

Brent Outbreak Plan for Workplaces

	Summary actions
Prevention	<ul style="list-style-type: none"> ● LA communication <ul style="list-style-type: none"> ○ of government regulations and advice to Food businesses, Licensed premises, Businesses, High Streets: Regeneration and Environment ○ of public health advice (social distancing, testing, self isolation) to employees: Communications ● LA inspection of food premises, enforcement if needed ● Workplaces: adopt COVID secure working practices
Core requirements and structures	<p style="text-align: center;">Core requirements for responding to a COVID 19 incident associated with a workplace:</p> <ul style="list-style-type: none"> ● Currently, the local authority is dependent on PHE or a workplace notifying it of a possible outbreak
Two or more positive cases in a workplace within 2 weeks of each other	<ul style="list-style-type: none"> ● Risk assess workplace LCRC / LA: <ul style="list-style-type: none"> ○ Contacts of positive cases self isolating? ○ Other symptomatic employees? ○ COVID 19 secure workpractices? ○ Contact with the public? ○ Staff contact outside the workplace (travel / accommodation) ● Public facing workplace / additional cases: convene Incident Management Team
IMT	<p>Membership:</p> <ul style="list-style-type: none"> ● PHE (convene and chair) ● LA public health ● Regulatory services ● Business support / town centre manager if appropriate ● CCG / Acute Trust if admissions associated with the workplace ● LA Communications ● Representative of the workplace with decision making authority <p>To consider:</p> <ul style="list-style-type: none"> ● Changes to working practices needed?

	<ul style="list-style-type: none"> • Indications for closure of the workplace? • Further testing? How – home tests / tests kits sent to workplace / staff booked by employer into existing test site / mobile unit? • Communication to workforce • Communication to customers, if appropriate? • Communication to the public? • Monitoring mechanisms
Post incident	<p>IMT to consider lessons learnt and adapt outbreak plan for workplaces as necessary</p>