

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 5 June 2024 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Donnelly-Jackson](#) (Customers, Communities & Culture)

[Cllr Tatler](#) (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness & Renters Security)

Publication Date: 7 May 2024

email: committee@brent.gov.uk

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
July 2023					
<p>Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director - Housing Services</p>	<p>Director - Housing Services</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 17 Jul 2023</p>	<p>Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk</p>
September 2023					
<p>Award of contract for the delivery of Church End Youth Anchor provision Award of contract for the delivery of Church End Youth Anchor provision.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 25 Sep 2023</p>	<p>Planning and Regeneration Grace.Nelson2@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

December 2023					
<p>Provision of Library Books and Audio Visual Materials To request authority to award a call-off contract for the provision of Library Books and AV Materials from a framework established by the Central Buying Consortium Library Group (CBC).</p> <p>Brent Libraries is an associate member of the CBC Library Group. West Sussex County Council being the lead authority for this Group procurement.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	Not before 5 Dec 2023	Library Stock Development Manager Tel: 02089373465 Allan.Costello@brent.gov.uk
<p>Authority to Award a Contract for Technical Consultancy Services Authority to award a contract to the successful bidder for Technical Consultancy Services using the Fusion 21 Framework Agreement</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 11 Dec 2023	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

January 2024					
<p>Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close</p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>Authority to Award- Highways Structures Services</p> <p>Authority to award contract to provide Highways Structures Services.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 8 Jan 2024</p>	<p>Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to trigger the second stage of the two stage design and build contract at Picture Palace To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>8 Jan 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p>Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>February 2024</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to trigger the second stage of the two-stage design and build contract for the SEND School at London Road</p> <p>To request approval to trigger the second stage of design and build contract for the new SEND school at London Road as part of the SEND Capital Programme as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Director - Property and Assets</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 1 Feb 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p>Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road</p> <p>Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road.</p> <p>124 Harrowdene Road is a Brent Supported Living property that has no residents in situ and no care and support services being provided.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>2 Feb 2024</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award a Contract for A Rapid Assessment Hub For Rough Sleepers Funded By The Rough Sleeper Initiative (RSI) Grant Authority to Award a Contract for A Rapid Assessment Hub For Rough Sleepers Funded By The Rough Sleeper Initiative (RSI) Grant for a period of 13 months from 1 April 2025 to 30 April 2025.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Before 29 Feb 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>
March 2024					
<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Chief Executive</p>	<p>Chief Executive</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>1 Mar 2023</p>	<p>Corporate Director Finance and Resources Tel: 020 8937 4043 minesha.patel@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Community Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Authority to tender for the provision of care and support at LD Supported Living sites To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Community Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	1 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Home care Framework to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Community Health and Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	1 Mar 2024	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for the Kilburn Library Refurbishment Project Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 1 Mar 2024</p>	<p>Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk</p>
April 2024					
<p>Harlesden Neighbourhood Area Boundary Amendments To agree to consult on proposed amendments to the Harlesden Neighbourhood Area proposed by Harlesden Neighbourhood Forum.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>8 Apr 2024</p>	<p>Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Extra Care Extension: Beechwood, Tulsi, Harrod, Rosemary and Willow and Newcroft Settings To request a 12-month contract extension for six Extra Care Housing facilities with effective dates from June 2024 to June 2025. This additional year will allow adequate time to tender for the future provision of services.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 17 Apr 2024</p>	<p>Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk</p>
