

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 1 December 2022 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Resources)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Southwood](#) (Jobs, Economy & Citizen Experience)

[Cllr Tatler](#) (Regeneration & Planning)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness and Renters Security)

[Cllr Donnelly-Jackson](#) (Community Engagement, Equalities and Culture)

Publication Date: 17 November 2022

email: committee@brent.gov.uk

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
June 2022					

<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Jun 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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<p>Street Lighting Maintenance Contract Extension To extend the current street lighting maintenance contract for a period of two years.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 1 Jun 2022	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Daily Visitor Parking Charges and Permit Refunds To proceed to publication and notification on the amendment of the relevant Traffic Management Orders to formally link and align daily visitor permit prices to bus fares and increase the maximum refund value for all parking permits.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 1 Jun 2022</p>	<p>Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk</p>
<p>Award of Contract for Mobile Phones for Shared Technology Services to agree the award of a contract for Mobile Phones for the Shared Technology Services' boroughs of Brent, Lewisham and Southwark.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Strategic Director - Customer and Digital Services</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>Not before 1 Jun 2022</p>	<p>Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Housing repairs and maintenance authority to go out to tender To request authority for Housing to go out to tender for housing maintenance services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Operational Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Jun 2022	Category Manager, Procurement Tel: 020 8937 2678 Andrew.Stirland1@brent.gov.uk
<p>Extension to HRS Contracts Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services</p> <p>KEY</p> <p>Report: Part exempt</p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Extension of Contracts Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed</p> <p>KEY</p> <p>Report: Part exempt</p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p>Award for Dual Diagnosis Contract To award the dual diagnosis contract following procurement exercise.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to enter a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent</p> <p>To request authority from the Strategic Director Regeneration and Environment, in consultation with the Lead Member for Environment, to approve the Council entering into a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 1 Jun 2022</p>	<p>Principal Transport Planner Tel: 020 8937 3553 Annekatrin.Dennemann@brent.gov.uk</p>
<p>Procurement of Mental Health services at Braemar Avenue and Craven Park Road</p> <p>To approve the tender of Mental Health Services at the sites listed</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jun 2022</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of a contract for Azure Cloud Storage Award of a contract for Azure Cloud Storage for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	1 Jan 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p>Variation and Novation of the PFI Agreement relating to the JFS To agree the variation and novation of the PFI Agreement relating to the JFS for its conversion into an academy.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Regeneration & Planning	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Jun 2022	Interim Operational Director Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award Contract for Independent Advice and Guidance Service To request authority to award contract for Independent Advice and Guidance Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>20 Jun 2022</p>	<p>Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk</p>
<p>Authority to Award Contract for Voluntary and Community Infrastructure Support Service To request authority to award contract for Voluntary and Community Infrastructure Support Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>20 Jun 2022</p>	<p>Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk</p>
<p>July 2022</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award Contract For Network Links for Shared Technology Services To Authority to Award Contract For Network Links for Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	16 Jan 2023	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Gateway to Support Services - authority to tender for Gateway to Support Services Contract - Carers, Social Isolation and Day Care Provision To request authority to re-commission the Gateway to Support Services Contract.</p> <p>KEY</p> <p>Report: Open</p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 18 Jul 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk
August 2022					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of a Contract for Upgradation of Core Network Firewall and Security Services for Shared Technology Services Award of a Contract for Upgradation of Core Network Firewall and Security Services used by the Shared Technology Services at Datacentres.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 22 Aug 2022	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard not before 1st December 2021.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Aug 2022	Project Officer (South Kilburn) James.Cooper@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of Kinch Grove and Oxgate Gardens To award the contracts for two learning disability services at Kinch Grove and Oxgate Gardens</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	31 Aug 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p>Authority to Tender Adults Learning Disabilities Supported Living Services The Adults Learning Disabilities Supported Living service - 63 Manor Drive & 54 Beechcroft Gardens contract expires on 31st March 2023 and Adult Social Care are seeking authority to go out to Tender</p> <p>KEY</p> <p>Report: Open</p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	15 Aug 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
September 2022					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1st April 2022.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Corporate Director of Communities & Regeneration</p>	<p>Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)</p>	<p>Not before 1 Sep 2022</p>	<p>Project Officer (South Kilburn) James.Cooper@brent.gov.uk</p>
<p>Authority to Tender 19 beds at the Astor unit and 5 beds at Lansdown This decision is seeking authority to tender 19 beds at the Astor Unit Birchwood Grange Care Home 177 Preston Hill , Kenton, Harrow, London, HA3 9UY and 5 beds at Lansdowne Care Home, Claremont Rd, London NW2 1TU.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Operational Director - Integration and Improved Service</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 5 Sep 2022</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Honey Pot Lane - Authority to tender for a care and support contract Authority to tender for a care and support contract at the extra care scheme – Honey Pot Lane.</p> <p>(Notice added to Forward Plan on 18 August 2022)</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Public Health & Adult Social Care</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Sep 2022</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>
<p>Approval to Award Contract for Generic Floating Support and Older Peoples Floating Support To award a contract for Generic Floating Support and Older Peoples Floating Support.</p> <p>(Notice added to Forward Plan on 18 August 2022)</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Sep 2022</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>

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<p>Authority to tender contract for the provision of insurance works and housing disrepair To start the process to procure contractors to deliver complex works including Disrepair, Insurance, Fire Damage, Damp and Mould</p> <p>KEY</p> <p>Report: Open</p>	Operational Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Sep 2022	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
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October 2022

<p>Award of Contract for Housing Lift Maintenance Services To request authority to approve an award of contract for Housing Lift Maintenance Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Oct 2022	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
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<p>Houses in Multiple Occupation (HMO) Supplementary Planning Document (SPD) - Adoption Consider the consultation feedback, officer responses and any recommended changes to the HMO SPD. Adopt the HMO SPD.</p> <p>KEY</p> <p>Report: Open</p>	Director Regeneration, Growth and Employment	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 17 Oct 2022	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
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November 2022

<p>Draft Budget 2023/24 to set out the Council's budget proposals for 2023/24 and beyond.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Complaints Annual Report 2021-22 To present the Complaints Annual Report 2021-22</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Complaints and FOI Manager mariza.barros@brent.gov.uk
<p>Update on new affordable housing supply To receive an update on delivery of the New Council Homes Programme.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing and Partnerships Tel: 020 8937 2096 Patricia.Gillis@brent.gov.uk
<p>The Future of St Raphael's Estate To receive an update on progress with the community proposals and priority areas within the St Raphael's Estate development scheme.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Refurbishment of Granville New Homes To seek approval to procure technical consultancy to manage the design, procurement and delivery of the refurbishment works in the properties, and to approve procurement of a contractor to undertake refurbishment works. In addition, to approve the allocation of the budget from the existing capital budget to fund the technical consultancy and works.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p>Consultation on Admissions Arrangements for Community Schools for 2024-2025 Consultation on Admissions Arrangements for Community Schools in Brent for 2024 – 2025.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	14 Nov 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>School Place Planning Strategy 2019-23 Refresh To consider an update to the School Place Planning Strategy 2019 – 2023 that was approved in Cabinet in November 2018.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	14 Nov 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p>Annual Procurement Strategy Report - 2021-22 For Cabinet to note and approve the Annual Procurement Strategy report 2021-2022</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Head of Procurement Tel: 0208 937 1598 rajesh.shori@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Cost of Living Crisis: Supporting Residents with a Warm Place in Brent this Winter to note the action the Council is taking to help mitigate the impact of the Cost of Living Crisis, specifically the issue of energy bills this winter.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)	14 Nov 2022	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk
<p>Purchase of housing units at the Fulton Road Development Purchase of Blocks D and E and part of block A, comprising of both affordable and market units at the Euro House, Fulton Road Development. To request Cabinet to delegate authority to the Corporate Director Finance & Resources, in consultation with the Cabinet Member for Finance, Resources & Reform and the Director of Property & Assets, to negotiate a unit mix of social and market units that delivers a financially viable scheme and favourable lease terms for the Council.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources, Deputy Leader and Cabinet Member for Finance, Resources and Reform, Operational Director - Property and Assets	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Senior Finance Analyst Tel: 020 8937 5912 Amanda.Healy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of a contract for Microsoft Dynamics Licensing Award of a contract for Microsoft Dynamics Licensing.</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	25 Nov 2022	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p>Authority to enter into a grant agreement with the GLA Affordable Homes Programme To request approval for the Council to enter into a grant agreement with the Greater London Authority (GLA) in relation to the purchase of social units at the Euro House, Fulton Road development.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk, Interim Operational Director Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk

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<p>National Non-Discretionary Rates (NNDR) Extension To request approval for the utilisation of the extension of the NNDR contract</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	4 Nov 2022	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
<p>Authority to Award Special Needs transport Consultancy To request authority to award a contract for Special Needs transport consultancy, following the use of a procurement via framework</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@brent.gov.uk
<p>Authority to Tender Structural Consultancy This decision is seeking authority to tender for structural consultancies for highways.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to extend Contract for the Delivery of a Rapid Assessment Hub and a Housing First Service for Rough Sleepers To approve the extension of the contract for the delivery of a Rapid Assessment Hub and a Housing First Service for Rough Sleepers with St Mungo's Community Housing Association for a period of 12 months from 1 April 2023 to 31 March 2024.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>28 Nov 2022</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>
<p>Authority to award for two block contracted residential children's homes beds To request authority to award for two block contracted residential children's homes beds as part of the Hospital Discharge Test & Learn Project.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Children & Young People</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 22 Nov 2022</p>	<p>Head of Forward Planning Performance and Partnerships Michelle.Gwyther@brent.gov.uk</p>
<p>December 2022</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Recommendations from Scrutiny Committees To consider any recommendations to Cabinet from Scrutiny Committees</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	12 Dec 2022	<p>Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@brent.gov.uk,</p> <p>Senior Policy and Scrutiny Officer jason.sigba@brent.gov.uk</p>
<p>Brent Infrastructure Funding Statement 2021-22 For Cabinet to agree the publication of the Brent Infrastructure Funding Statement as set out in the report.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	12 Dec 2022	<p>Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Grand Union Canal Pedestrian / Cycle Bridge to allocate Strategic Community Infrastructure Levy to design, plan, construct and maintain a proposed new Grand Union Canal bridge, subject to St George and Canal & River Trust agreement on its preferred location</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	12 Dec 2022	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.gov.uk
<p>Public Space Protection Order (PSPO) - Borough Wide including Wembley Park (Wembley Stadium Events), Parks, Open Spaces, Graveyards and Cemeteries Decision regarding the prohibitions to be made for a borough wide PSPO.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	12 Dec 2022	Licensing Community Protection Officer Tel: 020 8937 5384 Susana.Figueiredo@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Approval to participate in a Pan London Vehicle for the commissioning of placements for looked after children and care leavers</p> <p>Approval to participate in a Pan London Vehicle for the commissioning of placements for looked after children and care leavers.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Dec 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p>High Rise Major Works and Energy Efficiency Programme 2023 - 2026</p> <p>To seek approve to vary the contract for Integrated Asset Management, Planned and Cyclical Maintenance and Responsive Repairs Maintenance Works to allow for the reinstatement of undertaken major works and delegate authority for the commissioning of a works contract. In addition, to seek approval for an extension to the contract for the works.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	12 Dec 2022	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award a contracts for Parking and Traffic Civil Enforcement and Cashless Parking Services To request approval to award a contract following a tendering process.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	12 Dec 2022	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk
<p>Asset Management Strategy Delivery Plan and Budget To review and comment on the proposed Capital Budget spend for delivery of the Asset Management Strategy.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	12 Dec 2022	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Corporate Performance - Q2 2022/23 Performance Report Note the performance information contained in the performance report.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Communities & Regeneration	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	12 Dec 2022	<p>Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk,</p> <p>Senior Performance Officer Tel: 020 8937 5068 chatan.popat@brent.gov.uk</p>
<p>Uncollectable Debt Write-off To report on uncollectable debt write-off April 2022 to September 2022.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	12 Dec 2022	<p>Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Zero Hours Justice Campaign And Fair Tax Declaration to support the Council's application to become a Silver Member of the Zero Hours Campaign and to support the principles to be followed in becoming a Fair Tax Declaration Authority</p> <p>Non-Key Decision</p> <p>Report: Open</p> <p><i>*Added to the Forward Plan as a non-Key decision on 17 November 2022</i></p>	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	12 Dec 2022	Director of Legal, HR, Audit and Investigations Tel: 020 8937 1578 debra.norman@brent.gov.uk
<p>Authority to tender for Gateway to Support Services Contract for Carers Services and Social Isolation to request authority for the re-commissioning of the carers and social isolation services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 12 Dec 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to tender for Gateway to Support Services Contract for Advocacy To request approval for the re-commissioning of Advocacy Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Corporate Director of Adult Social Care & Health</p>	<p>Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 12 Dec 2022</p>	<p>Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk</p>
<p>Authority to Agree costs uplift for Watling Gardens Design and Build Contract Due to significant changes in the market which have been verified by the Council's employer's agent, the cost of the scheme has increased. This decision seeks approval for the required uplift to the contract value.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform</p>	<p>Operational Director - Housing</p>	<p>Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)</p>	<p>9 Dec 2022</p>	<p>Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Approval to permit a Variation to Extend the Contract for Parking and Traffic Civil Enforcement Services with Serco To seek Cabinet Member approval to permit a variation to extend the existing contract in respect of the provision of parking and traffic civil enforcement services with Serco Limited for a period of 3 months.</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action</p>	<p>Operational Director - Environmental Services</p>	<p>Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)</p>	<p>13 Dec 2022</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk</p>
<p>January 2023</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Procurement of Mechanical and Electrical Services Works Contracts for Council Housing</p> <p>To seek approval for the variation of the existing contract and an extension, and approve inviting tenders for technical consultancy to manage the preparation and specification for the procurement of the new contract.</p> <p>In addition, to delegate authority to approve the pre-tender considerations, evaluation, and award the contract for electrical and mechanical services works to the Corporate Director Resident Services, in consultation with the Lead Member for Housing, Homelessness and Renters Security.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	16 Jan 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Determination of Brent Council's School Admission Arrangements for Community Primary Schools 2024-25 To determine Brent Council's School Admission Arrangements for Community Primary Schools 2024-25.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Jan 2023	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p>Brent Bike Hangars Approval to Award Approval to award a contract for the purchase and management of future bike hangars and transfer of the management and maintenance of current bike hangars.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Jan 2023	Procurement Officer Tel: 020 8937 1431 rachael.hunter@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Community Land Transfer to ...transfer the Brentfield Road site to the Community Land Trust for the development of Community Led Housing</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Operational Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	16 Jan 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk
<p>Authority to award contract for Windmill Court and Kilburn Square To seek delegated authority to award development/construction contracts for various schemes including Windmill Court and Kilburn Square. In addition, approval is being sought for the necessary capital budget allocations, and for the other approvals required to progress each scheme.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Operational Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	16 Jan 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Civic Centre Customer Services Redesign to review and agree proposals for the Civic Centre Customer Services, Community Hub and Library and Heritage redesign.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director of Customer Access	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	16 Jan 2023	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk
<p>Authority to award a contract at Visram House Authority to award a care and support contract at Visram House Extra Care Scheme.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	13 Jan 2023	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
February 2023					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Brent Council Ambitions on Race Equality and Supporting Pan-London Commitments To outline Brent activity to tackle racial inequality and demonstrate the Council support and contribution to London local government activity. This report comes ahead of seeking Full Council agreement to a collective London local government statement and commitment later in the year.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive, Corporate Director of Communities & Regeneration	Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson), Leader (Councillor Muhammed Butt)	6 Feb 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk