

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 14 November 2022 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Resources)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Southwood](#) (Jobs, Economy & Citizen Experience)

[Cllr Tatler](#) (Regeneration & Planning)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness and Renters Security)

[Cllr Donnelly-Jackson](#) (Community Engagement, Equalities and Culture)

**Publication Date: 26 October 2022**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<b>June 2022</b>					

<p><b>Update on the Financing of United College Group's' Wembley site development</b> To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Jun 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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<p><b>Street Lighting Maintenance Contract Extension</b> To extend the current street lighting maintenance contract for a period of two years.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 1 Jun 2022	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Daily Visitor Parking Charges and Permit Refunds</b> To proceed to publication and notification on the amendment of the relevant Traffic Management Orders to formally link and align daily visitor permit prices to bus fares and increase the maximum refund value for all parking permits.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 1 Jun 2022</p>	<p>Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk</p>
<p><b>Award of Contract for Mobile Phones for Shared Technology Services</b> to agree the award of a contract for Mobile Phones for the Shared Technology Services' boroughs of Brent, Lewisham and Southwark.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Strategic Director - Customer and Digital Services</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>Not before 1 Jun 2022</p>	<p>Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Housing repairs and maintenance authority to go out to tender</b> To request authority for Housing to go out to tender for housing maintenance services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Operational Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Jun 2022	Category Manager, Procurement Tel: 020 8937 2678 Andrew.Stirland1@brent.gov.uk
<p><b>Extension to HRS Contracts</b> Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Extension of Contracts</b> Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk
<p><b>Award for Dual Diagnosis Contract</b> To award the dual diagnosis contract following procurement exercise.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to enter a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent</b></p> <p>To request authority from the Strategic Director Regeneration and Environment, in consultation with the Lead Member for Environment, to approve the Council entering into a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 1 Jun 2022</p>	<p>Principal Transport Planner Tel: 020 8937 3553 Annekatriin.Dennemann@brent.gov.uk</p>
<p><b>Procurement of Mental Health services at Braemar Avenue and Craven Park Road</b></p> <p>To approve the tender of Mental Health Services at the sites listed</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 1 Jun 2022</p>	<p>Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of a contract for Azure Cloud Storage</b> Award of a contract for Azure Cloud Storage for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	20 Jun 2022	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p><b>Variation and Novation of the PFI Agreement relating to the JFS</b> To agree the variation and novation of the PFI Agreement relating to the JFS for its conversion into an academy.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Regeneration & Planning	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Jun 2022	Interim Operational Director Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award Contract for Independent Advice and Guidance Service</b> To request authority to award contract for Independent Advice and Guidance Service.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Community Engagement, Equalities and Culture</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>20 Jun 2022</p>	<p>Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk</p>
<p><b>Authority to Award Contract for Voluntary and Community Infrastructure Support Service</b> To request authority to award contract for Voluntary and Community Infrastructure Support Service.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>20 Jun 2022</p>	<p>Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk</p>
<p><b>July 2022</b></p>					



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award Contract For Network Links for Shared Technology Services</b> To Authority to Award Contract For Network Links for Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)</p>	<p>Not before 18 Jul 2022</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>
<p><b>Authority to Award for a Targeted Mental Health and Emotional Wellbeing Service</b> To request authority to award contract for a Targeted Mental Health and Emotional Wellbeing Service.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 22 Jul 2022</p>	<p>Head of Forward Planning Performance and Partnerships Michelle.Gwyther@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p><b>Gateway to Support Services - authority to tender for Gateway to Support Services Contract - Carers, Social Isolation and Day Care Provision</b></p> <p>To request authority to re-commission the Gateway to Support Services Contract.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 18 Jul 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk
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### August 2022

<p><b>Award of a Contract for Network Upgradation</b></p> <p>to agree the award of a contract for Network Upgradation for Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 3 Aug 2022	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of a Contract for Upgradation of Core Network Firewall and Security Services for Shared Technology Services</b> Award of a Contract for Upgradation of Core Network Firewall and Security Services used by the Shared Technology Services at Datacentres.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 22 Aug 2022	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p><b>Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn</b> To agree the authority to procure a contractor to deliver Carlton Vale Boulevard not before 1<sup>st</sup> December 2021.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Aug 2022	Project Officer (South Kilburn) James.Cooper@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of Kinch Grove and Oxgate Gardens</b> To award the contracts for two learning disability services at Kinch Grove and Oxgate Gardens</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	31 Aug 2022	Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk
<p><b>Authority to Tender Adults Learning Disabilities Supported Living Services</b> The Adults Learning Disabilities Supported Living service - 63 Manor Drive &amp; 54 Beechcroft Gardens contract expires on 31st March 2023 and Adult Social Care are seeking authority to go out to Tender</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Operational Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	15 Aug 2022	Interim Market Oversight Manager Tel: 020 8937 3025 Byron.Taylor@brent.gov.uk
<b>September 2022</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Extension of Contract for Tri Borough Leisure Contract for Vale Farm Sports Centre</b> to agree to extend the current Tri Borough Leisure Contract with Sports and Leisure Management at Vale Farm Sports Centre for a period of one to two years</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>12 Sep 2022</p>	<p>Active Lifestyles Manager, Public Health Sarah.Hawken@brent.gov.uk</p>
<p><b>Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn</b> To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1<sup>st</sup> April 2022.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Regeneration &amp; Planning (Councillor Shama Tatler)</p>	<p>Not before 1 Sep 2022</p>	<p>Project Officer (South Kilburn) James.Cooper@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender 19 beds at the Astor unit and 5 beds at Lansdown</b>  This decision is seeking authority to tender 19 beds at the Astor Unit Birchwood Grange Care Home 177 Preston Hill , Kenton, Harrow, London, HA3 9UY and 5 beds at Lansdowne Care Home, Claremont Rd, London NW2 1TU.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Operational Director - Integration and Improved Service</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 5 Sep 2022</p>	<p>Interim Commissioning Manager  Tel: 020 8937 4162  Lorraine.Regan@brent.gov.uk</p>
<p><b>Honey Pot Lane - Authority to tender for a care and support contract</b>  Authority to tender for a care and support contract at the extra care scheme – Honey Pot Lane.</p> <p>(Notice added to Forward Plan on 18 August 2022)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Sep 2022</p>	<p>Team Manager, Commissioning and Contracting  Tel: 020 8937 4161  Martin.Crick@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Visram House - Authority to tender for Care and Support</b>            Authority to tender for a care and support contract in the extra care scheme at Visram House.</p> <p>(Notice added to Forward Plan on 18 August 2022)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Sep 2022</p>	<p>Team Manager, Commissioning and Contracting            Tel: 020 8937 4161            Martin.Crick@brent.gov.uk</p>
<p><b>Approval to Award Contract for Housing Related Support and Older Peoples Floating Support</b>            To award a contract for Generic Floating Support and Older Peoples Floating Support.</p> <p>(Notice added to Forward Plan on 18 August 2022)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Corporate Director of Adult Social Care &amp; Health</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>Not before 19 Sep 2022</p>	<p>Interim Market Oversight Manager            Tel: 020 8937 3025            Byron.Taylor@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p><b>Authority to tender contract for the provision of insurance works and housing disrepair</b> To start the process to procure contractors to deliver complex works including Disrepair, Insurance, Fire Damage, Damp and Mould</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Operational Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Sep 2022	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
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### October 2022

<p><b>Request of SCIL Allocation to Support the Delivery of Eight Separate Projects</b> To seek approval of Strategic CIL funds for capital contributions for eight separate projects.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	17 Oct 2022	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Q2 Financial Report</b> This report sets out the current forecast of income and expenditure against the revenue budget for 2022/23 and other key financial data.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Oct 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p><b>Brent Customer Access Strategy</b> To approve the Customer Access Strategy and its outcomes.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	17 Oct 2022	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Brent Long Term Transport Strategy Review - Final Version</b>            For Cabinet to approve the final version of the Brent Long Term Transport Strategy for delivering improvements to the transport system in the borough to 2041.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Oct 2022	Transportation Planning Manager Tim.Martin@brent.gov.uk
<p><b>Acquisition of 10X Buy Back Properties</b>            Approval of 10x Buy Back Properties and the Finance to allow acquisition.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Oct 2022	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Highways Capital Maintenance Programme 2022-23</b> To approve the Highways Capital Maintenance Programme 2022-23</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Oct 2022	Highways Contracts and Delivery Manager Tel: 020 8937 3360 jonathan.westell@brent.gov.uk
<p><b>Proposals for Future Brent Carbon Offset Fund Allocations and Together Towards Zero Small Grants Scheme Criteria</b></p> <ul style="list-style-type: none"> <li>• To agree the future allocation policy for Brent's Carbon Offset Fund</li> <li>• To agree to amendments to the criteria of the Together Towards Zero Small grants scheme</li> </ul> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Oct 2022	<p>Senior Project Manager - Energy &amp; Sustainability, Finance Tel: 020 8937 2942 Catherine.Arotsky@brent.gov.uk</p> <p>Head of Environmental Strategy &amp; Commissioning Tel: 020 8937 5323 oliver.myers@brent.gov.uk</p> <p>Climate Emergency Strategy Manager tom.welsh@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>New Borough Plan 2023-2027</b> To review and endorse the draft Borough Plan 2023-2027</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Oct 2022	Director of Engagement, Strategy and Communications lorna.hughes@brent.gov.uk
<p><b>Document Management Solutions</b> Decision to award a Records Management and Information Management (RIM) contract to securely store and digitise Brent's archived documents offsite, ensuring records are secure and protected.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 17 Oct 2022	Improvement and Performance Manager regina.mcdonald@brent.gov.uk
<p><b>Award of Contract for Housing Lift Maintenance Services</b> To request authority to approve an award of contract for Housing Lift Maintenance Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Oct 2022	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of a contract for Microsoft Licensing</b> Award of a contract for Microsoft Licensing for the London Borough of Lewisham</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	5 Oct 2022	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p><b>Houses in Multiple Occupation (HMO) Supplementary Planning Document (SPD) - Adoption</b> Consider the consultation feedback, officer responses and any recommended changes to the HMO SPD. Adopt the HMO SPD.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Director Regeneration, Growth and Employment	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 17 Oct 2022	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p><b>Authority to Award the contract for technical consultants for the Strathcona Site Development</b> To request approval to award a contract for technical consultancy services for the Strathcona Site Development as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl), Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 21 Oct 2022	Interim Operational Director Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk
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## November 2022

<p><b>Recommendations from Scrutiny Committees</b> To consider any recommendations to Cabinet from Scrutiny Committees</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	14 Nov 2022	<p>Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@brent.gov.uk</p> <p>Senior Policy and Scrutiny Officer jason.sigba@brent.gov.uk</p>
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Draft Budget 2023/24</b> to set out the Council's budget proposals for 2023/24 and beyond.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p><b>Complaints Annual Report 2021-22</b> To present the Complaints Annual Report 2021-22</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Complaints and FOI Manager mariza.barros@brent.gov.uk
<p><b>Update on new affordable housing supply</b> To receive an update on delivery of the New Council Homes Programme.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>The Future of St Raphael's Estate</b> To receive an update on progress with the community proposals and priority areas within the St Raphael's Estate development scheme.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk
<p><b>Refurbishment of Granville New Homes</b> to ...</p> <ol style="list-style-type: none"> <li>1. Approve the procurement of a suitably experienced Technical Consultancy that will manage the design, procurement and delivery of the refurbishment works to the properties.</li> <li>2. Approve the procurement of a suitably experienced Contractor that will undertake the refurbishment works to the properties.</li> <li>3. Approve the allocation of £22M from the existing capital budget to fund the Technical Consultancy services and the Works.</li> </ol> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Consultation on Admissions Arrangements for Community Schools for 2024-2025</b>            Consultation on Admissions Arrangements for Community Schools in Brent for 2024 – 2025.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	14 Nov 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p><b>School Place Planning Strategy 2019-23 Refresh</b>            To consider an update to the School Place Planning Strategy 2019 – 2023 that was approved in Cabinet in November 2018.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	14 Nov 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p><b>Annual Procurement Strategy Report - 2021-22</b>            For Cabinet to note and approve the Annual Procurement Strategy report 2021-2022</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Head of Procurement Tel: 0208 937 1598 rajesh.shori@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Cost of Living Crisis: Supporting Residents with a Warm Place in Brent this Winter</b> To note the action the Council is taking to help mitigate the impact of the cost of living crisis, specifically the issue of energy bills this winter.</p> <p><b>NON-KEY</b></p> <p>Report: <b>Open</b> <i>*This item was added to the Plan on 27 October 2022 as a non-key Cabinet report</i></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly-Jackson)	14 Nov 2022	Director of Customer Access Tel: 020 9837 5446 Thomas.Cattermole@brent.gov.uk
<p><b>Authority to enter into a grant agreement with the GLA Affordable Homes Programme</b> To request approval for the Council to enter into a grant agreement with the Greater London Authority (GLA) in relation to the purchase of social units at the Euro House, Fulton Road development.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily-Rae.Maxwell@brent.gov.uk,  Interim Operational Director Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Purchase of housing units at the Fulton Road Development</b>  Purchase of Blocks D and E and part of block A, comprising of both affordable and market units at the Euro House, Fulton Road Development. To request Cabinet to delegate authority to the Corporate Director Finance &amp; Resources, in consultation with the Cabinet Member for Finance, Resources &amp; Reform and the Director of Property &amp; Assets, to negotiate a unit mix of social and market units that delivers a financially viable scheme and favourable lease terms for the Council.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources, Deputy Leader and Cabinet Member for Finance, Resources and Reform, Operational Director - Property and Assets	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	14 Nov 2022	Senior Finance Analyst Tel: 020 8937 5912 Amanda.Healy@brent.gov.uk
<p><b>National Non-Discretionary Rates (NNDR) Extension</b>  To request approval for the utilisation of the extension of the NNDR contract</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	4 Nov 2022	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of a contract for Microsoft Dynamics Licensing</b> Award of a contract for Microsoft Dynamics Licensing.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	25 Nov 2022	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p><b>Authority to Award Special Needs transport Consultancy</b> To request authority to award a contract for Special Needs transport consultancy, following the use of a procurement via framework</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> <p><i>*This item was added to the Plan on 17 October 2022</i></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award Structural Consultancy for Highways</b> To request authority to tender for structural consultancies for Highways</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> <p><i>*This item was added to the Plan on 17 October 2022</i></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>15 Nov 2022</p>	<p>Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk</p>
<p><b>Authority to award for two block contracted residential children's homes beds</b> To request authority to award for two block contracted residential children's homes beds as part of the Hospital Discharge Test &amp; Learn Project.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> <p><i>*This item was added to the Plan on 24 October 2022</i></p>	<p>Corporate Director of Children and Young People</p>	<p>Corporate Director of Children and Young People</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 22 Nov 2022</p>	<p>Head of Forward Planning Performance and Partnerships Michelle.Gwyther@bre nt.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p><b>Authority to extend contract for the delivery of a Rapid Assessment Hub and a Housing First Service for rough sleepers</b></p> <p>To approve the extension of the contract for the delivery of a Rapid Assessment Hub and a Housing First Service for rough sleepers with St Mungo's Community Housing Association for a period of 12 months from 1 April 2023 to 31 March 2024</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> <p><i>*This was added to the Plan on 26 October 2022</i></p>	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	On 28 November 2022	Housing Needs Service Saleema.Nuraney@brent.gov.uk
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## December 2022

<p><b>Brent Infrastructure Funding Statement 2021-22</b></p> <p>For Cabinet to agree the publication of the Brent Infrastructure Funding Statement as set out in the report.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	12 Dec 2022	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Grand Union Canal Pedestrian / Cycle Bridge</b> to allocate Strategic Community Infrastructure Levy to design, plan, construct and maintain a proposed new Grand Union Canal bridge, subject to St George and Canal &amp; River Trust agreement on its preferred location</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	12 Dec 2022	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.gov.uk
<p><b>Civic Centre Customer Services Redesign</b> to review and agree proposals for the Civic Centre Customer Services, Community Hub and Library and Heritage redesign.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director of Customer Access	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	12 Dec 2022	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Public Space Protection Order (PSPO) - Borough Wide including Wembley Park (Wembley Stadium Events), Parks, Open Spaces, Graveyards and Cemeteries</b> Decision regarding the prohibitions to be made for a borough wide PSPO.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	12 Dec 2022	Licensing Community Protection Officer Tel: 020 8937 5384 Susana.Figueiredo@brent.gov.uk
<p><b>Approval to participate in a Pan London Vehicle for the commissioning of placements for looked after children and care leavers</b> Approval to participate in a Pan London Vehicle for the commissioning of placements for looked after children and care leavers.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Dec 2022	Operational Director Safeguarding, Performance and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for Gateway to Support Services Contract for Advocacy</b> To request approval for the re-commissioning of Advocacy Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	12 Dec 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk
<p><b>Authority to tender for Gateway to Support Services Contract for Carers Services and Social Isolation</b> to request authority for the re-commissioning of the carers and social isolation services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	12 Dec 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk