

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

for the period 1 December 2020 onwards



The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr Butt](#) (Leader)

[Cllr McLennan](#) (Deputy Leader, Resources)

[Cllr Nerva](#) (Public Health, Culture & Leisure)

[Cllr Farah](#) (Adult Social Care)

[Cllr Southwood](#) (Housing and Welfare Reform)

[Cllr Tatler](#) (Regeneration, Property & Planning)

[Cllr M Patel](#) (Children's Safeguarding, Early Help and Social Care)

[Cllr Krupa Sheth](#) (Environment)

[Cllr Stephens](#) (Schools, Employment & Skills)

[Cllr Knight](#) (Community Safety & Engagement)

**Publication Date: December 2020**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)  
Tel: 020 8937 2063/1355

| Details of the decision to be taken  | Decision to be taken by                           | Relevant report from                              | Lead Member   | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made  |
|--|---|---|---|---------------------------|--|
| <b>August 2020</b>   |   |   |   |                           |  |
| <p><b>Recommissioning the Advice, Infrastructure, Healthwatch and NHS independent Advocacy Contracts</b><br/>To request approval for the retender of the Brent Healthwatch contract.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Assistant Chief Executive                         | Assistant Chief Executive                         | Lead Member for Community Safety & Engagement (Councillor Promise Knight)   | Not before 17 Aug 2020    | Head of Strategy and Partnerships Tel: 020 8937 1045<br>pascoe.sawyers@brent.gov.uk, Partnership and Engagement Manager, Strategy and Partnerships Tel: 020 8937 1133<br>Julia.Mlambo@brent.gov.uk |
| <b>October 2020</b>  |   |   |   |                           |  |
| <p><b>Dudden Hill Lane Community Centre Redevelopment</b><br/>Approval to appoint Willmott Dixon to deliver PCSA2 and Enabling Works</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 12 Oct 2020               | Project Manager, Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk   |

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| <p><b>Learie Constantine Centre Redevelopment</b><br/>Approval to appoint Willmott Dixon to deliver PCSA2 and Enabling Works</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 12 Oct 2020               | Project Manager,<br>Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk                               |
| <p><b>New Council Homes Programme – Appoint Contractor for Infill Sites (Pharamond and Longley Avenue)</b><br/>Authority to appoint a contractor for building 11 new homes across the following sites:</p> <ul style="list-style-type: none"> <li>• Longley Avenue</li> <li>• Pharamond</li> </ul> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 14 Oct 2020               | Project Manager,<br>Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk                               |

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|---|---|---|---|---------------------------|---|
| <p><b>New Council Homes Programme – Appoint Contractor for Infill Sites (Aneurin Bevan Court and Sycamore Grove)</b><br/>           Authority to appoint a contractor for building 10 new homes across the following sites:</p> <ul style="list-style-type: none"> <li>• Aneurin Bevan Court</li> <li>• Sycamore Grove</li> </ul> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 14 Oct 2020               | Project Manager,<br>Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk                               |
| <p><b>New Council Homes Programme – Contractor Procurement for Infill Sites (Pharamond and Longley Avenue)</b><br/>           Authority to tender for the procurement of a contractor to build 11 new homes across the following sites:</p> <ul style="list-style-type: none"> <li>• Longley Avenue</li> <li>• Pharamond</li> </ul> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>      | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 14 Oct 2020               | Project Manager,<br>Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk                               |

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| <p><b>New Council Homes Programme – Contractor Procurement for Infill Sites (Aneurin Bevan Court and Sycamore Grove)</b><br/>           Authority to tender for the procurement of a contractor to build 10 new homes across the following sites:</p> <ul style="list-style-type: none"> <li>• Aneurin Bevan Court</li> <li>• Sycamore Grove</li> </ul> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 14 Oct 2020               | Project Manager,<br>Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk                               |
| <p><b>Approval to procure Brent Integrated Technology enabled care service</b><br/>           To seek approval to procure Brent Integrated Technology enabled care service</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Strategic Director - Community Well-being         | Strategic Director - Community Well-being         | Lead Member for Adult Social Care (Councillor Harbi Farah)                  | Not before 22 Oct 2020    | Operational Director, Adult Social Care Tel: 020 8937 6168<br>helen.woodland@brent.gov.uk                   |
| <b>November 2020</b>   |   |   |   |                           |   |

