specified in Paragraph 3, Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"
No. of Appendices:	Appendix 1 – exempt Appendix 2 – evaluation grid
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	Neil Martin Head of Capital Programme (Schools) Property & Assets, Regeneration & Environment Email: neil.martin@brent.gov.uk Tel: 020 8937 4203

1.0 Purpose of the Report

- 1.1 This report concerns the roof repair works at The Stonebridge School as part of the School Asset Management Programme (AMP). The report requests approval to award the contract for delivery of the roof repair works at The Stonebridge School as per contract Standing Order 88.

2.0 Recommendation(s)

- 2.1 That the Strategic Director, Regeneration & Environment:

Approves the award of a contract for the roof repair works at The Stonebridge School to Breyer Group Plc for £539,109.

3.0 Detail

- 3.1 Brent Council (the Council) is the responsible body for 40 community and foundation schools and has a duty to undertake major projects at these schools to ensure the buildings are weather tight and provide a safe environment for education. Funding is provided to responsible bodies to carry out these works by the Education and Skills Funding Agency (ESFA) via the School Condition Funding (SCF). This funding is provided each year based on an assessment by the ESFA of high level building condition need and is provided to meet the responsible body's own local condition priorities across their schools. The Council places SCF monies in a specific capital budget, the AMP budget to meet its statutory requirement
- 3.2 A five-year programme was agreed by Capital Investment Panel in October 2017 to address condition improvement priorities across the schools. The five-year programme was agreed to be split into two phases; years 1 and 2, and years 3 – 5. These projects are considered the most vital and cover boiler replacement, fire safety, electrical distribution upgrades and roof and window improvements. This programme is in line with the Council's responsibilities for schools in terms of major replacement or renewal projects. Making improvements to school buildings will enhance the teaching and learning environment that will enable the schools and the Council to deliver a superior learning experience for Brent school aged children.
- 3.3 The Council appointed consultants to confirm the scope of works at each project identified in Phase 2. The proposed project at The Stonebridge School involves repair works to the roof of the Grade II listed main building. The works involve significant repairs to the listed roof elements and the works have received listed building consent.
- 3.4 The estimated cost of the works, based on quantity surveyor analysis was £534,456, and therefore was classified as a medium value works contract as per CSO 82. In accordance with Contract Standing Orders 88 and 89, pre-tender considerations were set out and approved by the Operational Director, Property & Assets on 09 December 2021, and the tender process followed these approved considerations.
- 3.5 As per the approved procurement route, Officers invited bids by way of a mini-competition using the LHC Roofing Systems and Associated Works Framework Agreement under Workstream 4 – Traditional Pitched Roofing. The suppliers on this framework were invited to bid on 16 December 2021 via the London Tenders Portal and was managed by officers in Procurement. Three bids were received by the extended tender submission deadline of 04 February 2022.

Tender Evaluation

- 3.6 The pre-procurement considerations stated that the contract would be awarded on the basis of the most economically advantageous offer to the Council based on the following evaluation criteria:
- Price: 60%
 - Quality: 30%

- Project Methodology & Programme
- Project Resources
- Logistics Plan
- Communication Plan
- Social Value: 10%

3.7 The quality and social value components tender evaluation was carried out by a panel of officers from the Council's Capital Programme Team (Property & Assets) and was moderated by the Council's Procurement Team. Table 1 below shows the summary ITT evaluation scores of the suppliers and Appendix 2 provides a more detailed breakdown of the full tender evaluation outcome:

Supplier	Quality Score % (max. 30%)	Social Value % (max. 10%)	Price Score % (max. 60%)	Total Score % (max. 100%)	Ranking
Supplier 1	6.00	Excluded	Excluded	Excluded	Excluded
Supplier 2	18.00	4.80	50.78	73.58	2
Supplier 3	24.00	5.20	60.00	89.20	1

3.8 Following the quality and social value component evaluation, supplier 1 was excluded from further consideration due to not meeting the minimum requirements set out in the instructions to tender. This left suppliers 2 and 3.

3.9 The Council's appointed technical consultants, McBains Limited, undertook a detailed evaluation of the pricing submissions. This review process included checking for any formulaic or mathematical errors and issuing queries to each contractor to clarify any qualifications or exclusions in order to ensure compliant bids were received.

3.10 Supplier 3 was the highest scoring supplier, scoring 89.20% overall. Their quality score was 24.00%, their social value score was 5.20% and their pricing submission is £539,109, which scored 60%. The Council's appointed technical consultants confirmed the bid was compliant.

3.11 The highest scoring supplier confirmed that their submission is priced in accordance with the tender documentation, they have advised that they can complete the works by the required deadline of the end of August 2022.

3.12 Subject to approval to award, the next stage is to issue the letter of acceptance, the contracts and purchase order to enable the contractor to assign labour and order materials in time for this period.

4.0 Financial Implications

4.1 The project budget for the roof repair works at The Stonebridge School is £534,456. The project budget has been approved as part of the wider AMP programme approved by CIP and Cabinet through the 2021/22 budget setting report.

- 4.2 The contract cost is slightly over the project budget but there is sufficient funds in the AMP Programme to cover this overspend. Further, this call on the programme contingency does not impact on the capacity within the School AMP budget to respond to any emergency works across the school portfolio if required.

5.0 Legal Implications

- 5.1 The contract falls within the definition of a contract for works under the Public Contracts Regulations 2015 ('PCR') but as the value is below the threshold for works, the award is not subject to the requirements of the PCR. The procurement as set out above by Officers was undertaken through a framework established by LHC Roofing Systems and Associated Works Framework Agreement and in compliant with the provisions of the Regulations.
- 5.2 The award of the contract is subject to the Council's own Contract Standing Orders (CSO) in respect of Medium Value Contracts and Financial Regulations in that Chief Officers have delegated to them power to award Medium Value Contracts in accordance with paragraph 9.5, of Part 3 of the Constitution so far as the contract relates to the service area which they are responsible for. As this contract relates to works which the Strategic Director, Regeneration & Environment is responsible for, it is considered that the Strategic Director, Regeneration & Environment has delegated authority to approve the award of the contract.

6.0 Equality Implications

- 6.1 The Council must, in the exercise of its functions, have due regard to the need to:
- (a) eliminate discrimination, harassment and victimisation
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it,
- pursuant to s149 Equality Act 2010. This is known as the Public Sector Equality Duty.
- 6.2 The Public Sector Equality Duty covers the following nine protected characteristics: age, disability, marriage and civil partnership, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 6.3 The purpose of the duty is to enquire into whether a proposed decision disproportionately affects people with a protected characteristic. In other words, the indirect discriminatory effects of a proposed decision. Due regard is the regard that is appropriate in all the circumstances.
- 6.4 None identified

7.0 Consultation with Ward Members and Stakeholders

7.1 The Lead Members for Schools, Employment and Skills has been consulted as part of the drafting of this report.

8.0 Human Resources/Property Implications (if appropriate)

8.1 None identified

Related documents:

[Decision - Authority to procure for the Roof Repair Works at The Stonebridge School as part of the School Asset Management Programme \(Recordable Officer Decision\) \(brent.gov.uk\)](#)

Report sign off:

NICK LJUSTINA

Operational Director, Property & Assets