



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2019		Day 31	Month 03	Year 2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Brent Civic Centre, Engineers Way	
Wembley	
Middlesex	
Postcode	HA9 0FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	London Borough of Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
2				
3				
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed.
How the charity is constituted (eg. trust, association, company)	<p>Related documents</p> <ul style="list-style-type: none"> • The conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed • The Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed.
Trustee selection methods (eg. appointed by, elected by)	London Borough of Brent as sole trustee
	Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The benefit is the provision of Barham Park and building for recreational purposes.

Members of the Barham Park Trust Committee received training in September 2017 and this included a wide range of information including governance, conflicts of interest and public benefit. Similar training was provided for a new member of the Trust Committee in July 2018.

Members of the Trust Committee were referred to two guidance documents from the Charity Commission entitled "It's your decision: charity trustees and decision making (CC27)" and "Sales leases transfers or mortgages: what trustees need to know about disposing of charity land (CC28)" in the General Update Report to the Barham Park Trust Committee meeting dated 3 September 2019 following correspondence with the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During 2019-20, the Trust sought and received permission from the Charity Commission to incur specified items of expenditure on Barham Park from the restricted funds of the Trust.

Working with the Council, Brent Council Parks Service continued to work to progress operational issues, and to prepare capital projects towards commissioning both for the buildings and for the park.

Surveyors completed a windows schedule, to catalogue details of the exterior of the building, and Planning Consent was sought and agreed for the exterior renovation and an appropriate style for renovation.

A drainage design was prepared for the events field within Barham Park.

Work commenced on some tree surgery within the park.

Section E

Financial review

Brief statement of the charity's policy on reserves

As at 31 March 2020 the charity held cash reserves of £502,651. Out of this total sum of £502,651, the sum of £389,052 consists of restricted funds and the sum of £113,600 consists of unrestricted funds. There was a total of £27,313 of expenditure from the Trust's restricted funds in the 2019/20 financial year up to 31 March 2020.

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

CHRIS WHYTE	

Position (eg Secretary, Chair, etc)	Operational Director, Environment Services : Officer with delegated authority to deal with day to day trustee functions of the Trust.	
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Date	
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