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| <p><b>Variation of long stop date in respect of Community Asset Transfer at Tenterden Pavilion &amp; Sports Ground, Preston Road HA3 0QQ</b></p> <p>Cabinet to delegate authority to the Strategic Director of Regeneration and Environment to negotiate and agree terms for a variation to the Agreement to Lease Longstop date.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 9 Nov 2020                | Property and Projects<br>Tel: 020 8937 2529<br>denish.patel@brent.gov.uk                                      |
| <p><b>School Place Planning Strategy 2019-23 Refresh</b></p> <p>To consider an update to the School Place Planning Strategy 2019 - 2023 that was approved by Cabinet in November 2018</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>   | Cabinet                 | Strategic Director - Children and Young People    | Lead Member for Schools, Employment & Skills (Councillor Thomas Stephens)   | 9 Nov 2020                | Operational Director, Safeguarding, Partnerships & Strategy<br>Tel: 0208 937 4173<br>Brian.Grady@brent.gov.uk |
| <p><b>Commercial Trading Company</b></p> <p>To authorise the making of arrangements for the establishment of a trading company.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>  | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth)                        | 9 Nov 2020                | Environmental Health Manager<br>Tel: 020 8937 2389<br>darren.hale@brent.gov.uk                                |

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| <p><b>South Kilburn Regeneration Programme – making of compulsory purchase order</b><br/> Cabinet to delegate authority to the Strategic Director of Regeneration and Environment to proceed with the making and implementation of a CPO for each phase of the Scheme as necessary and agree details of shared equity/ownership schemes.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)   | 9 Nov 2020                | Property and Projects<br>Tel: 020 8937 2529<br>denish.patel@brent.gov.uk                                    |
| <p><b>Northwick Park, One Public Estate – Update, Infrastructure Collaboration Agreement and Spine Road Construction</b><br/> Cabinet to delegate authority to the Strategic Director of Regeneration and Environment to negotiate and enter into an infrastructure delivery agreement with the other OPE partners, and to tender and procure the road construction project on behalf of the OPE partners.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth), Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 9 Nov 2020                | Director of Property & Assets<br>Tel: 020 8937 5025<br>nick.ljustina@brent.gov.uk                           |

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| <p><b>Draft Brent Climate Emergency Strategy (2021-2030)</b><br/>To approve the Draft Climate Emergency Strategy to be issued for public consultation.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>                          | Cabinet                     | Assistant Chief Executive                         | Lead Member for Environment (Councillor Krupa Sheth) | 9 Nov 2020                | Head of Environmental Strategy & Commissioning Tel: 020 8937 5323<br>oliver.myers@brent.gov.uk, Climate Emergency Strategy Manager<br>tom.welsh@brent.gov.uk |
| <p><b>Highways Services interim contract arrangements</b><br/>Approval of Highways Services interim contract arrangements for a period of two years (2021/22 to 2022/23)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Lead Member for Environment | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth) | Not before 9 Nov 2020     | Head of Environmental Strategy & Commissioning Tel: 020 8937 5323<br>oliver.myers@brent.gov.uk   |