<p>Authority to Procure a Heating Optimisation Contractor for Granville Homes Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 23 Apr 2024</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award a Contract for Technical Consultancy Services Award a contract for technical consultancy services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Apr 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Tender for Household Removal Services for the London Borough of Brent Authority to tender for household removal services for the London Borough of Brent.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Apr 2024	Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk
May 2024					
<p>Brent Household Support Fund 2024 to consider and agree Household Support Fund expenditure in 2024.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	28 May 2024	Director - Residents Services Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Draft Staples Corner Growth Area Masterplan Supplementary Planning Document To update Cabinet on progress developing the Staples Corner Growth Area Masterplan Supplementary Planning Document, and present to members for approval the draft Staples Corner Growth Area Masterplan Supplementary Planning Document prior to statutory consultation.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	28 May 2024	Regeneration Project Manager Tel: 020 8937 4779 kiran.chauhan@brent.gov.uk
<p>Brent Active Travel Implementation Plan To approve minor amendments to strengthen the active travel implementation plan following consultation feedback, to approve adoption of the final version of the plan, and to note the feedback received and suggestions made as part of the public consultation and stakeholder engagement exercises on the draft plan.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	28 May 2024	Transportation Planning Manager Tim.Martin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award Contract for Bobby Moore Bridge Advertising Lease To request authority to award contract for Bobby Moore Bridge Advertising Lease.</p> <p>Non-Key Decision</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Leader (Councillor Muhammed Butt)	28 May 2024	Filming and Advertising Officer Tel: 020 8937 1097 Saida.Ladha@brent.gov.uk
<p>Outcome of Formal Consultation on School Organisation Proposals for Leopold Primary School in Primary Planning Area 4 To consider the recommendations in relation to school organisation proposals for Leopold Primary School in Primary Planning Area 4.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	28 May 2024	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Review of Brent's Conservation Areas Approve changes to Brent's Conservation Areas including de-designation, extension to boundaries and designation (noting results of consultation) and associated consideration of the making of and removing Article 4 Directions</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	28 May 2024	Principle Heritage Conservation Officer Tel: 020 8937 5236 mark.price@brent.gov.uk
<p>Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	28 May 2024	Deputy Director Democratic Services amira.nassr@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award contracts for the provision of Public Space CCTV Surveillance Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth), Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)</p>	<p>1 May 2024</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,</p> <p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award contracts for the provision of Parking and Traffic CCTV Enforcement Services Authority to award contracts for maintenance, servicing, repair, replacement and provision of Parking Services CCTV infrastructure and systems.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action, Cabinet Member for Safer Communities & Public Protection</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth), Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)</p>	<p>Not before 1 May 2024</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk</p>
<p>Authority to award the contract for the heating system replacement works contract at Uxendon Manor Primary School To request authority to award the contract for the heating system replacement works at Uxendon Manor Primary School as per Contract Standing Orders 88 and 89.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>8 May 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award the contract for the roofing works contract at Brentfield Primary School To request authority to award the contract for the roofing works at Brentfield Primary School as per Contract Standing Orders 88 and 89.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 13 May 2024	Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk
<p>Authority to Vary a Contract for Hard Facilities Management (planned and reactive maintenance) Authority to vary a contract in respect of the Council's Facilities Management / Planned and Reactive Maintenance with OCS UK & I Limited (Atalian Servest).</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 17 May 2024	Head of Facilities Management Tel: 020 8937 1771 Russell.Burnaby@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Contact Centres - Shared Technology Services Authority to Award - Contact Centres - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
June 2024					
<p>Vale Farm Leisure Centre Procurement Options to consider the various methods of providing the Leisure Centre facilities from 2025 onwards and agree on a method of service provision.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Jun 2024	Active Lifestyles Manager, Public Health Sarah.Hawken@brent.gov.uk
<p>Authority to Tender for a Day Opportunities Framework for Adults To request authority to tender for a Day Opportunities Framework for adults.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	17 Jun 2024	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jun 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Corporate Performance Report - Quarter 4 2023-24 To note the Borough Plan 2023-24 performance reporting for Q4.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Leader (Councillor Muhammed Butt)	17 Jun 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk
<p>Draft Private Housing Strategy To present the draft Private Housing Strategy.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Resident Services	Cabinet Member for Housing, Homelessness and Renters Security (Councillor Promise Knight)	17 Jun 2024	Head of Service – Private Housing Tel: 020 8937 4037 Triza.Handa@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Travel Assistance Policy To approve and agree the newly developed Travel Assistance Policy</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Resident Services	Leader of Council (Councillor Muhammed Butt)	17 Jun 2024	Head of Strategic Support Pauline.Jones@brent.gov.uk
<p>Brent Post-16 Skills Strategy To agree the approach to finalising the Brent Post-16 Skills Strategy and its implementation.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	17 Jun 2024	Head of Employment, Skills and Enterprise Tel: 020 8937 2135 Ala.Uddin@brent.gov.uk
<p>Tenant and Leaseholder Engagement Strategy To approve formal consultation to be carried out on the draft tenant and leaseholder engagement strategy and approve the sub document Building Safety Engagement Strategy.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Jun 2024	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Baines@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Provision of Laptops, associated services and products for the London Borough of Lewisham To approve a contract for the provision of Provision of Laptops, associated services and products for the London Borough of Lewisham</p> <p>KEY</p> <p>Report: Part Exempt</p>	Deputy Leader & Cabinet Member for Finance, Resources and Reform	Corporate Director Finance & Resources	Deputy Leader & Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not Before 7 Jun 2024	Assistant Category Manager, Shared Technology Service Amin.Jan@brent.gov.uk 07951 148778
<p>Provision of Health Educator service for Brent Health Matters To award a contract following procurement for the provision of the health educator service for Brent Health Matters</p> <p>KEY</p> <p>Report: Part Exempt</p>	Director – Brent Integrated Care Partnership	Corporate Director, Community Health & Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not Before 10 Jun 2024	Programme Director Brent Health Matters Nipa.Shah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for an Independent Travel Training Service To request authority to tender for a provider of Independent Travel Training</p> <p>KEY</p> <p>Report: Open</p> <p><i>*Added to Plan 21 May 2024</i></p>	<p>Corporate Director of Finance and Resources, in consultation with Corporate Director of Children and Young People</p>	<p>Corporate Director of Finance and Resources, in consultation with Corporate Director of Children and Young People</p>	<p>Deputy Leader and Cabinet Member for Finance and Resources (Councillor Mili Patel), Cabinet Member for Children, Young People and Schools (Councillor Gwen Grahl)</p>	<p>Not before 19 Jun 2024</p>	<p>Head of Transport Operations Tel: 020 8937 4643 Richard.Murphy@brent.gov.uk</p>
<p>Authority to Tender for Debt Advice Service To request authority to tender for a provider to deliver a Debt Advice Service in the Brent Hubs</p> <p>KEY</p> <p>Report: Open</p> <p><i>*Added to Plan 22 May 2024</i></p>	<p>Corporate Director of Partnerships, Housing and Resident Services</p>	<p>Corporate Director of Partnerships, Housing and Resident Services</p>	<p>Cabinet Member for Resident Services and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 20 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for Community Wellbeing Service To request authority to tender for a provider to deliver the Community Wellbeing Service at the New Millenium Centre</p> <p>KEY</p> <p>Report: Open</p> <p><i>*Added to Plan 22 May 2024</i></p>	<p>Cabinet Member for Resident Services and Culture</p>	<p>Corporate Director of Partnerships, Housing and Resident Services</p>	<p>Cabinet Member for Resident Services and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 20 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>
<p>Authority to Award for Debt Advice Service To request authority to award for a provider to deliver a Debt Advice Service in the Brent Hubs</p> <p>KEY</p> <p>Report: Part exempt</p> <p><i>*Added to Plan 22 May 2024</i></p>	<p>Corporate Director of Partnerships, Housing and Resident Services</p>	<p>Corporate Director of Partnerships, Housing and Resident Services</p>	<p>Cabinet Member for Resident Services and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 27 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award for Community Wellbeing Service To request authority to award for a provider to deliver the Community Wellbeing Service at the New Millenium Centre</p> <p>KEY</p> <p>Report: Part exempt</p> <p><i>*Added to Plan 22 May 2024</i></p>	Cabinet Member for Resident Services and Culture	Corporate Director of Partnerships, Housing and Resident Services	Cabinet Member for Resident Services and Culture (Councillor Fleur Donnelly-Jackson)	Not before 27 Jun 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
July 2024					
<p>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsu House, Newcroft House, Rosemary House and Willow House To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	15 Jul 2024	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk