

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period August 2021 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr Butt](#) (Leader)

[Cllr McLennan](#) (Deputy Leader, Resources)

[Cllr Nerva](#) (Public Health, Culture & Leisure)

[Cllr Farah](#) (Adult Social Care)

[Cllr Southwood](#) (Housing and Welfare Reform)

[Cllr Tatler](#) (Regeneration, Property & Planning)

[Cllr M Patel](#) (Children's Safeguarding, Early Help and Social Care)

[Cllr Krupa Sheth](#) (Environment)

[Cllr Stephens](#) (Schools, Employment & Skills)

[Cllr Knight](#) (Community Safety & Engagement)

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
August 2021					
<p>Wembley Housing Zone - Approval of Procurement for Development of Council sites and Associated Matters Approve preferred delivery option, finance, procurement of delivery partner, and associated matters, for the sites known as land to the east of Cecil Avenue and Ujima House ('the Sites').</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)	16 Aug 2021	Major Projects Team Tel: 020 8937 2348 jonathan.kay@brent.gov.uk
<p>Maximising Use of the Housing Stock To set out some key initiatives to increase the availability of housing stock.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	16 Aug 2021	Head of Housing Needs Tel: 020 8937 2788 laurence.coaker@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Redefining Local Services: Final Delivery Model & Integrated Street Cleansing & Waste Contract Procurement Strategy To agree the RLS Final Delivery Model and to agree to issue the tender for the Integrated Street Cleansing and Waste Contract.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	16 Aug 2021	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.gov.uk
<p>Award of HRS contracts To award the HRS contracts to successful providers who have bid through the tender process.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Community Well-being	Strategic Director - Community Well-being	Lead Member for Adult Social Care (Councillor Harbi Farah)	16 Aug 2021	Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award – Independent Health Complaints Advocacy Service To award the tender to the successful provider after a competitive tender process</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Lead Member for Community Safety & Engagement (Councillor Promise Knight)	13 Aug 2021	Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133 Julia.Mlambo@brent.gov.uk
<p>Authority to award contract for Family Wellbeing Centre support services To approve the recommendation to award the FWC support services contract to the successful tender.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Children and Young People	Strategic Director - Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	16 Aug 2021	Head of Early Years and Family Support Tel: 020 8937 2710 sue.gates@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Voluntary and Community Sector Infrastructure Support contract To award the tender to the successful provider after a competitive tender process</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Lead Member for Community Safety & Engagement (Councillor Promise Knight)	13 Aug 2021	Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133 Julia.Mlambo@brent.gov.uk
<p>Authority to Tender - Independent Health Complaints Advocacy Service To request authority to go out to tender for a contractor</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Lead Member for Community Safety & Engagement (Councillor Promise Knight)	13 Aug 2021	Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133 Julia.Mlambo@brent.gov.uk
<p>Authority to Tender - Voluntary and Community Infrastructure Support contract to request authority to go out to tender for a contractor</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Lead Member for Community Safety & Engagement (Councillor Promise Knight)	13 Aug 2021	Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133 Julia.Mlambo@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Housing repairs and maintenance authority to go out to tender To request authority for Housing to go out to tender for housing maintenance services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Operational Director - Housing	Strategic Director - Customer and Digital Services	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	13 Aug 2021	Category Manager, Procurement Tel: 020 8937 2678 Andrew.Stirland1@brent.gov.uk
<p>To extend the contract for 0-19 Public Health Contract (Health Visiting and School Nursing Services) To extend the contract for 0-19 Public Health Contract (Health Visiting and School Nursing Services) until the 31st March 2022.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Community Well-being	Strategic Director - Community Well-being	Lead Member for Public Health, Culture and Leisure (Councillor Neil Nerva)	13 Aug 2021	Public Health Marie.McLoughlin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to appoint consultant to provide fire risk assessments and related services To request authority to appoint a consultant to provide fire risk assessments and related services through a Framework Agreement.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Community Well-being	Strategic Director - Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	13 Aug 2021	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Northwick Park, One Public Estate - Authority to Award Contract for Spine Road Construction To request authority to re-tender for the Design & Build Contract at 1 Morland Gardens as per Contract Standing Orders 88 and 89</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Regeneration and Environment	Strategic Director - Regeneration and Environment	Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler), Lead Member for Schools, Employment & Skills (Councillor Thomas Stephens)	13 Aug 2021	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Northwick Park, One Public Estate - Authority to Award Contract for Spine Road Construction Authorisation for the award of a contract under the Councils existing highways framework following completion of a mini-competition process.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>13 Aug 2021</p>	<p>Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk</p>
<p>Authority to Award Morland Garden Affordable Workspace Authority to Award Morland Garden Affordable workspace.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>26 Jul 2021</p>	<p>Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to tender Morland Gardens Affordable Workspace Officer Key Decision for the authority to tender for Morland Gardens affordable workspace.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>Not before 13 Aug 2021</p>	<p>Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@brent.gov.uk</p>
<p>Award of 6 Supported Living Services The Council have tendered for the following 6 Supported Living services across the borough 2 x Learning Disability 2x PMLD 1x Mental Health 1x Dual Diagnostic As the tender process will have been completed the Council wish to Award the contracts to the successful providers.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Community Well-being</p>	<p>Strategic Director - Community Well-being</p>	<p>Lead Member for Adult Social Care (Councillor Harbi Farah)</p>	<p>13 Aug 2021</p>	<p>Interim Commissioning Manager Tel: 020 8937 4162 Lorraine.Regan@brent.gov.uk</p>

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September 2021

<p>National Non-Domestic Rates – Applications for Discretionary Rate Relief To consider applications for discretionary rate relief.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	13 Sep 2021	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
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<p>Brent Youth Strategy To note and endorse the Brent Youth Strategy and Delivery Plan, as set out in the accompanying documents.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	13 Sep 2021	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Highways Capital Scheme Programme 2021-22 To approve the Highways Capital Scheme Programme 2021-22</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	13 Sep 2021	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Recommendations from the Scrutiny Committees To receive any recommendations made by individual Scrutiny Committees in relation to reviews undertaken.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Assistant Chief Executive	Relevant Lead Member	13 Sep 2021	Senior Policy and Scrutiny Officer Tel: 020 8937 2855 michael.carr@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Parks Service Capital Funding To approve the request by the Parks Service to apply for Capital funding to allow for a number of improvements to the Parks and Allotments Service across a number of wards.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	13 Sep 2021	Public Realm Policy and Projects Manager Tel: 020 8937 5565 kelly.eaton@brent.gov.uk
<p>Brent Finance Transformation and Oracle Cloud Transformation Roadmap (Release 2) Capital Investment Oracle Cloud Roadmap (Release 2) Capital Investment.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Director of Finance	Deputy Leader (Councillor Margaret McLennan)	13 Sep 2021	Head of Finance Tel: 0208 937 1487 ravinder.jassar@brent.gov.uk
<p>Annual Report 2020-2021 To present the annual report for the Barham Park Trust for 2020/21.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Barham Park Trust Committee	Operational Director - Environmental Services	Leader (Councillor Muhammed Butt)	1 Sep 2021	Project Officer Tel: 020 8937 5628 Leslie.Williams@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>General Update Report To update members on operational issues at Barham Park and on current progress on projects.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Barham Park Trust Committee	Operational Director - Environmental Services	Leader (Councillor Muhammed Butt)	1 Sep 2021	Project Officer Tel: 020 8937 5628 Leslie.Williams@brent.gov.uk
<p>Options for funding the exterior renovation of the Barham Park building To update the Barham Park Trust Committee on options for funding the exterior renovation of the Barham Park building.</p> <p>KEY</p> <p>Report: Open</p>	Barham Park Trust Committee	Operational Director - Environmental Services	Leader (Councillor Muhammed Butt)	1 Sep 2021	Project Officer Tel: 020 8937 5628 Leslie.Williams@brent.gov.uk

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<p>Daily Visitor Parking Charges and Permit Refunds To proceed to publication and notification on the amendment of the relevant Traffic Management Orders to formally link and align daily visitor permit prices to bus fares and increase the maximum refund value for all parking permits.</p> <p>KEY Report: Open</p>	Strategic Director - Regeneration and Environment	Strategic Director - Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	1 Sep 2021	Parking Policy Manager Tel: 020 8937 5105 anthony.vartanian@brent.gov.uk
<p>Authority to implement the SEN Support Conditional Grant allocation programme To award grants to school cluster groups so that children and young people with additional learning needs can access expertise in teaching, therapies and wellbeing prior to an EHCP.</p> <p>KEY Report: Open</p>	Strategic Director - Children and Young People	Strategic Director - Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	13 Sep 2021	Head of Inclusion and the Virtual School Sharon.Buckby@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>New Council Homes Programme – Appoint Contractor for Infill Sites (Aneurin Bevan Court and Sycamore Grove) Authority to appoint a contractor for building 10 new homes across the following sites:</p> <ul style="list-style-type: none"> • Aneurin Bevan Court • Sycamore Grove <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>Not before 1 Sep 2021</p>	<p>Project Manager, Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>
<p>New Council Homes Programme – Appoint Contractor for Infill Sites (Pharamond and Longley Avenue) Authority to appoint a contractor for building 11 new homes across the following sites:</p> <ul style="list-style-type: none"> • Longley Avenue • Pharamond <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>Not before 1 Sep 2021</p>	<p>Project Manager, Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>

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<p>Authority to Appoint Contractor for Clock Cottage Redevelopment Authority to appoint a contractor for the Clock Cottage redevelopment, which seeks to deliver 13 new affordable homes.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>1 Sep 2021</p>	<p>Project Manager, Property Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>
<p>Authority to extend the Council's Insurance Contract The initial insurance contract term ends on 30 September 2021. This decision is to allow the contract to be extended, as provided for within the initial tender and contract documentation.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director of Finance</p>	<p>Director of Finance</p>	<p>Deputy Leader (Councillor Margaret McLennan)</p>	<p>1 Sep 2021</p>	<p>Head of Finance (Commercial and Projects) Tel: 020 8937 3337 olga.bennet@brent.gov.uk</p>

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<p>Award of Contract for Mobile Phones for Shared Technology Services To agree the award of a contract for Mobile Phones for the Shared Technology Services' boroughs of Brent, Lewisham and Southwark.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	9 Sep 2021	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
<p>Award of Contract for End User Devices and Associated Hardware for Shared Technology Services To agree the award of contract for end user devices and associated hardware for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	1 Sep 2021	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award a contract for the provision of managed language services To award a contract for the provision of a managed language service which will be procured via a further competition process from the Crown Commercial Service (CCS) RM6141 Language Services, Lot 5g: Regional Managed Service – London.</p> <p>The initial contract period will be three (3) years with an option one (1) year extension available subject to satisfactory performance and the council need.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	17 Sep 2021	Procurement Officer Tel: 020 8937 3615 bhavin.mistry@brent.gov.uk
<p>Brent Car Club Tender Brent Council wish to re-let the UK Car Sharing Contract via The Crown Commercial Services Vehicle Hire Services Framework Agreement (RM6013)</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	13 Sep 2021	Procurement Officer Tel: 020 8937 1728 Adrienn.Czigany@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard not before 1st December 2021.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Lead Member for Regeneration, Property & Planning</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>Not before 13 Sep 2021</p>	<p>Project Officer (South Kilburn) James.Cooper@brent.gov.uk</p>
<p>Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1st April 2022.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Lead Member for Regeneration, Property & Planning</p>	<p>Strategic Director - Regeneration and Environment</p>	<p>Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)</p>	<p>Not before 21 Sep 2021</p>	<p>Project Officer (South Kilburn) James.Cooper@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Award of Contract for Storage and Compute for Shared Technology Services Award of Contract for Storage and Compute for the Shared Technology Services boroughs of Brent, Lewisham and Southwark</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	20 Sep 2021	Senior Category Manager Philippa.Brewin@brent.gov.uk
<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Open</p>	Chief Executive	Director of Finance	Deputy Leader (Councillor Margaret McLennan)	17 Sep 2021	Director of Finance Minesh.Patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender Contract for Election Services Printing To seek authority to undertake a procurement for the provision of printing services required to maintain the electoral register and conduct elections/referenda.</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Deputy Leader (Councillor Margaret McLennan)	Not before 17 Sep 2021	Electoral Services Project Manager Khadija.Koroma@brent.gov.uk
<p>Authority to Award Contract for Election Services Printing To seek approval for the award of contract following a tender process for the provision of printing services for the Elections Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Assistant Chief Executive	Assistant Chief Executive	Deputy Leader (Councillor Margaret McLennan)	Not before 1 Nov 2021	Electoral Services Project Manager Khadija.Koroma@brent.gov.uk

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<p>Actuarial Service Contract The council requires the provision of actuarial advice and valuation work in relation to the Brent Pension Fund. It has been determined that the most appropriate means of providing this service to the Brent Pension Fund is through the procurement of a contractor by way of a Further Competition under National LGPS Frameworks Lot 1 - Actuarial Services.</p> <p>KEY</p> <p>Report: Open</p>	Director of Finance	Director of Finance	Deputy Leader (Councillor Margaret McLennan)	Not before 17 Sep 2021	Senior Finance Analyst sawan.shah@brent.gov.uk

October 2021

<p>Quarter 2 Financial Report 2021/22 To note the overall financial position and the actions being taken to manage the issues arising.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director of Finance	Deputy Leader (Councillor Margaret McLennan)	11 Oct 2021	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Article 4 Direction Removing Permitted Development Rights for Change of Use From Class C3 dwelling houses to Class C4 House in Multiple Occupation</p> <p>To approve an Article 4 direction to remove permitted development rights for change of Use From Class C3 dwelling houses to Class C4 House in Multiple Occupation outside growth areas.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)	11 Oct 2021	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>St Raphael's Estate Infill and Design Budget Approval</p> <p>To agree the St Raphael's Estate Infill and Design proposal costs.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	11 Oct 2021	Senior Project Manager, St Raphael's, Housing Partnerships kathryn.eames@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Brent Home Care Framework To give permission to tender for Home Care implementation Framework</p> <p>This framework will include Home Care providers who will support the current Home Care model in Brent to add capacity.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Community Well-being	Lead Member for Adult Social Care (Councillor Harbi Farah)	11 Oct 2021	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Brent Long Term Transport Strategy Review - Draft for consultation For Cabinet to:</p> <p>(i) approve the approach contained within the Draft Brent Long Term Transport Strategy for delivering improvements to the transport system in the borough to 2041;</p> <p>(ii) agree for the draft strategy to undergo a period of public consultation and wider stakeholder engagement during Autumn 2021.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Operational Director - Regeneration, Growth and Employment	Lead Member for Environment (Councillor Krupa Sheth)	11 Oct 2021	Transportation Planning Manager Tim.Martin@brent.gov.uk
<p>Report on the Information, Advice and Guidance Contract To seek approval for the Information, Advice and Guidance contract commissioning process.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Customer and Digital Services	Lead Member for Community Safety & Engagement (Councillor Promise Knight)	11 Oct 2021	Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133 Julia.Mlambo@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Annual Procurement Strategy Report - FY 2021 To review and provide feedback on the progress made to date on the Procurement Strategy</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	11 Oct 2021	Head of Procurement Tel: 0208 937 1598 rajesh.shori@brent.gov.uk
<p>Abbey Community Centre, Alperton Agreement to progress with the preferred option of demolition and rebuild to provide affordable workspace and community space.</p> <p>Agreement to use S106 receipts and SCIL.</p> <p>Agreement to progress the next steps of securing a developer partner and operator.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Regeneration and Environment	Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)	11 Oct 2021	Operational Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<p>Postal Goods and Services Direct Award under the CCS RM6017 Postal Goods and Services and Solutions framework agreement.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	Not before 7 Oct 2021	Brent Customer Services Collette.Hamilton@brent.gov.uk
<p>Benefit Resilience Service Direct Award under the new Tower Hamlets Remote framework Agreement of Housing Benefit and Council Tax Support claim processing.</p> <p>KEY</p> <p>Report: Part exempt</p>	Strategic Director - Customer and Digital Services	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	Not before 7 Oct 2021	Brent Customer Services Collette.Hamilton@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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November 2021

<p>School Place Planning Strategy 2019-23 Refresh To consider an update to the School Place Planning Strategy 2019 - 2023 that was approved by Cabinet in November 2018.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Children and Young People	Lead Member for Schools, Employment & Skills (Councillor Thomas Stephens)	8 Nov 2021	Operational Director, Safeguarding, Partnerships & Strategy Tel: 0208 937 4173 Brian.Grady@brent.gov.uk
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<p>Development of Post-16 Preparation for Adulthood (PfA) Skills Resource Centre To approve the business case for Development of a Post-16 Preparation for Adulthood (PfA) Skills Resource Centre in Brent.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director - Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	8 Nov 2021	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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January 2022

<p>Quarter 3 Financial Report 2021/22 To note the overall financial position and the actions being taken to manage the issues arising.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director of Finance	Deputy Leader (Councillor Margaret McLennan)	12 Jan 2022	Director of Finance Tel: 020 8937 4043 minesh.patel@brent.gov.uk
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February 2022

<p>First Wave Housing Business Plan 2022-23 To approve the First Wave Housing Ltd Business Plan for 2022-23.</p> <p>Non-Key Decision</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	7 Feb 2022	Operational Director of Transformation Tel: 020 8937 1507 sadie.east@brent.gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>i4B Business Plan 2022-23 To approve the i4B Holdings Ltd Business Plan for 2022-23.</p> <p>Non-Key Decision</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director - Customer and Digital Services	Deputy Leader (Councillor Margaret McLennan)	7 Feb 2022	Operational Director of Transformation Tel: 020 8937 1507 sadie.east@brent.gov.uk