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| <p><b>HAStec Ltd t/a CM2000 award</b><br/>Approval for the use of the ESPO Electronic Homecare Monitoring Scheduling Solutions (Framework 394) to direct award in respect of an electronic care monitoring system for external providers of Homecare to HAStec Ltd t/a CM2000</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Operational Director - Adult Social Care          | Operational Director - Adult Social Care          | Lead Member for Adult Social Care (Councillor Harbi Farah) | 20 Nov 2020               | Market Oversight Manager Tel: 020 8937 4132<br>edwin.mensah@brent.gov.uk                                    |
| <p><b>Kensal Corridor Improvements</b><br/>To award a contract for the delivery of highway works – Kensal Corridor Improvements</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth)       | 9 Nov 2020                | Projects Development Manager, Highways and Infrastructure Tel: 020 8937 5113<br>sandor.fazekas@brent.gov.uk |

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| <p><b>Parking Penalty Charge Notices: Borough-Wide Banding</b><br/>To consider the outcome of the non-statutory consultation in relation to moving all Brent parking Penalty Charge Notices to the higher Band 'A' penalty rates and apply to the Transport and Environment Committee of London Councils to seek approval to implement the proposed change.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth)                        | 20 Nov 2020               | Parking Policy Manager Tel: 020 8937 5105<br>anthony.vartanian@brent.gov.uk, Parking Policy Manager Tel: 020 8937 5105<br>anthony.vartanian@brent.gov.uk |
| <p><b>Authority to tender for a Design Lead Multi-Disciplinary Team to support the New Council Homes Programme (NCHP)</b><br/>Approval to tender for the procurement of a Design Lead Multi-Disciplinary to progress planning applications for up to 12 feasibility sites included in the New Council Homes Programme.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>                                      | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 27 Nov 2020               | Project Manager, Property Tel: 020 8937 1722<br>tanveer.ghani@brent.gov.uk   |

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| <p><b>Award of LD services at 127 &amp;129 Harrowdene Rd</b><br/> The Council have been out to tender to provide a Learning Disability service across 10 units at 127 &amp; 129 Harrowdene Road. The tender process has now been completed and we wish to award the tender to the successful provider</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Strategic Director - Community Well-being | Strategic Director - Community Well-being | Lead Member for Adult Social Care (Councillor Harbi Farah) | Not before 10 Nov 2020    | Interim Commissioning Manager Tel: 020 8937 4162<br>Lorraine.Regan@brent.gov.uk                             |
| <p><b>Award of 6 Supported Living Services</b><br/> The Council have tendered for the following 6 Supported Living services across the borough<br/> 2 x Learning Disability<br/> 2x PMLD<br/> 1x Mental Health<br/> 1x Dual Diagnostic<br/> As the tender process will have been completed the Council wish to Award the contracts to the successful providers.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Strategic Director - Community Well-being | Strategic Director - Community Well-being | Lead Member for Adult Social Care (Councillor Harbi Farah) | 30 Nov 2020               | Interim Commissioning Manager Tel: 020 8937 4162<br>Lorraine.Regan@brent.gov.uk                             |
| <b>December 2020</b>  |   |   |  |                           |   |

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| <p><b>Recommissioning of Housing Related Support Services</b><br/>To seek approval to tender for Housing Related Support services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>  | Cabinet                 | Strategic Director - Community Well-being | Lead Member for Adult Social Care (Councillor Harbi Farah) | 7 Dec 2020                | Interim Commissioning Manager Tel: 020 8937 4162<br>Lorraine.Regan@brent.gov.uk                             |
| <p><b>Draft Budget 2021/22</b><br/>The purpose of this report is to set out the Council's budget proposals for 2021/22 and beyond.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>   | Cabinet                 | Director of Finance                       | Deputy Leader (Councillor Margaret McLennan)               | 7 Dec 2020                | Director of Finance Tel: 020 8937 4043<br>minesh.patel@brent.gov.uk   |
| <p><b>Nail Programme Update &amp; Funding</b><br/>To seek cabinets approval for additional funds to continue to deliver supported living accommodation for small specialised cohorts of clients.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Cabinet                 | Operational Director - Adult Social Care  | Lead Member for Adult Social Care (Councillor Harbi Farah) | 7 Dec 2020                | Commercial Manager, Housing Tel: 020 8937 3353<br>paul.schafer@brent.gov.uk                                 |

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| <p><b>Authority to enter into a contract with Capital Letters</b><br/>To request approval to enter into a contract with Capital Letters and to agree the terms of the contract.</p> <p>The agreement outlines the terms for the provision of accommodation for homeless households.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                 | Strategic Director - Community Well-being | Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood) | 7 Dec 2020                | Housing Needs Service<br>Tel: 020 8937 2076<br>saleema.nuraney@brent.gov.uk                                 |
| <p><b>Recommendations from Resources &amp; Public Realm Scrutiny Committee - Violence Against Women Task Group</b><br/>To receive and consider the recommendations from the Resources &amp; Public Realm Scrutiny Violence Against Women Task Group</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>                           | Cabinet                 | Assistant Chief Executive                 | Lead Member for Community Safety & Engagement (Councillor Promise Knight) | 7 Dec 2020                | Assistant Chief Executive<br>Shazia.Hussain@brent.gov.uk  |

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| <p><b>National Non-Domestic Rates – Applications for Discretionary Rate Relief</b><br/>To consider applications for discretionary rate relief.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>  | Cabinet                 | Director of Customer Access                       | Deputy Leader (Councillor Margaret McLennan)                                | 7 Dec 2020                | Head of Revenues and Debt Tel: 020 8937 2307<br>Peter.Cosgrove@brent.gov.uk                                 |
| <p><b>Asset Management Strategy</b><br/>To consider and approve the Asset Management Strategy</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>  | Cabinet                 | Strategic Director - Community Well-being         | Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)   | 7 Dec 2020                | Operational Director Housing Tel: 020 8937 2023<br>Hakeem.Osinaike@brent.gov.uk                             |
| <p><b>Commercial Property Rent</b><br/>That delegated authority is granted to the Finance Director, in consultation with the Strategic Director of Regeneration and Environment, to make rent deferral, rent reduction, rent abatement or lease re-gear decisions on commercial tenancies to effect the most appropriate commercial property solution on a case-by-case basis.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 7 Dec 2020                | Property and Projects Tel: 020 8937 2529<br>denish.patel@brent.gov.uk                                       |

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| <p><b>A Fairer Future Ending Poverty in Brent - Delivery Plans</b><br/>To note and approve the delivery plans attached as Appendices 1-4.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>                                    | Cabinet                 | Assistant Chief Executive | Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood) | 7 Dec 2020                | Senior Policy and Scrutiny Officer Tel: 02089371958<br>Jacqueline.Barry-Pursell@brent.gov.uk                |
| <p><b>Recommendations from Scrutiny Committees</b><br/>To receive any recommendations made by individual Scrutiny Committees in relation to reviews undertaken.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p> | Cabinet                 | Assistant Chief Executive | Lead Member for Community Safety & Engagement (Councillor Promise Knight) | 7 Dec 2020                | Assistant Chief Executive<br>Shazia.Hussain@brent.gov.uk  |
| <p><b>Corporate Performance – Q2 2020/21 Performance Report</b><br/>Note the performance information contained within report</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>                                    | Cabinet                 | Assistant Chief Executive | Deputy Leader (Councillor Margaret McLennan)                              | 7 Dec 2020                | Head of Strategy and Partnerships Tel: 020 8937 1045<br>pascoe.sawyers@brent.gov.uk                         |

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| <p><b>Authority to award a contract for refurbishment works at Stonebridge Annexe</b></p> <p>1. To approve the award of a contract for the refurbishment works at Stonebridge Annexe to Engie Regeneration UK &amp; Ireland, subject to the satisfactory completion of the Judicial Review of the planning permission decision process.</p> <p>2. To note the update on the Morland Gardens development.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                 | Strategic Director - Regeneration and Environment | Lead Member for Schools, Employment & Skills<br>(Councillor Thomas Stephens)   | 7 Dec 2020                | Schools Capital Programme Team Tel: 020 8937 4203<br>neil.martin@brent.gov.uk                               |
| <p><b>Neighbourhood Community Infrastructure levy (NCIL) +100 K Project Approval</b></p> <p>to request that Cabinet approves the allocation of Neighbourhood CIL (NCIL) funds for 5 community projects from round one of the 2020/21 NCIL programme.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>  | Cabinet                 | Assistant Chief Executive                         | Lead Member for Regeneration, Property & Planning<br>(Councillor Shama Tatler) | 7 Dec 2020                | Partnership Funding Officer Tel: 02089371170<br>kate.lambert@brent.gov.uk                                   |



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| <p><b>Brent Annual Infrastructure Funding Statement</b><br/>Cabinet to note the content of the report and Appendix 1 'Brent Infrastructure Funding Statement 2019/20' and approve it for publication on the Council's website by 31 December 2020.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Cabinet                     | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 7 Dec 2020                | Spatial Planning Manager Tel: 020 8937 6473<br>ciara.whelehan@brent.gov.uk                                  |
| <p><b>Authority For A Variation Of The Public Realm Contract For Cemeteries</b><br/>Approval of variation</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | Lead Member for Environment | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth)                        | Before 3 Dec 2020         | Environmental Health Manager Tel: 020 8937 2389<br>darren.hale@brent.gov.uk                                 |

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| <p><b>AUTHORITY TO APPROPRIATE PEEL PHASES 2, 3 &amp; 4 AS PART OF THE PEEL PROJECT SOUTH KILBURN REGENERATION PROGRAMME</b></p> <p>To request approval to appropriate Peel Phases 2, 3 &amp; 4 on 12/12/2020.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>   | <p>Strategic Director - Regeneration and Environment</p> | <p>Strategic Director - Regeneration and Environment</p> | <p>Lead Member for Regeneration, Property &amp; Planning (Councillor Shama Tatler)</p> | <p>11 Dec 2020</p>        |   |
| <p><b>Authority to award and commence architecturally-led multidisciplinary design team work for the Masefield House, Wordsworth House and Dickens House sites (South Kilburn)</b></p> <p>Awarding the contract and approving the commencement of design team work for Masefield house, Wordsworth house and Dickens house sites (South Kilburn)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | <p>Strategic Director - Regeneration and Environment</p> | <p>Strategic Director - Regeneration and Environment</p> | <p>Lead Member for Regeneration, Property &amp; Planning (Councillor Shama Tatler)</p> | <p>15 Dec 2020</p>        | <p>Senior Project Manager, Estate Regeneration Tel: 020 8937 1650<br/>emma.sweeney@brent.gov.uk</p>         |

| Details of the decision to be taken   | Decision to be taken by                           | Relevant report from                              | Lead Member  | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made |
|---|---|---|--|---------------------------|---|
| <p><b>Daily Visitor Parking Charges and Permit Refunds</b></p> <p>To proceed to publication and notification on the amendment of the relevant Traffic Management Orders to formally link and align daily visitor permit prices to bus fares and increase the maximum refund value for all parking permits.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Environment (Councillor Krupa Sheth) | 20 Dec 2020               | Parking Policy Manager Tel: 020 8937 5105<br>anthony.vartanian@brent.gov.uk                                 |
| <b>January 2021</b>   |   |   |  |                           |   |

| Details of the decision to be taken  | Decision to be taken by | Relevant report from                     | Lead Member  | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made  |
|--|-------------------------|--|--|---------------------------|--|
| <p><b>Authority to Commission Community Equipment Provider</b><br/>to</p> <p>i) Agree to continue with the 'Framework Contract for Community Equipment Service' with LB Barnet</p> <p>ii) Agree to the retender of the Community Equipment Service for a period of 3 years +1 yr + 1yr</p> <p>iii) Agree to award the contract to the new provider</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                 | Operational Director - Adult Social Care | Lead Member for Adult Social Care (Councillor Harbi Farah) | 12 Jan 2021               | Head of Adults Services - Urgent Care, Community Wellbeing<br>Tel: 020 8937 1323<br>Sunny.Mehmi@brent.gov.uk |
| <p><b>Annual Complaint Report 2019/20</b><br/>to note Brent's performance in managing and resolving complaints.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>  | Cabinet                 | Assistant Chief Executive                | Deputy Leader (Councillor Margaret McLennan)               | 12 Jan 2021               | Complaints and FOI Manager<br>mariza.barros@brent.gov.uk   |

| Details of the decision to be taken  | Decision to be taken by | Relevant report from | Lead Member                                  | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made |
|--|-------------------------|----------------------|--|---------------------------|---|
| <p><b>Treasury Management Mid-Year Report 2020-21</b><br/>           To note the 2020/21 mid-year Treasury report, which has been reviewed by the Audit and Standards Advisory Committee, and recommend the report is forwarded to Full Council.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p> | Cabinet                 | Director of Finance  | Deputy Leader (Councillor Margaret McLennan) | 12 Jan 2021               | Senior Finance Analyst<br>Tel: 020 8937 5912<br>Amanda.Healy@brent.gov.uk                                   |
| <p><b>Quarter 3 Financial Report 2020/21</b><br/>           This report sets out the current forecast of income and expenditure against the revenue budget for 2020/21 and other key financial data.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>  | Cabinet                 | Director of Finance  | Deputy Leader (Councillor Margaret McLennan) | 12 Jan 2021               | Director of Finance Tel:<br>020 8937 4043<br>minesh.patel@brent.gov.uk                                      |

| Details of the decision to be taken   | Decision to be taken by                   | Relevant report from                              | Lead Member   | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made |
|---|---|---|---|---------------------------|---|
| <p><b>Approval of procurement for the remaining phases of the South Kilburn Regeneration Programme and to seek approval for an OJEU process to procure a delivery partner for the comprehensive redevelopment of the NWCC Site (1-8 Neville House, 1-64 Winterle</b><br/> To seek approval for an OJEU process to procure a delivery partner for comprehensive redevelopment of 1-8 Neville House, 1-64 Winterleys, 113-128 Carlton House, and Carlton Hall (together defined as NWCC Site)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Cabinet                                   | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | 12 Jan 2021               | Senior Project Manager, Estate Regeneration Tel: 020 8937 1621<br>Marie.Frederick@brent.gov.uk              |
| <p><b>New Council Homes Programme</b><br/> Approve and note progress in respect of the NHCP and wider delivery of affordable housing in the borough.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>  | Strategic Director - Community Well-being | Strategic Director - Community Well-being         | Councillor Eleanor Southwood  | 12 Jan 2021               | Head of Housing Partnerships Tel: 020 8937 3272<br>John.Magness@brent.gov.uk                                |
| <b>February 2021</b>  |   |   |   |                           |   |

| Details of the decision to be taken  | Decision to be taken by                           | Relevant report from                              | Lead Member   | Expected date of decision | Any representations must be made to the following officer at least 1 week before the decision is to be made |
|--|---|---|---|---------------------------|---|
| <p><b>Authority to award contract for the provision of hard (planned, statutory and reactive maintenance) facilities management services for Brent Council operational buildings</b></p> <p>This report concerns the future provision of a contract for the delivery of Hard Facilities Management (FM) services for Brent Council's operational buildings. This report requests authority to award the contract for the delivery of Hard FM services in accordance with the cabinet decision of 10th February 2020 delegating authority to approve the same to the Strategic Director for Regeneration &amp; Environment for a period of 5 + 2 years.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p> | Strategic Director - Regeneration and Environment | Strategic Director - Regeneration and Environment | Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler) | Before 26 Feb 2021        | Facilities Portfolio Manager Tel: 020 8937 1771<br>Russell.Burnaby@brent.gov.uk                             |