

## Cabinet

**Monday 8 September 2025 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

**The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)**

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
M Patel (Vice-Chair)	Deputy Leader and Cabinet Member for Finance & Resources
Benea	Cabinet Member for Regeneration, Planning & Property
Donnelly-Jackson	Cabinet Member for Housing
Farah	Cabinet Member for Safer Communities, Jobs and Skills
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Customer Experience, Resident Support and Culture
Nerva	Cabinet Member for Adult Social Care, Public Health and Leisure
Rubin	Cabinet Member for Climate Action and Community Power
Krupa Sheth	Cabinet Member for Public Realm & Enforcement

**For further information contact:** James Kinsella, Governance & Scrutiny Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes and agendas please visit:  
[Council meetings and decision making | Brent Council](#)

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
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<b>1</b>	<b>Apologies for Absence</b>	
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<b>2</b>	<b>Declarations of Interest</b>	
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

<b>3</b>	<b>Minutes of the Previous Meeting</b>	<b>1 - 14</b>
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To approve the minutes of the previous meeting held on Monday 28 July 2025 as a correct record.

<b>4</b>	<b>Matters Arising (if any)</b>	
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To consider any matters arising from the minutes of the previous meeting.

<b>5</b>	<b>Petitions (if any)</b>	
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To receive and consider any petitions for which notice has been provided under Standing Order 66.

Members are asked to note that there are currently no petition(s) due to be presented at the meeting.

<b>6</b>	<b>Reference of item considered by Scrutiny Committees (if any)</b>	
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To consider any reports referred by either the Community Wellbeing or Resources & Public Realm Scrutiny Committees.

## Resident and Housing Services reports

<b>7</b>	<b>Developing a new Brent Gypsy, Roma &amp; Traveller Strategy</b>	<b>15 - 38</b>
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This report outlines the council's approach towards developing a new Brent Gypsy, Roma & Traveller Strategy along with progress made in developing specific components of the strategy, including the new Pitch Allocation Policy, search for new sites and plans to reduce pitch rent at Lynton Close as part of the council's ambitions and commitments to the Gypsy, Roma and Traveller communities.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Housing  
(Councillor Fleur Donnelly-Jackson)  
**Contact Officer:** Spencer Randolph, Director  
Housing Services  
Tel: 020 8937 2546  
[Spencer.randolph@brent.gov.uk](mailto:Spencer.randolph@brent.gov.uk)

**8 Inter Authority Agreement - Brent, Barnet, Harrow Mortuary Service 39 - 100**

Brent Council operates a public mortuary located within the grounds of Northwick Park Hospital as a shared service arrangement with Barnet and Harrow Councils, all of which are within the jurisdiction of the North London Coroner. This report seeks approval to continuation of the shared service and for Brent to enter a new Inter Authority Agreement (IAA) with Barnet and Harrow for the shared service arrangement.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Customer Experience, Resident Support & Culture  
(Councillor Promise Knight)  
**Contact Officer:** Mandy Brammer, Head of Registration & Bereavement Services,  
Superintendent Registrar / Designated Individual  
Tel: 020 8937 1766  
[mandy.brammer@brent.gov.uk](mailto:mandy.brammer@brent.gov.uk)

**Children, Young People & Community Development reports**

**9 Relocation of Islamia Primary School 101 - 124**

This report provides a summary of informal and formal consultation undertaken by the Governing Board of Islamia Primary School (IPS) in relation to the school's proposed relocation to the Gwenneth Rickus site on Brentfield Road as a 2 Form Entry (2FE) school from September 2027 for which approval is now being sought.

**Ward Affected:**  
Queens Park;  
Preston &  
Stonebridge

**Lead Member:** Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)  
**Contact Officer:** Shirley Parks, Director - Education Partnerships and Strategy  
Tel: 020 8937 4529  
[Shirley.Parks@brent.gov.uk](mailto:Shirley.Parks@brent.gov.uk)

**Service Reform & Strategy reports**

**10 2025-26 Neighbourhood Community Infrastructure Levy (NCIL) - Projects over £100k 125 - 144**

This report seeks approval for projects recommended to receive NCIL funding awards over £100k in value. The report also outlines the recommended projects that require a capital funding contribution, for which approval to the capital budget allocation is also being sought, as

well as detailing the projects under £100k which have been approved under delegated authority (in accordance with the process approved by Cabinet in June 2025).

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)

**Contact Officer:** Rhodri Rowlands, Director of Strategic Commissioning, Capacity Building and Engagement

Tel: 020 8937 1738

[Rhodri.Rowlands@brent.gov.uk](mailto:Rhodri.Rowlands@brent.gov.uk)

## 11 Tri-Borough Leisure Contract Procurement

145 - 154

This report seeks approval for Brent to withdraw from the current Tri-Borough leisure procurement with Ealing and Harrow and commence a standalone procurement for Vale Farm Sports Centre based on a five-year agency agreement until 2031 to ensure continuity of service and strengthen local control.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)

**Contact Officer:** Eugene Minogue, Head of Active Wellbeing and Leisure

Tel: 07355

611719

[Eugene.Minogue@brent.gov.uk](mailto:Eugene.Minogue@brent.gov.uk)

## Neighbourhoods and Regeneration reports

## 12 Council Homes Acquisition Programme Delivery

155 - 162

The purpose of this report is to seek approval to proceed with the Council Homes Acquisition Programme (CHAP) for which a Greater London Authority (GLA) grant of up to £1.8m has been secured, including authority to complete the contracts for the acquisition of up to 15 properties by 31 March 2026 or thereafter, subject to the relevant agreements having been obtained.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)

**Contact Officer:** Tanveer Ghani, Director, Property & Assets

Tel: 020 8937 1722

[Tanveer.Ghani@brent.gov.uk](mailto:Tanveer.Ghani@brent.gov.uk)

This report outlines a request for additional budget to support the review of the Brent Local Plan and seeks approval for the necessary delegations to address the stages prior to submission of development plans for examination.

**Ward Affected:**

All Wards except parts of Alperton, Harlesden and Kensal Green, Stonebridge and Tokyngton, where OPDC is the Local Planning Authority

**Lead Member:** Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)

**Contact Officer:** Paul Lewin, Spatial & Transportation Planning Manager

Tel: 020 8937 6710

[paul.lewin@brent.gov.uk](mailto:paul.lewin@brent.gov.uk)

### Finance & Resources reports

## 14 Complaints Annual Report 2024 - 2025

173 - 316

This report presents the annual update on complaints performance at Brent Council for the period 1 April 2024 to 31 March 2025, including a focus on the nature of complaints and the learning they provide to inform Brent's future approach to service improvement.

**Ward Affected:**

All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

**Contact Officer:** Amira Nassr, Deputy Director Democratic and Corporate Governance

Tel: 0208 937 5436

[amira.nassr@brent.gov.uk](mailto:amira.nassr@brent.gov.uk)

## 15 Treasury Management Outturn Report 2024-25

317 - 350

This report sets out the outturn for the Council's Treasury Management Activities for 2024/25.

**Ward Affected:**

All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)

**Contact Officer:** Oliver Simms, Head of Finance (Capital, Treasury and Commercial)

Tel: 020 8937 1679

[Oliver.Simms@brent.gov.uk](mailto:Oliver.Simms@brent.gov.uk)

## 16 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 12: Council Homes Acquisition Programme Delivery – Appendix 1 (Property Acquisition Price Caps)

This appendix exempt has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

## 17 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic & Corporate Governance or their representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 13 October 2025**



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)