

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 14 August 2023 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Donnelly-Jackson](#) (Customers, Communities & Culture)

[Cllr Tatler](#) (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness & Renters Security)

Publication Date: July 2023

email: committee@brent.gov.uk
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
June 2022					

<p>Extension to HRS Contracts Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
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<p>Extension of Contracts Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
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January 2023					
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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March 2023

<p>Award of a Contract for Technical Services to Support Windows 2012 Server Migration Award of a contract for technical services to support Windows 2012 server migration for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	24 Mar 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
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May 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p>High Rise Major Works and Energy Efficiency Programme 2023 - 2026; Commission of the Works Contract Commission of a works contract for the High Rise Major Works and Energy Efficiency Programme 2023 - 2026; as delegated by Cabinet on 12 December 2022 to the Corporate Director of Resident Services in consultation with the Lead Member for Housing, Homelessness & Renters Security;</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 2 May 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
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June 2023

<p>Variation and Extension of the Care and Support Contract within Extra Care Housing Schemes To request approval to vary and extend a contract for extra care housing and support.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 19 Jun 2023	Supplier Relationship Manager Karen.Wren@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Child Weight Management Service To request approval to enter into an open procurement for a child weight management service.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Jun 2023</p>	<p>Public Health Marie.McLoughlin@brent.gov.uk</p>
<p>Authority to Novate the Wates Contract for Integrated Asset Management, Planned and Cyclical Maintenance Works and Responsive Repairs Maintenance Works from Wates Construction Ltd to Wates Property Services Ltd To request authority to novate the Wates contract for Asset Management, Planned Cyclical Maintenance Works and Responsive Repairs Maintenance Works from Wates Construction Ltd to Wates Property Services Ltd.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 19 Jun 2023</p>	<p>Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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July 2023

<p>Brent Local Implementation Plan (LIP) Two-Year Delivery Plan: 2023/24 - 2024/25 To note the LIP funding position for the two year period of 2023/24 – 2024/25 and approve the LIP two year delivery plan and programme delivery arrangements.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Jul 2023	<p>Transportation Planning Manager Tim.Martin@brent.gov.uk,</p> <p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk</p>
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<p>Brent / Harrow Inter Authority Agreement for the Special Needs Transport Shared Service Approval to award an inter authority agreement with Harrow Council for the provision of a Special Needs Transport Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Jul 2023	<p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Selective Licensing in the Private Rented Sector in Brent 2023 - Phase 2 Approval of the steps for new licensing schemes.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Jul 2023	Head of Private Housing Services Tel: 020 8937 2546 spencer.randolph@brent.gov.uk
<p>Disposal of 23 shared ownership homes To agree to the disposal of 23 shared ownership homes under the grand union phase 1 scheme to the preferred bidder.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Jul 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Medium Term Financial Outlook This report sets out the overall financial position facing the Council and highlights the significant risks, issues and uncertainties with regards to the Council's Medium Term Financial Strategy (MTFS).</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p>Financial Forecast Report Quarter 1 2023/24 This report sets out the current forecast of income and expenditure versus the revenue budget for 2023/24 and other key financial data.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Financial Outturn Report 2022/23 This report sets out the outturn for income and expenditure versus the revenue budget and capital programme for 2022/23 and other key financial data.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p>Uncollectible Debt Write-Offs: 1 September 2022 to 31 March 2023 To note the uncollectible debt write offs between 1 September 2022 to 31 March 2023.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	17 Jul 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	17 Jul 2023	<p>Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@brent.gov.uk,</p> <p>Senior Policy and Scrutiny Officer jason.sigba@brent.gov.uk</p>
<p>Award of a care and support contract for Honeypot Lane Extra Care Scheme Authority to award a care and support contract at Honeypot Lane, Extra Care scheme to for a period of three (3) years with an option to extend for up to a maximum of two (2) years.</p> <p>(Added to the Forward Plan on 9 June 2023)</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 10 Jul 2023	Supplier Relationship Manager Karen.Wren@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Integrated Contract Variation for Baling of Paper and Card Integrated contract variation for baling of paper and card.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 24 Jul 2023</p>	<p>Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.gov.uk</p>
<p>Authority to finalise terms for an Inter Authority Agreement with Harrow Council for the provision of special needs transport Approval to finalise terms for entry into an Inter Authority Agreement with Harrow Council for the provision of special needs transport.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director - Environment and Leisure</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 25 Jul 2023</p>	<p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Fire Risk Assessments and Fire Safety Advice Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to Procure Mechanical and Electrical Contracts - Asbestos Removal Contract Authority to Procure Mechanical and Electrical Contracts – Asbestos Removal Contract.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Asbestos Consultant Analysts Authority to Procure Mechanical and Electrical Contracts – Asbestos Consultant Analysts.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director - Housing</p>	<p>Director - Housing</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 17 Jul 2023</p>	<p>Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk</p>
<p>Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director - Housing</p>	<p>Director - Housing</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 17 Jul 2023</p>	<p>Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; Water Risk Assessments Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; Water Risk Assessments.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to Procure Mechanical and Electrical Contracts - Communal Water Services; CWST, Sampling, L8 Monitoring Authority to Procure Mechanical and Electrical Contracts – Communal Water Services; CWST, Sampling, L8 Monitoring.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Gas Contract - Domestic Gas Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Gas Contracts, Domestic Gas Servicing and Repairs.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to Procure Mechanical and Electrical Contracts - District Heating Contract, Communal Heating Systems Authority to Procure Mechanical and Electrical Contracts – District Heating Contract, Communal Heating Systems.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Mobility Lift Contract, Annual Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Mobility Lift Contract, Annual Servicing and Repairs.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to Procure Mechanical and Electrical Contracts - Lift Contracts, Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Lift Contracts, Servicing and Repairs.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure Mechanical and Electrical Contracts - Communal Electrical Contract & Fire Services Authority to Procure Mechanical and Electrical Contracts – Communal Electrical Contract and Fire Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to procure Mechanical and Electrical Contracts - Communal Electrical Contract To request authority to procure mechanical and electrical contracts – Communal Electrical Contract.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to procure Mechanical and Electrical Contracts - CCTV & Automated Barriers To request authority to procure mechanical and electrical contracts – CCTV & Automated Barriers.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to procure Mechanical and Electrical Contracts - Door Entry To request authority to procure mechanical and electrical contracts – door entry.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award contract for Mobile Voice and Data Services for Shared Technology Services Authority to Award contract for - Mobile Voice and Data Services for the Shared Technology Services organisations</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>Not before 4 Jul 2023</p>	<p>Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk</p>
<p>Contract for Leasehold Property Insurance To seek authority to award a contract for leasehold property insurance.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>Not before 24 Jul 2023</p>	<p>Head of Housing and Neighbourhoods Kate.Daine@brent.gov.uk</p>

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<p>Processing and Sale of Paper and Card Recyclate Contract Award To request authority to award a contract for the processing and sale of paper and card recyclate.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 17 Jul 2023	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.gov.uk
<p>Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner via GCloud13 framework.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	Not before 17 Jul 2023	Digital Workstream Lead - Digital Enablement Tel: 020 8937 2651 Madeleine.Leathley@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Granville Homes - Award of a Contract for Technical Consultancy Services To award a Contract for Technical Consultancy Services for the design, procurement and contract administration of the works to remediate Granville Homes.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 19 Jul 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Award contract for an Education Case Management System Authority to Award contract for an Education Case Management System</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	Not before 20 Jul 2023	Head of ICT Solutions Tel: 020 8937 6045 derrick.boyce@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner.</p> <p>KEY</p> <p>Report: Part exempt</p>	Leader	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	31 Jul 2023	Digital Transformation Lead Tel: 020 8937 1935 Rehana.Ramesh@brent.gov.uk
<p>Authority to Tender Contract for a Substance Misuse Counselling Support Service To request authority to tender for Substance Misuse Counselling Support Service.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 17 Jul 2023	Childrens Social Care Tenidola.Awoyemi@brent.gov.uk
August 2023					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Contract for General Insurance Services Authority to award contract for general insurance services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	1 Aug 2023	Head of Transactional Services janine.nell@brent.gov.uk
<p>Highway Capital Maintenance Programme 2023/24 To seek approval to bring forward two schemes (the longest two) on the 2023/24 Principal Roads programme and 10 locations for major footway reconstruction for an early start ahead of formal Cabinet approval of the 2023/24 Highway Capital Maintenance Programme in September.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 14 Aug 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Draft Staples Corner Design Code To approve the draft Staples Corner Design Code for public consultation.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 2 Aug 2023</p>	<p>Principal Urban Design Officer Tel: 020 8937 3568 John.Stiles@brent.gov.uk</p>
<p>Authority to tender for a contract for the Provision of a Targeted Service that Promotes Education, Employment and Training for Young People at Risk of Becoming NEET (Not in Education, Employment or Training) Approval to tender for a contract for the provision of a Targeted Service that Promotes Education, Employment and Training for young people at risk of becoming NEET (not in Education, Employment or Training).</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Children, Young People & Schools</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 14 Aug 2023</p>	<p>Children's Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Vary and Extend a Care and Support Contract within Extra Care Housing Schemes Approval to vary and extend a contract for extra care housing and support.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 3 Aug 2023</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>Authority to Tender contract for the delivery of Church End Youth Anchor provision This decision seeks authority to tender for the provision of an operator to run the Church End Youth Anchor</p> <p>KEY</p> <p>Report: Open</p> <p>(NB: Added to Forward Plan on 21 July 2023)</p>	<p>Corporate Director Communities & Regeneration</p>	<p>Corporate Director Communities & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler); and Cabinet Member for Children Young People and Schools (Councillor Gwen Grahl)</p>	<p>Not before 21 Aug 2023</p>	<p>Town Centre Manager Grace Nelson Tel: 020 8937 5243 grace.nelson@brent.gov.uk</p>
<p>September 2023</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Home care Framework to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	11 Sep 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk
<p>Alperton Housing Zone - Parks Improvements To request Strategic Community Infrastructure Levy (SCIL) and Public Health funding to deliver improvements to One Tree Hill and Mount Pleasant Open Spaces.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Sep 2023	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Treasury Management Outturn Report 2022/23 This report updates members on Treasury Management activity and confirms that the Council has complied with its Prudential Indicators for 2022/23.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	11 Sep 2023	Senior Finance Analyst Tel: 020 8937 5912 Amanda.Healy@brent.gov.uk
<p>Brent Data Strategy To endorse the Brent Data Strategy and Delivery Plan.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	11 Sep 2023	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Highways Capital Maintenance Programme 2023-24 To approve the carriageway Capital Maintenance Programme 2023-24, and the footway Capital Maintenance Programme 2023-26</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	11 Sep 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Brent Council Ambitions on Race Equality and Supporting Pan-London Commitments To outline Brent activity to tackle racial inequality and demonstrate the Council support and contribution to London local government activity. This report comes ahead of seeking Full Council agreement to a collective London local government statement and commitment later in the year.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive, Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson), Leader (Councillor Muhammed Butt)	11 Sep 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Procurement for Vale Farm Leisure Centre The relevant permission is sought to re-tender for the running of Vale Farm Leisure Centre as a tri-borough arrangement.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	11 Sep 2023	Head of Parks, Leisure and Cemeteries Tel: 020 8937 5565 kelly.eaton@brent.gov.uk
<p>Reablement Contract Seeking approval to award for Reablement contracts for Brent Council.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	1 Sep 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to trigger the second stage of the two-stage design and build contract for Church End Redevelopment To request approval for triggering the second stage of the two-stage design and build contract for Church End Redevelopment</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	4 Sep 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk
<p>Authority to trigger the second stage of the two stage design and build contract at Picture Palace To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	4 Sep 2023	Capital Works Project Manager Tel: 020 8937 3386 Joy.Ogbechi@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road</p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>4 Sep 2023</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close</p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>4 Sep 2023</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Housing repairs and maintenance authority to go out to tender To request authority for Housing to go out to tender for housing maintenance services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 11 Sep 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Authority to award contract for the Single Homeless Prevention Service Authority to award contract for the Single Homeless Prevention Service</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing, Homelessness & Renters Security	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	On 1 Sep 2023	Head of Housing Needs Tel: 020 8937 2788 Laurence.Coaker@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p>Authority to award contract for the delivery of Church End Youth Anchor provision This decision seeks authority to award the final contract for the provision of an operator to run the Church End Youth Anchor.</p> <p>KEY</p> <p>Report: Part Exempt</p> <p>(NB: Added to Forward Plan on 21 July 2023)</p>	<p>Corporate Director Communities & Regeneration</p>	<p>Corporate Director Communities & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler); and Cabinet Member for Children Young People and Schools (Councillor Gwen Grahl)</p>	<p>Not before 25 Sept 2023</p>	<p>Town Centre Manager Grace Nelson Tel: 020 8937 5243 grace.nelson@brent.gov.uk</p>
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<p>October 2023</p>

<p>School Place Planning Strategy 2024-2028 to approve the School Place Planning Strategy 2024-2028</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>16 Oct 2023</p>	<p>Corporate Director Children and Young People Tel: 020 8937 4456 nigel.chapman@brent.gov.uk</p>
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p>Review of Primary School Places in Primary Planning Area 4 to agree to consultation on school re-organisation proposals in Primary Planning Area 4.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Oct 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
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December 2023

<p>Uncollectable Debt Write-off To note the uncollectible debt write offs between 1 April 2023 to 30 September 2023.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	11 Dec 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 1 Dec 2023</p>	<p>Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov.uk</p>
<p>Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1st April 2022.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 1 Dec 2023</p>	<p>Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov.uk</p>
<p>February 2024</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>EDI Strategy 2024 - 2028 To approve the EDI Strategy 2024 – 2028.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	15 Jan 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk