

	Barham Park Trust Committee 1st September 2020
	Report from Strategic Director Regeneration and Environment
ANNUAL REPORT AND ANNUAL ACCOUNTS 2019-2020	

Wards Affected:	Sudbury
Key or Non-Key Decision:	Non-key
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
No. of Appendices:	Three: Appendix A: Trustee's Annual Report Appendix B: Trust Annual Accounts Appendix C: Independent Examiner's Report
Background Papers:	None
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	Jekaterina Popova, Senior Finance Analyst, Finance, Chief Executive's Office. E-mail: Jekaterina.Popova@brent.gov.uk Tel: 020 8937 1463

1.0 Purpose of the Report

- 1.1 This report presents the annual report for the Barham Park Trust for 2019/20. There is a statutory requirement to produce an Annual Report, including the Accounts each financial year.

2.0 Recommendation

For the Barham Park Committee to:-

- 2.1 Approve the annual report and the Barham Park Trust's Accounts for 2019/20 and authorise officers to file this report with the Charity Commission.
- 2.2 Approve the Barham Park Trust's accounts for 2019/20 and delegate authority to the Operational Director for Environmental Services to make any minor adjustments to the said accounts arising from the query on expenditure on utilities as identified by the Independent Examiner and to file the said accounts for 2019/20 with the Charity Commission.
- 2.3 Note the Independent Examiner's Review of the Barham Park Trust's Accounts for 2019/20.

3.0 Detail

Annual Report for 2019/20

- 3.1 The annual report is set out for consideration by the Committee. It outlines the work undertaken on behalf of the Trust during the year, which included the repair and improvement works on the park and ongoing work to secure tenants for the various buildings on the site.
- 3.2 The Charity Commission has set a threshold below which independent audit of financial statements is not required. For England and Wales this was set as either gross income exceeding £1,000,000 or gross income exceeding £250,000 and gross assets exceeding £3,260,000. Therefore, an Independent Examiner's Report is an accepted way for smaller charities to present their accounts as allowed for by the Charities Act 2011.
- 3.3 The accounts have also been subject to an independent examination by the Head of Audit & Investigations. The independent examiner's report is attached to this report and confirms that there are no issues regarding the accounts to be brought to the Committee's attention.
- 3.4 During 2019/20 the Trust incurred expenditure of £86,320 on maintenance of the building complex and the park, and generated £100,674 receipts from rental income and interest earned which has led to the cash balance of the Trust increasing by £14,354 to £502,651. Out of this total sum of £502,651, the sum of £389,052 consists of restricted funds and the sum of £113,600 consists of unrestricted funds. There was a total of £27,313 of expenditure from the Trust's restricted funds in the 2019/20 financial year up to 31 March 2020.
- 3.5 General expenditure on the running and maintenance of the park and buildings decreased by £17,838 compared to 2018/19 and income decreased by £660.
- 3.6 Following approval by the Trust Committee, the annual report and accounts for 2019/20 will be submitted to the Charity Commission – the deadline for submission is 31 January 2021.

4.0 Financial Implications

- 4.1 As at 31 March 2020 the cash position of the Trust amounted to £502,651 as set out in paragraph 3.4 above and this includes details of the amount of the Trust's restricted funds and unrestricted funds.
- 4.2 The General Update Report considers proposals for rent abatement and/or rent deferrals, the decision on which would significantly affect the Trust's ability to generate enough income to maintain a break even position in 2020/21 and possibly beyond. Rental income accounts for approximately 60% of the Trust's total annual income and any reductions or deferrals would create a considerable shortfall as the expenditure incurred by the Trust to maintain the park and building has to continue at similar levels to those of recent years.
- 4.3 The Trust's unrestricted funds would only be sufficient to cover rental income losses/deferrals for one year. Therefore, careful consideration needs to be given to the decision regarding rent abatement and/or rent deferrals. Otherwise, alternative sources of income, such as grants or sponsorships, would need to be sought in order to maintain a break-even position.

5.0 Legal Implications

- 5.1 The submission of an annual report and accounts by the Barham Park Trust to the Charity Commission is required under the Charities Act 2011.

6.0 Equality Implications

6.1 None.

7.0 Consultation with Ward Members and Stakeholders

7.1 None.

8.0 Human Resource/Property Implications

8.1 None

Report sign off:

Amar Dave

Strategic Director of Regeneration and Environment.