

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 14 July 2017 to 14 May 2018

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 6607/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 6607/1355 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr McLennan (Deputy Leader)

Cllr Farah (Housing and Welfare Reform)

Cllr Hirani (Community Well-being)

Cllr Tatler (Regeneration, Growth, Employment and Skills)

Cllr M Patel (Children and Young People)

Cllr Southwood (Environment)

Cllr Miller (Stronger Communities)

email: committee@brent.gov.uk

Tel: 020 8937 1355/6607

Fax: 020 8937 1360

Publication Date: July 2017

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
July					
Officer Time Review A review of officer time spent on Barham Park Report: Open	Barham Park Trust Committee	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	18 Jul 2017	Head of Finance gareth.robinson@brent.gov.uk
Annual Report Annual Report 2016/17 for Barham Park Report: Open	Barham Park Trust Committee	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	18 Jul 2017	Head of Finance gareth.robinson@brent.gov.uk
Barham Park- General Update General update on Park and property matters, including status of leases, review of crime and ASB in Barham Park in 2016/17, and progress update on recruitment of project officer. Report: Open	Barham Park Trust Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	18 Jul 2017	Operational Director, Environmental and Employment Services Tel: 020 8937 5342 chris.whyte@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Authority to Procure Care and Support Services in Extra Care Schemes To seek approval to procure care and support services in extra care schemes.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	24 Jul 2017	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<p>Quarter 1 Financial Performance Report Review the council's financial performance for quarter 1.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>July Finance Review Brent's financial strategy 2017/18- 2018/19</p> <p>KEY</p> <p>Report: Open</p>	Cabinet		Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

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<p>2016/17 Treasury Management Outturn Report The Committee is asked to consider the 2016/17 Treasury Management outturn report, which will be presented to the Cabinet and Council, in compliance with CIPFA's Code of Practice on Treasury Management (the Code).</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>2016/17 Financial outturn and Statement of Accounts Review the financial outturn for 2016/17 and the Statement of Accounts</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>NNDR Discretionary Discounts 2017/18 To approve NNDR discretionary discount schemes for 2017/18 as announced in the March budget</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk

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<p>Procurement of a Solicitors Framework To agree to participate in a procurement led by the London Borough of Hackney to establish a solicitors framework</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	24 Jul 2017	Strategic Director of Resources Althea.Loderick@brent.gov.uk
<p>The Council's policy and procedures on RIPA To agree the Council's policy and procedures on the Regulation of Investigatory Powers Act 2000</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	24 Jul 2017	Strategic Director of Resources Althea.Loderick@brent.gov.uk
<p>School Place Planning Strategy Refresh Cabinet are asked to approve the School Place Planning Strategy Refresh.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children and Young People (Councillor Mili Patel)	24 Jul 2017	Operational Director Safeguarding, Performance and Strategy Brian.Grady@brent.gov.uk

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<p>Contracts with Academies for Additionally Resourced Provisions and the Choice, Advice and Fair Access Service Cabinet are asked to approve an exemption from the procurement requirements of the Council's Contract Standing Orders No 96 in respect of contracts for the provision of:</p> <ul style="list-style-type: none"> • Additionally Resourced Provisions (ARPs) provided by academies for the academic year 2017/18 • the Choice, Advice and Fair Access Interview (CAFAI) Service and related specialist English as an Additional Language (EAL) provisions provided by academies for the academic year 2017/18. <p>KEY Report: Open</p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children and Young People (Councillor Mili Patel)	24 Jul 2017	Head of Partnerships, Planning and Performance Shirley.Parks@brent.gov.uk

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<p>Small and Medium-Sized Enterprises in Brent Task Group The Cabinet are being asked to agree the 4 recommendations made by the task group and put forward by the Resources and Public Realm Scrutiny Committee.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director, Performance, Policy and Partnerships	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk
<p>Programme of Works to enhance Fire Safety in the Council's Housing Stock To provide Cabinet with an update on the process for developing a detailed programme of fire safety works, following Council's agreement of a £10million increase to the Council's 2017/2018 Capital Programme, in order to meet the cost of enhancing the fire safety measures in the Council's housing stock.</p> <p>Report:</p>	Cabinet	Director, Performance, Policy and Partnerships	Leader (Councillor Muhammed Butt)	24 Jul 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Non-immediate Article 4 Direction withdrawing permitted development rights for Office (B1a), Business (B1c) and Warehousing (B8) to residential.</p> <p>To make a Non-Immediate Article 4 Direction withdrawing permitted development rights for Office (B1a), Light Industrial (B1c) and Warehousing (B8) to residential dwellings.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>On-street Parking Management Review Programme – Update</p> <p>To update following the approval of the approach for a review of on-street parking in the borough by Cabinet on 15 November 2016.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Jul 2017	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<p>LoHAC Lump Sum – Variation of Contract To seek Cabinet approval for a variation of the existing LoHAC Lump Sum agreement, with approval for the Deed of Variation delegated to the Strategic Director, Regeneration & Environment in consultation with the Lead Member for Environment.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Jul 2017	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Multi-Disciplinary Design Team for Neville House, Winterelys and Carlton House as part of Phase 4 of the South Kilburn Regeneration Programme Approval to start the procurement for a Multi-Disciplinary Design Team for Neville House, Winterelys and Carlton House as part of Phase 4 of the South Kilburn Regeneration Programme</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Senior Project Manager, Estate Regeneration Marie.Frederick@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>To re-affirm and confirm previous approvals on the Land North of Chippenham Gardens To approve, re-affirm and confirm previous approvals on the Land North of Chippenham Gardens</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Senior Project Manager, Estate Regeneration Marie.Frederick@brent.gov.uk
<p>Statement of Community Involvement To consider consultation feedback, officer responses and recommended changes to the draft Statement of Community Involvement.</p> <p>To adopt the Statement of Community Involvement.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Principal Planner in Policy and Projects Tel: 020 8937 5301 claire.jones@brent.gov.uk

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<p>Funding for Olympic Way Improvements, Fulton Road to Wembley Park Station To agree allocation of CIL funding contributing towards the improvements to Olympic Way.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Operational Director, Regeneration Tel: 020 8937 1764 aktar.choudhury@brent.gov.uk
<p>Allocation of Grant to Single PASS homelessness preventio programme In line with the agreed recommendation in the January 2017 cabinet report, the Strategic Director, Community Wellbeing, in consultation with the Lead Member for Housing and Welfare Reform, to approve the allocation of up to £1.8m grant funding for prevention of homelessness and sustainment of accommodation through the Brent Single PASS programme, following the competitive bidding process with closing date of 2nd June 2017.”</p> <p>KEY</p>	Strategic Director, Community Well-being	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	Before 30 Jul 2017	tim.gray@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
August					
<p>South Kilburn Regeneration Programme– Statutory Consultation with secure tenants in Neville House, 1-64 Winterleys, 113-128 Carlton House (being part of ‘Phase 4’) and 1-72 Blake Court (being part of ‘Phase 5’)</p> <p>That the Cabinet agree and authorise the Strategic Director of Regeneration and Environment to develop a draft allocation policy for allocating replacement homes to secure tenants living within Neville House, 1-64 Winterleys, 113-128 Carlton House (being part of ‘Phase 4’) and 1-72 Blake Court (being part of ‘Phase 5’) .</p> <p>That the Cabinet agree and authorise the Strategic Director of Regeneration and Environment to commence statutory consultation with secure tenants residing in blocks: Neville House, 1-64 Winterleys, 113-128 Carlton House (being part of ‘Phase 4’) and 1-72 Blake Court (being part of ‘Phase 5’) on three proposals (i) statutory consultation in connection with seeking approval of the Secretary of State for use of Ground 10A of the Housing Act 1985 (ii) consultation on the Council's proposal to make a CPO on properties in Neville House, 1-64 Winterleys, 113-128</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	14 Aug 2017	Strategic Property Tel: 020 8937 2556 jill.rennie@brent.gov.uk

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<p>Carlton House (being part of 'Phase 4') and 1-72 Blake Court (being part of 'Phase 5') that are currently occupied by secure tenants (iii) consultation in connection with the draft allocation policy for allocating homes to secure tenants living within Neville House, 1-64 Winterleys, 113-128 Carlton House (being part of 'Phase 4') and 1-72 Blake Court (being part of 'Phase 5').</p> <p>To note the intention to report to Cabinet on the outcome of the consultation and, if appropriate, to seek authority to proceed as set out in the Cabinet report.</p> <p>KEY</p> <p>Report: Open</p>					

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<p>Q1 2017-18 Performance Report To discuss the first quarter's performance against the Borough Plan and the Brent 2020 vision.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director, Performance, Policy and Partnerships	Leader (Councillor Muhammed Butt)	14 Aug 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Borough Plan 2015-2019 Progress Update To review and agree progress against the outcomes in the Borough Plan.</p> <p>*Reason for deferral from the original anticipated decision date: To allow time for some additional data to be included in the final report to Cabinet.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director, Performance, Policy and Partnerships	Leader (Councillor Muhammed Butt)	14 Aug 2017	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk

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<p>Planned Maintenance Programme on the Operational Building Estate (FM Managed) Through investment, to change the current approach to maintenance on Brent's operational building stock, from reactive to planned, to improve the quality of the buildings, reduce expenditure in the medium to long term and preserve the value of the assets.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	14 Aug 2017	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p>Bridge Park Community Leisure Centre To agree that a programme of public consultation is undertaken with leisure centre users on the strongly preferred option to close the current facility and reconfirm our commitment to delivering a new leisure centre at Bridge Park.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Community Well-being		14 Aug 2017	Director Public Health Tel: 0208 937 6227 melanie.smith@brent.gov.uk

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<p>Mental Health Supported Living Schemes To agree award of 2 contracts to provide Mental Health Supported Living Scheme following the completion of a competitive tender via the Dynamic Purchasing System.</p> <p>The contract will be to award the contract for Mental Health Supported Living Scheme.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	14 Aug 2017	Interim Team Manager - Quality and Development, Commissioning and Quality Ian.Buchan@brent.gov.uk
<p>Integrated Treatment, Recovery and Wellbeing Service To approve the commencement of the procurement of an the Integrated Service for Community treatment and recovery from substance Misuse and integrated well being services</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	14 Aug 2017	Director Public Health Tel: 0208 937 6227 melanie.smith@brent.gov.uk

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<p>Residents Displaced in Regeneration Schemes To approve the proposed approach to developing a policy covering residents required to move due to regeneration programmes.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	14 Aug 2017	Head of Estate Regeneration Tel: 020 8937 1334 richard.barrett@brent.gov.uk
September					
<p>Telephony Contract To approve the award of the contract for the provision of telephony services for the shared service, including the management of all fixed and mobile services, automated call distribution system (ACD) and provision of minutes and mobile data.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	11 Sep 2017	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk

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<p>Managing Street Drinking and Identified Problem Areas for the future To acknowledge the evidence based pilot programme outcome and approve proposed notion for managing street drinking and identified problem areas from November 2017.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Stronger Communities (Councillor Tom Miller)	11 Sep 2017	Head of Community Protection Karina.Wane@brent.gov.uk
<p>Domestic Abuse IDVA Support contract To agree the awarding of the contract based on bid evaluation information. At Cabinet on 19 June 2017 it was agreed that the Strategic Director Regeneration and Environment in consultation with the Lead Member and the Strategic Director of Childrens Services would have delegated authority to award the contract.</p> <p>KEY</p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Stronger Communities (Councillor Tom Miller)	Before 15 Sep 2017	Head of Community Protection Karina.Wane@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
October					
<p>Reeves Avenue Petition To hear a petition from residents in Reeves Avenue regarding uneven and broken pavements & cracks & potholes in the road</p> <p>KEY</p> <p>Report: Open</p>	Highways Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	16 Oct 2017	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>The Mall Petition To hear a petition from residents in The Mall regarding the poor infrastructure of the road</p> <p>KEY</p> <p>Report: Open</p>	Highways Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	16 Oct 2017	PA - Environment and Neighbourhood Services laura.choo@brent.gov.uk
<p>CCTV Upgrade Contract Award To approve and sign off the contract award for the upgrade of the CCTV system, following the procurement and evaluation process.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Stronger Communities (Councillor Tom Miller)	23 Oct 2017	Head of Community Protection Karina.Wane@brent.gov.uk

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<p>Award of a Solicitors Framework To award to solicitors framework to the successful tenderers following a procurement led by the London Borough of Hackney</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	23 Oct 2017	Interim Chief Legal Officer debra.norman@brent.gov.uk