

	<p align="center"><b>Audit and Standards Advisory Committee</b> 7 December 2021</p>
	<p align="center"><b>Report from: Director of Legal, HR, Audit &amp; Investigations</b></p>
<p><b>Standards Report (including quarterly update on Gifts &amp; Hospitality, and mandatory training)</b></p>	

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Not applicable
<b>Open or Part/Fully Exempt:</b> <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
<b>No. of Appendices:</b>	None
<b>Background Papers:</b>	None
<b>Contact Officer(s):</b> <small>(Name, Title, Contact Details)</small>	<p>(1) Debra Norman, Director of Legal, HR, Audit &amp; Investigations (ext. 1578)</p> <p>(2) Biancia Robinson, Senior Constitutional &amp; Governance Lawyer (ext. 1544)</p>

## 1.0 Purpose of the Report

- 1.1 The purpose of this report is to update the Audit and Standards Advisory Committee on gifts and hospitality registered by Members, and the attendance record for Members in relation to mandatory training sessions.

## 2.0 Recommendation

- 2.1 That the Committee note the contents of the report.

### 3.0 Detail

#### Gifts & Hospitality

- 3.1 Members are required to register gifts and hospitality received in an official capacity worth an estimated value of at least £50. This includes a series of gifts and hospitality from the same person that add up to an estimated value of at least £50 in a municipal year.
- 3.2 Gifts and hospitality received by Members are published on the Council's website and open to inspection at the Brent Civic Centre.
- 3.3 During the third quarter (August - October 2021) the gifts and hospitality received has been recorded as set out in table one below.

Table 1

<b>Councillor</b>	<b>Date</b>	<b>Gift/Hospitality</b>	<b>Value</b>	<b>From</b>
Councillor Long	02/10/2021	300g box of Ferrero Rocher chocolates	estimated cost £6.00-£10.00	gift given by a constituent at councillors surgery

#### Member Training Attendance

- 3.4 All Members have undertaken and completed the mandatory training with exception of Data Protection/GDPR training.
- 3.5 The Committee should note that Data Protection/GDPR training and its consequential reporting was not available for a period of 2-3 weeks during October 2021, which may have impacted on the number of Member's yet to complete the training.
- 3.6 The following members are yet to complete the e-learning Data Protection/GDPR course. The Committee will recall that previously members who had started the training but not yet completed were denoted with an asterix. The Information Governance team have advised that due to the lapse of time the training for those members will need to be undertaken in full.

#### Data Protection for elected members

Cllr. Rita Conneely  
Cllr. Fleur Jackson  
Cllr. Harbi Farah  
Cllr. Erica Gbajumo  
Cllr. Gwen Grahl  
Cllr. Robert Johnson  
Cllr. Daniel Kennelly  
Cllr. Arshad Mahmood  
Cllr. Roxanne Mashari

Cllr. Lloyd McLeish  
Cllr. Kana Naheerathan  
Cllr. Neil Nerva  
Cllr. Keith Perrin  
Cllr. Eleanor Southwood

3.7 The Committee are asked to note that following feed-back regarding the incorporation of accessible formats for the online training, Information Governance officers have met with the vendor, Learning Nexus to discuss options for moving to a new course builder platform. Officers are also currently in discussions with the current provider Learning Pool (currently used by the Council's Learning and Development team) to discuss their offering of accessible formats.

3.8 The next period in which Members will have to undertake the mandatory training including the usual committee training, is after the 2022 local elections.

#### **4.0 Financial Implications**

4.1 There are no financial implications arising out of this report.

#### **5.0 Legal Implications**

5.1 The Council, individual Members and co-opted Members are required to promote and maintain high standards of conduct in accordance with s27 of the Localism Act 2011. The attendance at mandatory training sessions is a means to achieve this and a requirement pursuant to the Brent Members' Code of Conduct as set out in Part 5, of the council's Constitution.

#### **6.0 Equality Implications**

6.1 There are no equality implications arising out of this report.

#### **7.0 Consultation with Ward Members and Stakeholders**

7.1 Not applicable.

#### **8.0 Human Resources/Property Implications (if appropriate)**

8.1 Not applicable.

**Report sign off:**

Director of Legal, HR, Audit & Investigations